



## Ferry Travel Allowance Policy

Responsible Officer

Deputy Chief Executive Officer

### Objective

To provide an allowance for Shire employees who are required to travel to work on a different island than the island where they normally reside.

### Scope

This policy applies to Shire employees who are required to travel to and/or from work by ferry as they normally live on an island other than the island on which they are required to work. Where an employee's individual employment contracts addresses the issue of work related inter-island ferry travel, the employee will be excluded from this policy.

### Policy

This allowance is only paid to an employee who is required to travel across the lagoon from their normal place of residence to report to a designated worksite. When an employee travels during normal work hours no allowance can be claimed.

The allowance will be a ½ hour normal pay for each one way trip.

### Office Use Only

Relevant Delegations				
Council Adoption	<b>Date</b>	unknown	Resolution #	unknown
Reviewed/Modified	<b>Date</b>	26/3/2014	Resolution #	41/2014
Reviewed/Modified	<b>Date</b>	8/11/2017	Resolution #	1117/09