

Shire of Cocos (Keeling) Islands

MINUTES

**Ordinary Council Meeting
8 October 2025**

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the Shire during the course of any meeting is not intended to be and is not to be taken as notice of approval from the Shire. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received. Any plans or documents contained in this document may be subject to copyright law provisions (Copyright Act 1968, as amended) and the express permission of the copyright owner(s) should be sought prior to the reproduction.

OUR VALUES

Service

Provide the best service we can.

We serve the community and each other.

Accountability

We take responsibility for our own actions.

We do what we say we will do.

Mistakes are an opportunity to learn.

Support

We support our team and our community.

Look for opportunities to help each other.

Respect

We respect and value others.

Our interactions are always respectful towards others.

Integrity

We will be honest and transparent with all our dealings.

Maintain confidentiality.

Trust each other.

Achievement

Being proactive and enabling the outcomes.

Be creative and think outside the square.

Order of Business

1	Opening/Announcements of visitors.....	6
2	Attendance/Apologies/Leave of Absence.....	6
3	Responses to Previous Public Questions Taken on Notice.....	7
4	Public Questions Time	7
5	Leave of Absence	8
5.1	Approved Leave of Absence (Previously Approved)	8
5.2	Application for Leave of Absence.....	8
6	Petitions, Deputations and Presentations	9
	Nil	
7	Confirmation of Minutes of Previous Meetings.....	9
	Nil	
9	Declaration of Interest.....	10
10	Reports from Committees and Officers.....	11
10.1	Chief Executive Officer	11
	10.1.1 SAFETY BARRIERS FOR PRIVATE SWIMMING AND SPA POOLS IN EXCLUDED AREAS	11
10.2	Governance, Risk and Planning	14
	Nil	
10.3	Finance and Corporate Services.....	14
	10.3.1 SCHEDULE OF ACCOUNTS PAID - AUGUST 2025	14
	10.3.2 MONTHLY FINANCIAL REPORT – AUGUST 2025.....	22
10.4	Infrastructure	47
	10.4.1 INFRASTRUCTURE SEPTEMBER 2025 REPORT	47
10.5	Community Development	51
	10.5.1 COMMUNITY DEVELOPMENT SEPTEMBER 2025 REPORT	51
11	Minutes to be Received.....	60
	Nil	
12	Elected Members Motions of Which Previous Notice Has Been Given	60
	Nil	
13	Motions Without Notice With Leave of Council	60
14	Matters Behind Closed Doors.....	60
15	Matters Relating to the Land Trusts.....	62
15.1	Trusts Administration	62
	Nil	
15.2	Trusts Leases.....	62

Nil

15.3 Trusts Finance 62

Nil

16 New Business of an Urgent Nature Introduced by Decision of Meeting (Late Items) 63

17 Decisions made while Meeting was Closed to the Public..... 63

14.1 PART LOT 230 HOME ISLAND CRANE SHED AND LOT 242 HOME ISLAND MARINE
CENTRE 63

14.2 ENIC .CC REGISTRY ACTIVITY MONTHLY REPORT 65

14.3 PART LOT 100 - TIME LIMITED (3 YEARS) DEVELOPMENT APPROVAL FOR
AQUACULTURE FARM 67

18 Close of Meeting 70

1 OPENING/ANNOUNCEMENTS OF VISITORS

THE PRESIDING MEMBER DECLARED THE MEETING OPEN AT 4:05PM AND WELCOMED COUNCILLORS AND OFFICERS.

2 ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Deputy President: Cr I Minkom

Councillors: Cr A Badlu
Cr T Lacy
Cr A Young

Officers: David Tombs, Acting Chief Executive Officer
Ibrahim Macrae, Manager Governance Risk and Planning
Luluilmaknun Sloan, Coordinator Infrastructure
Amallia Alim, Governance Administration Officer

Guests: Nil

Public: 1

Apologies: Cr A Minkom
Cr S Knight
Cr O Sloan

Approved Leave of Absence: Nil

3 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTIONS TIME

In accordance with section 5.24(1) (a) of the Local Government Act 1995, time is allocated for questions to be raised by members of the public, as follows:

(1) The minimum time to be allocated for the asking of and responding to questions raised by members of the public at ordinary meetings of councils and meetings referred to in regulation 5 is 15 minutes.

(2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Pursuant to regulation 7(4) (a) of the Local Government (Administration) Regulations 1996, questions from the public must relate to a matter affecting the local government.

In accordance with section 5.25 (1)(f) of the Local Government Act 1995 and the Local Government (Administration) Regulations 1996 regulation 11(e) a summary of each question raised by members of the public at the meeting and a summary of the response to the question will be included in the minutes of the meeting.

Where a question is taken on notice at the meeting, a summary of the response to the question will be included in the agenda for the following Council meeting.

Nil

5 LEAVE OF ABSENCE

The Local Government Act 1995 (Section 2.25) provides that a Council may, by resolution, grant leave of absence to a member for Ordinary Council Meetings. A member who is absent, without first obtaining leave of the Council, throughout three consecutive Ordinary meetings of the Council is disqualified from continuing his or her membership of the Council. Disqualification from membership of the Council for failure to attend Ordinary Meetings of the Council will be avoided so long as the Council grants leave prior to the member being absent. The leave cannot be granted retrospectively. An apology for non-attendance at a meeting is not an application for leave of absence.

5.1 APPROVED LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

COUNCILLOR	DATE OF LEAVE	APPROVED BY COUNCIL
NIL		

5.2 APPLICATION FOR LEAVE OF ABSENCE

APPLICATION FOR LEAVE OF ABSENCE

RESOLUTION OCM/25/001

MOVED: CR A BADLU

SECONDED: CRT LACY

THAT COUNCIL APPROVES CR A YOUNG LEAVE REQUEST FOR THE PERIOD FROM 14 NOVEMBER 2025 TO 22 DECEMBER 2025.

THE MOTION WAS PUT AND DECLARED CARRIED 4/0

FOR: CRS ISA MINKOM, AZAH BADLU, TONY LACY AND AYESHA YOUNG

AGAINST: NIL

6 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

OFFICER RECOMMENDATION

THAT THE MINUTES OF THE ORDINARY COUNCIL MEETING OF 27 AUGUST 2025 COPIES OF WHICH WERE PREVIOUSLY CIRCULATED, ARE HEREBY CONFIRMED AS A TRUE AND CORRECT RECORD OF THE PROCEEDINGS OF THAT MEETING.

OFFICER RECOMMENDATION

THAT THE MINUTES OF THE EXTRAORDINARY COUNCIL MEETING OF 4 SEPTEMBER 2025 COPIES OF WHICH WERE PREVIOUSLY CIRCULATED, ARE HEREBY CONFIRMED AS A TRUE AND CORRECT RECORD OF THE PROCEEDINGS OF THAT MEETING.

OFFICER RECOMMENDATION

THAT THE MINUTES OF THE EXTRAORDINARY COUNCIL MEETING OF 24 SEPTEMBER 2025 COPIES OF WHICH WERE PREVIOUSLY CIRCULATED, ARE HEREBY CONFIRMED AS A TRUE AND CORRECT RECORD OF THE PROCEEDINGS OF THAT MEETING.

OFFICER RECOMMENDATION

THAT THE MINUTES OF THE EXTRAORDINARY COUNCIL MEETING OF 26 SEPTEMBER 2025 COPIES OF WHICH WERE PREVIOUSLY CIRCULATED, ARE HEREBY CONFIRMED AS A TRUE AND CORRECT RECORD OF THE PROCEEDINGS OF THAT MEETING.

THE FOLLOWING ITEMS WERE DEALT WITH ' EN BLOC'.

- 7.1 ORDINARY COUNCIL MEETING HELD ON 27 AUGUST 2025 – ATTACHMENT 7.1**
- 7.2 SPECIAL COUNCIL MEETING HELD ON 02 SEPTEMBER 2025 – ATTACHMENT 7.2**
- 7.3 SPECIAL COUNCIL MEETING HELD ON 24 SEPTEMBER 2025 – ATTACHMENT 7.3**
- 7.4 SPECIAL COUNCIL MEETING HELD ON 26 SEPTEMBER 2025 – ATTACHMENT 7.4**

RESOLUTION OCM/25/002

MOVED: CR A YOUNG

SECONDED: CR A BADLU

THAT COUNCIL, BY SIMPLE MAJORITY, PURSUANT TO SECTIONS 5.22(2) AND 3.18 OF THE LOCAL GOVERNMENT ACT 1995 (WA)(CKI), RESOLVES THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 27 AUGUST 2025, THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 04 SEPTEMBER 2025, THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 24 SEPTEMBER 2025 AND THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 26 SEPTEMBER 2025 AS PRESENTED BE CONFIRMED AS A TRUE AND CORRECT RECORD OF

PROCEEDINGS.**THE MOTION WAS PUT AND DECLARED CARRIED 4/0****FOR:** CRS ISA MINKOM, AZAH BADLU, TONY LACY AND AYESHA YOUNG**AGAINST:** NIL**8 ANNOUNCEMENTS BY THE PRESIDING MEMBER AND
COUNCILLORS**

Nil

9 DECLARATION OF INTEREST

Councillors are to complete a Disclosure of Interest Form for each item they are required to disclose an interest in. The Form should be given to the Presiding Member before the meeting commences. After the meeting, the Form is to be provided to the Governance and Risk Coordinator for inclusion in the Disclosures Register.

Name	Item No.	Interest	Nature
NIL			

10 REPORTS FROM COMMITTEES AND OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1.1 SAFETY BARRIERS FOR PRIVATE SWIMMING AND SPA POOLS IN EXCLUDED AREAS

FILE NUMBER:

AUTHOR: Ibrahim Macrae, Manager Governance Risk and Planning

AUTHORISER: David Tombs, Acting Chief Executive Officer

DISCLOSURE(S) OF INTEREST: Author - Nil

Authoriser - Nil

ISLAND: Shire Wide

ATTACHMENTS: Nil

AUTHORITY/DISCRETION

Definition

<input checked="" type="checkbox"/>	Advocacy	<i>When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. E.g., adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes and policies. Review when Council reviews decisions made by officers.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When Council determines an application / matter that directly affects a person’s right and interest. The judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits / licenses.</i>
<input type="checkbox"/>	Information	<i>Includes items provides to Council for information purposes only that do not require a decision of Council (i.e. – for noting).</i>

REPORT PURPOSE

To consider extending the requirement for safety barriers around private swimming and spa pools to all areas within the Shire of Cocos (Keeling) Islands and to inform the Department of Local Government, Industry Regulation and Safety of Council’s decision.

BACKGROUND

Under the Building Regulations 2012, the Shire of Cocos (Keeling) Islands (CKI) is classified under “All other Districts,” meaning pool enclosures are only required within town sites.

Drowning is a leading cause of accidental death for children under five, with most incidents occurring in swimming pools. Safety barriers are a proven, effective secondary measure to prevent drowning when adult supervision is not feasible.

The Ombudsman WA report, Investigation into ways to prevent or reduce deaths of children by drowning (Nov 2017), identified excluded areas of the State as potentially high-risk and recommended considering the extension of safety barrier requirements across all areas.

Following this, the Department of Energy, Mines, Industry Regulation and Safety – Building and Energy Division has encouraged affected local governments to remove exclusions so that safety barrier requirements for existing pools apply across the entire district.

COMMENTS

The proposal will not impact current private pool owners, as all existing pools are within residential areas of West Island. Adopting the Ombudsman’s recommendation will enhance public safety in non-residential areas.

POLICY AND LEGISLATION IMPLICATIONS

- Building Act 2011 (WA) – CKI
- Building Regulations 2012 – Part 8, Division 2 – Private Swimming Pools
- Schedule 5 – Areas of State where Part 8 Division 2 applies

Currently, CKI is listed under “All other Districts,” meaning only town sites are covered.

FINANCIAL IMPLICATIONS

Nil - there are no direct financial impacts associated with adopting this recommendation.

STRATEGIC IMPLICATIONS

Theme

S Social

Goal

S1 To provide services for the physical and mental health and wellbeing of our community.

Strategy

S1.4 Conduct audit on all Shire facilities, services and programs and ensure (where possible) universal accessibility applies

RISK IMPLICATIONS

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Reputation	Following the Ombudsman’s recommendation	High	Ensure all pools have compliant safety barriers

Compliance	Preventing drowning of children under five	High	Extend safety barrier requirements across all areas
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Risk Matrix

Consequence / Likelihood	Insignificant (1)	Minor (2)	Medium (3)	Major (4)	Extreme (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

VOTING REQUIREMENT

Simple Majority

CONCLUSION

Extending the requirement for swimming pool safety barriers will not negatively affect existing pool owners and will contribute significantly to preventing drownings among children under five.

OFFICER RECOMMENDATION – ITEM NO 10.1.1

THAT COUNCIL, BYSIMPLE MAJORITY, RESOLVES TO FOLLOW THE OMBUDSMAN’S ADVICE TO EXTEND THE REQUIREMENT FOR SWIMMING POOL SAFETY BARRIERS TO ALL AREAS WITHIN THE LOCAL GOVERNMENT DISTRICT AND INFORMS THE DEPARTMENT OF ENERGY, MINES, INDUSTRY REGULATION AND SAFETY OF THIS RESOLUTION.

RESOLUTION OCM/25/003

MOVED: CR A YOUNG SECONDED: CR A BADLU

THAT COUNCIL, BY SIMPLE MAJORITY, RESOLVES TO FOLLOW THE OMBUDSMAN’S ADVICE TO EXTEND THE REQUIREMENT FOR SWIMMING POOL SAFETY BARRIERS TO ALL AREAS WITHIN THE LOCAL GOVERNMENT DISTRICT AND INFORMS THE DEPARTMENT OF ENERGY, MINES, INDUSTRY REGULATION AND SAFETY OF THIS RESOLUTION.

THE MOTION WAS PUT AND DECLARED CARRIED 4/0

FOR: CRS ISA MINKOM, AZAH BADLU, TONY LACY AND AYESHA YOUNG

AGAINST: NIL

10.2 GOVERNANCE, RISK AND PLANNING

Nil

10.3 FINANCE AND CORPORATE SERVICES

10.3.1 SCHEDULE OF ACCOUNTS PAID - AUGUST 2025

FILE NUMBER:

AUTHOR: Sally Badlu, Senior Finance Officer

AUTHORISER: David Tombs, Acting Chief Executive Officer

DISCLOSURE(S) OF INTEREST: Author - Nil

Authoriser - Nil

ISLAND: Shire Wide

ATTACHMENTS: 10.3.1.1 - Credit Card Transactions [↓](#)
10.3.1.2 - Fuel Transactions [↓](#)
10.3.1.3 - Accounts for Payment [↓](#)

AUTHORITY/DISCRETION

Definition

<input type="checkbox"/>	Advocacy	<i>When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. E.g., adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input checked="" type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes and policies. Review when Council reviews decisions made by officers.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When Council determines an application / matter that directly affects a person’s right and interest. The judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits / licenses.</i>
<input type="checkbox"/>	Information	<i>Includes items provides to Council for information purposes only that do not require a decision of Council (i.e. – for noting).</i>

REPORT PURPOSE

The purpose of this report is to present to Council a list of accounts paid under delegated authority for the period August 2025, as required by the *Local Government (Financial Management) Regulations 1996*.

RELEVANT DOCUMENTS

Available for viewing at the meeting.

Nil

BACKGROUND

The exercise of its power to make payments from the Shire's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid is to be provided to Council, where such delegation is made.

COMMENTS

The following table summarises the payments for the period by payment type, with further details of the accounts paid contained within Attachment 10.3.1.3.

Payment Type	Amount (\$)
EFT #11705- #11788	\$861,797.73
Cheque From 11779 – 11782	\$9,552.47
Direct Payments	\$69,301.17
Total	\$940,651.37

Contained within Attachment 10.3.1.1, 10.3.1.2 and 10.3.1.3 is a detailed transaction listing of payments, including credit card expenditure and fuel card expenditure as per the Summary table above.

POLICY AND LEGISLATION IMPLICATIONS

The schedule of accounts paid is submitted in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*

STRATEGIC IMPLICATIONS

Theme

L Leadership

Goal

L2 To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community

Strategy

L2.1 Responsible financial management utilizing resources to meet legislative requirements and community expectations

Nil

RISK IMPLICATIONS

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	That budget allocations are significantly exceeded	Moderate (6)	Variances are monitored and highlighted to Council monthly for corrective action.
Reputation	The accounts paid report is open to public scrutiny.	Low (3)	Procedures in place to ensure all expenditure is justifiable.
Compliance	The report is to be presented to Council in order to comply with relevant legislation	Low (3)	There are processes in place to ensure compliance with legislation.
Fraud	That the report is manipulated.	Low (3)	Interim and end of year audits along with sequence checks

Risk Matrix

Consequence / Likelihood	Insignificant (1)	Minor (2)	Medium (3)	Major (4)	Extreme (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

VOTING REQUIREMENT

Simple Majority

CONCLUSION

It is recommended that Council receives the reports provided for the period August 2025.

OFFICER RECOMMENDATION – ITEM NO 10.3.1

THAT COUNCIL, BY SIMPLE MAJORITY:

- PURSUANT TO REGULATION 13(1) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996* RECEIVES THE REPORT FROM THE CHIEF EXECUTIVE OFFICER ON THE EXERCISE OF DELEGATED AUTHORITY IN RELATION TO PAYMENTS MADE FROM MUNICIPAL OR TRUST FUNDS FOR THE PERIOD AUGUST 2025 TALLING \$940,651.37 AS CONTAINED IN ATTACHMENT 10.3.1.3.
- RECEIVES THE DETAILED TRANSACTION LISTING OF CREDIT CARD AND FUEL CARD EXPENDITURE FOR THE PERIOD AUGUST 2025, AS CONTAINED IN ATTACHMENT 10.3.1.1 AND 10.3.1.2.

RESOLUTION OCM/25/004

MOVED: CR T LACY

SECONDED: CR A YOUNG

THAT COUNCIL, BY SIMPLE MAJORITY:

- 1. PURSUANT TO REGULATION 13(1) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996* RECEIVES THE REPORT FROM THE CHIEF EXECUTIVE OFFICER ON THE EXERCISE OF DELEGATED AUTHORITY IN RELATION TO PAYMENTS MADE FROM MUNICIPAL OR TRUST FUNDS FOR THE PERIOD AUGUST 2025 TOTALLING \$940,651.37 AS CONTAINED IN ATTACHMENT 10.3.1.3.**
- 2. RECEIVES THE DETAILED TRANSACTION LISTING OF CREDIT CARD AND FUEL CARD EXPENDITURE FOR THE PERIOD AUGUST 2025, AS CONTAINED IN ATTACHMENT 10.3.1.1 AND 10.3.1.2.**

THE MOTION WAS PUT AND DECLARED CARRIED 4/0

FOR: CRS ISA MINKOM, AZAH BADLU, TONY LACY AND AYESHA YOUNG

AGAINST: NIL

Detailed Credit Card Transaction - August 2025			
Date	Name	Description	Amount
Credit Card - Governance & Risk Co-ordinator			
29.07.2025	Shamroks Supermarket	Shamroks Supermarket -Staff Amenities	\$ 110.00
29.07.2025	SP Yeti Australia	Yeti Australia - Departing Gift for Thomas Battcher	\$ 300.00
01.08.2025	Cocos Island Co-operative Society	Cocos Co-operative Society - Hardware Store-Fuel	\$ 364.56
01.08.2025	Virgin Australia	Virgin Australia-Ibrahim Macrae - WALGA Convention 2025	\$ 1,911.92
01.08.2025	Virgin Australia	Virgin Australia-Cr Young - WALGA Convention 2025	\$ 1,911.92
01.08.2025	Virgin Australia	Virgin Australia-Cr Badlu - WALGA Convention 2025	\$ 1,911.92
05.08.2025	Virgin Australia	Virgin Australia-Cr Knight - WALGA Convention 2025	\$ 1,911.92
06.08.2025	AMSA Online payment	AMSA Online Payment - Shire Boat Operational Renewel License	\$ 239.00
06.08.2025	Kailis Bros Fish Café	Kailis Bros - CEO Recruitment Interview	\$ 406.08
07.08.2025	Virgin Australia	Virgin Australia - Annual Airfare Entitlement for Saifullah Zaitol and Amallia Alim	\$ 3,015.92
07.08.2025	Virgin Australia	Virgin Australia - Cr Tony Lacy - CEO Recruitment Interview	\$ 1,467.58
08.08.2025	Cocos Island Co-operative Society	Cocos Co-operative Society - Hardware Store-Small Tools	\$ 74.00
08.08.2025	Cocos Island Co-operative Society	Cocos Co-operative Society - Hardware Store - Fuel C1935 Fisheries	\$ 29.61
09.08.2025	Crown Promanade Perth	Crown Promanade -CR Tony Lacy - CEO Recruitment Interview	\$ 1,321.02
11.08.2025	Kailis Bros Fish Café	Kailis Bros - CEO Recruitment Interview	\$ 448.21
11.08.2025	Shamroks Supermarket	Shamroks Supermarket -Staff Amenities	\$ 19.00
12.08.2025	Crown Metropol Perth	Crown Promanade -CR Aindil Minkom - CEO Recruitment Interview	\$ 1,735.73
12.08.2025	Crown Metropol Perth	Crown Promanade -Fazian Zainal - CEO Recruitment Interview	\$ 1,573.89
14.08.2025	Cocos Island Co-operative Society	Cocos Island Co-operative Society - Hardware Store Small Tools	\$ 125.50
15.08.2025	Cocos Island Co-operative Society	Cocos Island Co-operative Society - Hardware Store-Fuel	\$ 1,049.54
18.08.2025	Kelapa Pulu	Kelapa Pulu - Kettle	\$ 68.00
	Total		\$ 19,995.32
Credit Card - Manager of Finance and Corporate Service			
04.08.2025	Pulu Connect	Phone Account	\$50.75
13.08.2025	Cocos Island Co-operative Society	Community Event Provisions	\$229.65
15.08.2025	Shamroks Supermarket	Community Event Provisions	\$48.00
18.08.2025	Shamroks Supermarket	Office Supplies	\$31.00
21.08.2025	Holiday Inn Perth CBD	Holiday Inn Perth -Walga Convention - Cr Young	\$284.30
21.08.2025	Holiday Inn Perth CBD	Holiday Inn Perth -Walga Convention - Cr Knight	\$284.30
21.08.2025	Holiday Inn Perth CBD	Holiday Inn Perth - Walga Convention - Cr Badlu	\$318.95
21.08.2025	Virgin Australia	Flight Changes Fee	\$7.00
	Total		\$1,253.95
Credit Card - Chief Executive Officer			
	Total		\$ -
Total Credit Card Transaction for the Month Ended August 2025			\$ 21,249.27

Detailed Fuel Card Transactions for July 2025 (paid in August 2025)						
Date	Card Number	Registration	Product	Quantity	Per Litre	Total
31.07.2025	7034301108997898	C1897	DIESEL	59.82	\$ 2.73	\$ 163.15
29.07.2025	7034303113549169	N/A	UNLEADED 95	44.33	\$ 2.69	\$ 119.29
29.07.2025	7034301108997906	C1898	DIESEL	63.37	\$ 2.73	\$ 172.83
28.07.2025	7034301108998433	C1454	DIESEL	160	\$ 2.73	\$ 436.36
24.07.2025	7034301108998433	C1454	DIESEL	90.15	\$ 2.73	\$ 245.86
24.07.2025	7034301108998433	C1454	DIESEL	400	\$ 2.73	\$1,090.91
23.07.2025	7034301108998433	C1454	DIESEL	130.82	\$ 2.73	\$ 356.78
18.07.2025	7034301108997898	C1897	DIESEL	57.83	\$ 2.73	\$ 157.72
18.07.2025	7034301108998433	C1454	DIESEL	450	\$ 2.73	\$1,227.27
17.07.2025	7034301108997906	C1898	DIESEL	62.95	\$ 2.73	\$ 171.68
11.07.2025	7034301108998433	C1454	DIESEL	450	\$ 2.73	\$1,227.27
10.07.2025	7034301108998433	C1454	DIESEL	89.51	\$ 2.73	\$ 244.12
09.07.2025	7034301108997898	C1897	DIESEL	58.43	\$ 2.73	\$ 159.35
07.07.2025	7034303093122078	N/A	DIESEL	53.87	\$ 2.73	\$ 146.92
07.07.2025	7034301108998433	C1454	DIESEL	393.36	\$ 2.73	\$1,072.80
03.07.2025	7034301108997906	C1898	DIESEL	62.28	\$ 2.73	\$ 169.85
Total				2626.72	\$ 2.73	\$7,162.16

List of Accounts Paid Under Delegated Authority for the Month of August 2025				
Chq/EFT	Date	Name	Description	Amount
EFT11705	05/08/2025	Australian Services Union	Payroll deductions	\$ 132.50
EFT11706	05/08/2025	Australian Taxation Office	Payroll deductions	\$ 146,648.00
EFT11707	05/08/2025	Shire of Cocos (Keeling) Islands	Disbursement MVR for May 2025	\$ 1,695.32
EFT11708	06/08/2025	Atoll Air Conditioning	Installation of Daikin 2.5kw split system	\$ 2,754.28
EFT11709	06/08/2025	Accwest Pty Ltd	General accounting assistance month June 2025	\$ 990.00
EFT11710	06/08/2025	Australia Post	Postage Stamps	\$ 1,111.37
EFT11711	06/08/2025	Baked by Zahra Bakery	Catering for Council meeting 30 July 2025	\$ 240.00
EFT11712	06/08/2025	B.M Refrigeration	Remove and install new aircondition for Doctor House	\$ 2,743.00
EFT11713	06/08/2025	Boc Ltd	Container Services period 28.06.2025 to 28.07.2025	\$ 80.28
EFT11714	06/08/2025	Bureau Of Meteorology	Recovery electricity month 1 Oct 24-30.06.205	\$ 718.00
EFT11715	06/08/2025	Cocos Island Co-Operative Society Limited	Purchase item h/ware,fuel & supermarket month April 2024	\$ 5,676.00
EFT11716	06/08/2025	Christmas Island Removals	CEO Recruitment Interview-Airfares I.Minkom & F.Zainal	\$ 4,272.36
EFT11717	06/08/2025	Pulu Connect	Service:Fixed Data,Service:Corporate LAN, Service: 4G Data	\$ 825.00
EFT11718	06/08/2025	Embroidery Plus (Aust)	Purchase Shire Ranger Uniforms	\$ 1,730.00
EFT11719	06/08/2025	Focus Networks	Monthly Subscripion month July 2025	\$ 8,646.77
EFT11720	06/08/2025	Freightshop	Freight charges for-Printer Toner	\$ 99.30
EFT11721	06/08/2025	Hare & Forbes Machinery House	Purchase Vernier 7 F/ADJ Mituloyo*	\$ 160.00
EFT11722	06/08/2025	Infocouncil Pty Ltd	Infocouncil Subscription	\$ 13,831.40
EFT11723	06/08/2025	Indian Ocean Group Training	First Aid Course 09.07.2025	\$ 1,000.00
EFT11724	06/08/2025	Jones Lang LaSalle Public Sector Valuations Pty Ltd	Provision of Professional Valuation Services for-Lot 43 WI and Part Lot 103 HI	\$ 2,800.00
EFT11725	06/08/2025	Lgis Broking	LGIS Insurance period 30.06.2025 to 30.06.2026	\$ 266,919.40
EFT11726	06/08/2025	Ibrahim Macrae	Reimbursement-Phone,Water,Internet (as per contract)	\$ 706.46
EFT11727	06/08/2025	Multispares Ltd	Purchase Alternator Assy for C1483	\$ 655.61
EFT11728	06/08/2025	Territories Courier Service	Courer Service charges from 1 Edison Circuit (C1246 parts) & Making Wooden Crate	\$ 565.00
EFT11729	06/08/2025	Telstra	Telephone charge for-Hse 16 WI	\$ 117.04
EFT11730	06/08/2025	Bob Waddell & Associates Pty Ltd	Support with Synergy Rates query	\$ 1,056.00
EFT11731	08/08/2025	Tony Lacy	CEO Recruitment Interview	\$ 1,140.40
EFT11732	08/08/2025	Mhd Isa Minkom	CEO Recruitment Interview	\$ 645.40
EFT11733	08/08/2025	Aindil Minkom	CEO Recruitment Interview	\$ 645.40
EFT11734	08/08/2025	Farzian Zainal	CEO Recruitment Interview	\$ 645.40
EFT11735	15/08/2025	Circuitwest Inc	Presenter Fee for the 2025 Indian Ocean Territories Tour of	\$ 5,000.00
EFT11736	15/08/2025	6012 Pty Ltd T/as Cractpots Marine + Rural	Purchase CKI Tropical Cray Gauge	\$ 439.80
EFT11737	15/08/2025	CPM Licencing	Renewal Registration Shire Vehicle C1913	\$ 79.80
EFT11738	15/08/2025	Freightshop	Freight charges-Bulletin Board (Museum)	\$ 644.61
EFT11739	15/08/2025	Fridays Jetskis Pty Ltd	Purchase Statory Assy	\$ 709.27
EFT11740	15/08/2025	Filter Supplies (WA) Pty Ltd	Purchase Oil,Air,Fuel Filter for (C1450)	\$ 2,203.65
EFT11742	15/08/2025	LG Best Practices Pty Ltd	End of Year Payroll Services 2024/2025	\$ 4,444.00
EFT11743	15/08/2025	Local Government Professionals Australia WA	2025-2026 Young Professional Membership-Nadya Adim	\$ 136.36
EFT11745	15/08/2025	Multiwave Networks Pty Ltd	NBN Sky Muster Premium month August 2025	\$ 297.00
EFT11746	15/08/2025	Mo Sparks Electrical	Install Exhaust Fan in Kitchen (Shire Office)	\$ 4,935.00
EFT11747	15/08/2025	Official CPM	Rent for-Hse 31 WI month July 2025	\$ 9,304.00
EFT11748	15/08/2025	Perth Scale & Slicer Service	Purchase Materials for Fisheries	\$ 2,320.00
EFT11749	15/08/2025	Road Pavement Products Pyl Ltd	Purchase 20 Ltr Drums Kalfoss Stabilizer for Calciferous Soils	\$ 48,000.00
EFT11750	15/08/2025	Telstra	Mobile Phone Satellite-0147164476	\$ 70.00
EFT11751	15/08/2025	The Islanders Homestay	Accommodation p/e 01.07.2025-08.07.2025	\$ 1,540.00
EFT11752	15/08/2025	Toolmart Belmont	Purchase Item (Fisheries)	\$ 180.90
EFT11753	15/08/2025	Waste Initiatives	Purchase Eject/Compaction Ram	\$ 180.33
EFT11754	21/08/2025	Collector of Public Monies	Electricity Charges for-Shire Depot Shed Home Island	\$ 8,591.40
EFT11755	21/08/2025	Complete Building Supplies Wa	Purchase Materials Kampong Mtc	\$ 55,066.50
EFT11756	21/08/2025	Cocos Communications And IT Pty Ltd	Senior Tech Support July 2025	\$ 60,946.90
EFT11757	21/08/2025	Cocos Island Co-Operative Society Limited	Cleaning Contract month January/February 2025	\$ 18,803.32
EFT11758	21/08/2025	Civic Legal	Professional Fees-mainly June charges	\$ 38,741.61
EFT11759	21/08/2025	Cocos Island Yatch Club	Community Funding Program	\$ 2,000.00
EFT11760	21/08/2025	Happy Jacks CKI Pty Ltd	Exit Clean Hse 31 West Island July/August 2025	\$ 2,535.00
EFT11761	21/08/2025	Couplers Malaga	Purchse Materials HI/WI Depot	\$ 1,313.55
EFT11762	21/08/2025	Cocos (K) Islands Community Resource Centre	Stationery and Conference room 16.07.25	\$ 75.00
EFT11763	21/08/2025	Dash Digital	Hosting Caretaker-August 2025	\$ 164.00
EFT11764	21/08/2025	David Chidlow	Town Planning Consultant month 1 July 2024-09 May 2025	\$ 2,100.00
EFT11765	21/08/2025	Sinead Done	Batik Competition Disign 2nd Prices (Coexist)	\$ 200.00
EFT11766	21/08/2025	Department of Transport	Disbursement MVR for July 2025	\$ 21,632.80
EFT11767	21/08/2025	Focus Networks	Agreement Monthly MPS Support	\$ 449.00
EFT11768	21/08/2025	Freightshop	Freight charges for-Spare Parts for C1483	\$ 167.20
EFT11769	21/08/2025	Fire & Safety Services Co Pty Ltd	Service Inspection and Maintenance for Fire Detection	\$ 1,510.00
EFT11770	21/08/2025	Fulton Hogan	Purchase Bioblend Bulk Bag	\$ 1,320.00
EFT11771	21/08/2025	HSR Southern Cross Pty Ltd	Purchase Ultra Flasher Unit	\$ 463.00
EFT11772	21/08/2025	IT Vision	Backup for Rates EOY July 2025	\$ 1,310.40
EFT11773	21/08/2025	ReadyTech User Group WA Inc	Membership Fees for 2025/2026	\$ 385.00

EFT11774	21/08/2025	Jones Lang LaSalle Pty Ltd	Office Rent month August 2025	\$ 1,163.97
EFT11775	21/08/2025	Penelope J Yorke	Batik Competition Design 4rd Prize	\$ 100.00
EFT11776	21/08/2025	Megan Mcdonald	Batik Competition Design 1st Prize	\$ 300.00
EFT11777	21/08/2025	Metro Filters	Purchase Filters	\$ 520.00
EFT11778	21/08/2025	Office National Canning Vale	Stationery Toner Office	\$ 152.00
EFT11779	21/08/2025	Sweet As Makan	Grant Program-Business Improvement Grant	\$ 2,099.00
EFT11780	21/08/2025	Suka Dan Duka (home Island Craft Inc)	Grant Funding Program	\$ 1,395.90
EFT11781	21/08/2025	LululImaknun Sloan	Reimbursement, Phone, Internet Water, Power	\$ 1,085.46
EFT11782	21/08/2025	Sydney Tools Pty Ltd	Purchase Small Tools	\$ 436.00
EFT11783	21/08/2025	The Big Barge Art Centre	Grant Funding Program	\$ 904.00
EFT11784	21/08/2025	Insurance Commission of Western Australia	Disbursement MVR for July 2025	\$ 23,834.51
EFT11785	21/08/2025	Bob Waddell & Associates Pty Ltd	Assistance Providing Rates Services 17.08.2025	\$ 1,056.00
EFT11786	21/08/2025	WA Local Government Association	Association, Employee Relations, Local Law Subscriptions & LG Complete Guide	\$ 18,981.86
EFT11787	21/08/2025	Westbuild Products Pty Ltd	Purchase Materials for Road Works	\$ 2,974.94
EFT11788	21/08/2025	Zentner Shipping Pty Ltd	Freight Charges for Voyage ASC Lotti AL2503 NB August 2025	\$ 39,285.00
		Total Eftpos payments		\$ 861,797.73
11779	06/08/2025	Water Corporation	Wate & Sewerage Service Charges for-Lot 203 Jalan Edit HI & Various Properties	\$ 4,527.71
11780	21/08/2025	State Revenue Department	Disbursement MVR for July 2025	\$ 4,431.20
11781	21/08/2025	Water Corporation	Water Usage Charges for-Lot 256 HI	\$ 289.85
11782	21/08/2025	Aware Super	Superannuation contributions	\$ 303.71
		Total Cheque Payments		\$ 9,552.47
DD11647.1	10/08/2025	Australian Super	Superannuation contributions	\$ 1,902.12
DD11647.2	10/08/2025	GESB Super	Superannuation contributions	\$ 46.20
DD11647.3	10/08/2025	Unisuper	Payroll deductions	\$ 1,226.94
DD11647.4	10/08/2025	AXA Australia	Superannuation contributions	\$ 3,467.60
DD11647.5	10/08/2025	Aware Super	Superannuation contributions	\$ 8,736.05
DD11647.6	10/08/2025	Panorama Super	Superannuation contributions	\$ 1,321.95
DD11647.7	10/08/2025	Commonwealth Life Superannuation Mastertrust	Superannuation contributions	\$ 641.22
DD11647.8	10/08/2025	Rest Superannuation	Superannuation contributions	\$ 614.95
DD11647.9	10/08/2025	Australian Super	Superannuation contributions	\$ 1,298.55
DD11654.1	15/08/2025	Viva Energy Australia Ltd	Fuel Purchase July 2025	\$ 7,162.16
DD11674.1	24/08/2025	Australian Super	Superannuation contributions	\$ 2,165.89
DD11674.2	24/08/2025	GESB Super	Superannuation contributions	\$ 16.80
DD11674.3	24/08/2025	Unisuper	Payroll deductions	\$ 1,226.94
DD11674.4	24/08/2025	AXA Australia	Superannuation contributions	\$ 3,417.32
DD11674.5	24/08/2025	Aware Super	Superannuation contributions	\$ 9,653.15
DD11674.6	24/08/2025	Panorama Super	Superannuation contributions	\$ 1,321.95
DD11674.7	24/08/2025	Commonwealth Life Superannuation Mastertrust	Superannuation contributions	\$ 640.06
DD11674.8	24/08/2025	Rest Superannuation	Superannuation contributions	\$ 978.93
DD11674.9	24/08/2025	Australian Super	Superannuation contributions	\$ 1,292.84
DD11685.1	27/08/2025	Mastercard	See Attachments	\$ 19,995.32
DD11687.1	27/08/2025	Mastercard	See Attachments	\$ 1,253.95
DD11647.10	10/08/2025	Australian Super	Superannuation contributions	\$ 131.26
DD11647.11	10/08/2025	ANZ Smart Choice Super	Superannuation contributions	\$ 337.12
DD11674.10	24/08/2025	Australian Super	Superannuation contributions	\$ 87.50
DD11674.11	24/08/2025	ANZ Smart Choice Super	Superannuation contributions	\$ 337.12
310825	25/08/2025	CLICKSUPER - CLICKSUPER FEES	CLICKSUPER FEES	\$ 27.28
		Total Direct Debit Payment		\$ 69,301.17
		Total Transaction for the Month of August 2025		\$ 940,651.37

10.3.2 MONTHLY FINANCIAL REPORT – AUGUST 2025

FILE NUMBER:

AUTHOR: David Tombs, Acting Chief Executive Officer

AUTHORISER: David Tombs, Acting Chief Executive Officer

DISCLOSURE(S) OF INTEREST: Author - Nil

Authoriser - Nil

ISLAND: Shire Wide

ATTACHMENTS: 10.3.2.1 - Monthly Financial Report - August 2025 [↓](#)

AUTHORITY/DISCRETION

Definition

<input type="checkbox"/>	Advocacy	<i>When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input checked="" type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. E.g., adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes and policies. Review when Council reviews decisions made by officers.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When Council determines an application / matter that directly affects a person’s right and interest. The judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits / licenses.</i>
<input type="checkbox"/>	Information	<i>Includes items provides to Council for information purposes only that do not require a decision of Council (i.e. – for noting).</i>

REPORT PURPOSE

The purpose of this report is to provide the monthly financial report for July 2025, which includes rating, investment, reserve, debtor, and general financial information to Elected Members in accordance with Section 6.4 of the *Local Government Act 1995 (WA) (CKI)*.

BACKGROUND

The reporting of monthly financial information is a requirement under section 6.4 of the *Local Government Act 1995 (WA) (CKI)*, and Regulation 34 of the *Local Government (Financial Management) Regulations 1996* and provides oversight of the Shire’s finances to Council.

COMMENTARY

The period of review is the 2 months ended 31 August 2025.

It is generally regarded that, unless something significant and unforeseen has occurred, monthly financial reporting for the first 3 months of a financial year is not particularly useful (compared to the other months). The first 3 months of a financial year can be heavily influenced by timing differences of, for example, suppliers providing their invoices to the Shire.

Further, as the 2024/25 financial year figures have yet to be audited, 'opening figures' may change.

Income for the year to date is:

- Operating Revenues \$1.5m
- Capital Revenues \$0.0m
- Total \$1.5m

(Note: cash receipts for the year to date are higher but due to the accounting treatment of the .CC Revenue, some receipts have been recorded as revenue in 2024/25)

The Income budget for the same period was \$2.8m, resulting in an overall Income budget variance of \$1.3m. Note 3 provides further analysis of this variance, which is mainly due to \$1.6m of budgeted income being recorded in June 2025 (ie a timing difference)

Council's expenditure for the period is summarised in the following table:

Type	Actual	Budget	Variance
	\$m	\$m	\$m
Operating Expenditure	\$1.3m	\$1.7m	\$0.4m
Excluding Depreciation	\$1.1m	\$1.5m	\$0.4m
Depreciation	\$0.2m	\$0.2m	\$0.0m
Capital Expenditure	\$0.0m	\$0.3m	\$0.3m

Details of all material variances against the current budget are provided in the notes to the Monthly Financial Report contained within Attachment 10.3.2.1.

POLICY AND LEGISLATION IMPLICATIONS

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires all Local Governments to prepare each month a Statement of Financial Activity reporting on the revenue and expenditure for the month.

Financial Management Regulation 34 also requires this statement to be accompanied by:

- a. An explanation of the composition of the net current assets, less committal assets and restricted assets;
- b. An explanation of material variances; and
- c. Such supporting information that is relevant to the Local Government

FINANCIAL IMPLICATIONS

As discussed within the Report and attachments.

STRATEGIC IMPLICATIONS

Theme

L Leadership

Goal

L2 To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community

Strategy

L2.1 Responsible financial management utilizing resources to meet legislative requirements and community expectations

RISK IMPLICATIONS

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	That budget allocations are significantly exceeded.	Moderate (6)	Variances are monitored and highlighted to Council on a monthly basis for corrective action.
Reputation	The monthly financial statements are open to public scrutiny.	Low (3)	Procedures in place to ensure all expenditure is justifiable.
Compliance	The report is to be presented to Council within two months in order to comply with relevant legislation.	Low (3)	There are processes in place to ensure compliance with legislation.
Fraud	That the report is manipulated.	Low (3)	Interim and end of year audits.

Risk Matrix

Consequence / Likelihood	Insignificant (1)	Minor (2)	Medium (3)	Major (4)	Extreme (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

VOTING REQUIREMENT-

Simple Majority

CONCLUSION

That the Monthly Financial Report for the period ending 31 August 2025, including explanations of material variances, be received.

OFFICER RECOMMENDATION – ITEM NO 10.3.2

THAT COUNCIL, BYSIMPLE MAJORITY, PURSUANT TO THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

1. RECEIVES THE MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 AUGUST 2025, AS CONTAINED IN ATTACHMENT 10.3.2.1 AND
2. ACCEPTS THE EXPLANATIONS FOR MATERIAL VARIANCES FOR THE PERIOD ENDING 31 AUGUST 2025, AS CONTAINED IN ATTACHMENT 10.3.2.1.

RESOLUTION OCM/25/005

MOVED: CR A BADLU

SECONDED: CR A YOUNG

THAT COUNCIL, BY SIMPLE MAJORITY, PURSUANT TO THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

1. **RECEIVES THE MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 AUGUST 2025, AS CONTAINED IN ATTACHMENT 10.3.2.1 AND**
2. **ACCEPTS THE EXPLANATIONS FOR MATERIAL VARIANCES FOR THE PERIOD ENDING 31 AUGUST 2025, AS CONTAINED IN ATTACHMENT 10.3.2.1.**

THE MOTION WAS PUT AND DECLARED CARRIED 4/0

FOR: CRS ISA MINKOM, AZAH BADLU, TONY LACY AND AYESHA YOUNG

AGAINST: NIL

SHIRE OF (COCOS) KEELING ISLANDS

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 August 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of financial activity	2
Statement of financial position	3
Note 1 Basis of preparation	4
Note 2 Net current assets information	5
Note 3 Explanation of variances	6

SHIRE OF (COCOS) KEELING ISLANDS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 AUGUST 2025

Note	Adopted	YTD	YTD	Variance*	Variance*	Var.
	Budget	Budget	Actual	\$	%	
	Estimates	Estimates				
	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
	\$	\$	\$	\$	%	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	509,516	509,516	509,516	0	0.00%	
Rates excluding general rates	29,800	29,800	29,800	0	0.00%	
Grants, subsidies and contributions	5,481,923	1,676,660	21,986	(1,654,674)	(98.69%)	▼
Fees and charges	1,095,796	290,130	348,722	58,592	20.20%	▲
Interest revenue	320,000	65,715	53,982	(11,733)	(17.85%)	
Other revenue	3,028,000	3,500	6,175	2,675	76.43%	
Proceeds from Non Current Debtor	1,100,000	275,000	526,857	251,857	91.58%	
	11,565,035	2,850,321	1,497,038	(1,353,283)	(47.48%)	
Expenditure from operating activities						
Employee costs	(4,439,210)	(833,733)	(669,589)	164,144	19.69%	▲
Materials and contracts	(3,463,550)	(477,513)	(335,846)	141,667	29.67%	▲
Utility charges	(69,787)	(15,356)	(8,398)	6,958	45.31%	
Depreciation	(1,505,875)	(235,652)	(253,297)	(17,645)	(7.49%)	
Finance costs	(500)	(80)	0	80	100.00%	
Insurance	(190,324)	(85,980)	(17,800)	68,180	79.30%	▲
Other expenditure	(1,001,021)	(12,180)	(19,782)	(7,602)	(62.41%)	
	(10,670,267)	(1,660,494)	(1,304,712)	355,782	21.43%	
Non cash amounts excluded from operating activities	2(c) 1,471,519	235,652	253,297	17,645	7.49%	
Amount attributable to operating activities	2,366,287	1,425,479	445,623	(979,856)	(68.74%)	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	750,000	0	0	0	0.00%	
Proceeds from disposal of assets	30,000	0	0	0	0.00%	
	780,000	0	0	0	0.00%	
Outflows from investing activities						
Acquisition of property, plant and equipment	(1,383,077)	(85,300)	(30,921)	54,379	63.75%	▲
Acquisition of infrastructure	(1,617,420)	(202,486)	0	202,486	100.00%	▲
Payments for intangible assets	(78,420)	0	0	0	0.00%	
	(3,078,917)	(287,786)	(30,921)	256,865	89.26%	
Amount attributable to investing activities	(2,298,917)	(287,786)	(30,921)	256,865	89.26%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	3,967,534	0	0	0	0.00%	
	3,967,534	0	0	0	0.00%	
Outflows from financing activities						
Payments for principal portion of lease liabilities	(12,909)	0	0	0	0.00%	
Transfer to reserves	(6,347,077)	(32,000)	(31,958)	42	0.13%	
	(6,359,986)	(32,000)	(31,958)	42	0.13%	
Amount attributable to financing activities	(2,392,452)	(32,000)	(31,958)	42	0.13%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 2,325,082	2,325,082	4,905,230	2,580,148	110.97%	▲
Amount attributable to operating activities	2,366,287	1,425,479	445,623	(979,856)	(68.74%)	▼
Amount attributable to investing activities	(2,298,917)	(287,786)	(30,921)	256,865	89.26%	▲
Amount attributable to financing activities	(2,392,452)	(32,000)	(31,958)	42	0.13%	
Surplus or deficit after imposition of general rates	0	3,430,775	5,287,974	1,857,199	54.13%	▲

KEY INFORMATION

- ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF (COCOS) KEELING ISLANDS
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 AUGUST 2025**

	Actual 30 June 2025	Actual as at 30 August 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	10,029,758	12,451,668
Trade and other receivables	5,376,519	3,732,968
Inventories	19,792	28,635
Other assets (accrued income)	1,361,979	0
Other (GST)	0	(14,510)
TOTAL CURRENT ASSETS	16,788,048	16,198,761
NON-CURRENT ASSETS		
Trade and other receivables	11,903,052	11,903,050
Property, plant and equipment	15,142,788	15,013,879
Infrastructure	9,796,743	9,731,043
Intangible assets	3,000	2,830
TOTAL NON-CURRENT ASSETS	36,845,583	36,650,802
TOTAL ASSETS	53,633,631	52,849,563
CURRENT LIABILITIES		
Trade and other payables	648,797	374,589
Lease liabilities	13,229	10,901
Employee related provisions	519,296	519,296
Other provisions	50,000	50,000
TOTAL CURRENT LIABILITIES	1,231,322	954,786
NON-CURRENT LIABILITIES		
Lease liabilities	5,271	5,271
Employee related provisions	42,004	42,004
TOTAL NON-CURRENT LIABILITIES	47,275	47,275
TOTAL LIABILITIES	1,278,597	1,002,061
NET ASSETS	52,355,034	51,847,502
EQUITY		
Retained surplus	31,757,502	31,216,477
Under Review	(1,535)	0
Reserve accounts	11,058,673	11,090,631
Revaluation surplus	9,540,394	9,540,394
TOTAL EQUITY	52,355,034	51,847,502

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF (COCOS) KEELING ISLANDS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 AUGUST 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 14 August 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

SHIRE OF (COCOS) KEELING ISLANDS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 AUGUST 2025

2 NET CURRENT ASSETS INFORMATION

	Adopted Budget Opening	Actual as at	Actual as at
Note	1 July 2025	30 June 2025	30 August 2025
	\$	\$	\$
(a) Net current assets used in the Statement of Financial Activity			
Current assets			
Cash and cash equivalents	11,017,938	10,029,758	12,451,668
Trade and other receivables	1,808,302	5,376,519	3,732,968
Inventories	12,882	19,792	28,635
Other assets	32	1,361,979	0
Assets classified as held for sale	0	0	(14,510)
	<u>12,839,154</u>	<u>16,788,048</u>	<u>16,198,761</u>
Less: current liabilities			
Trade and other payables	(168,600)	(648,797)	(374,589)
Lease liabilities	(5,270)	(13,229)	(10,901)
Employee related provisions	(498,622)	(519,296)	(519,296)
Other provisions	0	(50,000)	(50,000)
	<u>(672,492)</u>	<u>(1,231,322)</u>	<u>(954,786)</u>
Net current assets	12,166,662	15,556,726	15,243,975
Less: Total adjustments to net current assets Under Review	2(b) (12,166,662)	(10,651,496)	(9,956,001)
Closing funding surplus / (deficit)	0	4,905,230	5,287,974
(b) Current assets and liabilities excluded from budgeted deficiency			
Adjustments to net current assets			
Less: Reserve accounts	(12,517,360)	(11,058,673)	(11,090,631)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of lease liabilities	5,270	13,229	13,229
- Current portion of unspent capital grants held in reserve (under review)	0	0	777,453
- Current portion of employee benefit provisions held in reserve	345,428	343,948	343,948
- Current portion of other provisions	0	50,000	0
Total adjustments to net current assets	2(a) (12,166,662)	(10,651,496)	(9,956,001)
(c) Non-cash amounts excluded from operating activities			
Adjustments to operating activities			
Add: Depreciation	1,505,875	235,652	253,297
Movement in current contract liabilities associated with restricted cash	(34,356)	0	0
Total non-cash amounts excluded from operating activities	1,471,519	235,652	253,297

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF (COCOS) KEELING ISLANDS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 AUGUST 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2025-26 year is \$50,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	(1,654,674)	(98.69%)	▼
<i>Timing difference : Finance Assistance Grant of \$1.6m was invoiced in June so recorded in 24/25</i>			
Fees and charges	58,592	20.20%	▲
<i>Associated with new Watercorp billing arrangements - under review</i>			
Proceeds from Non Current Debtor	251,857	91.58%	
<i>.CC income (variable) exceeds Budget (which was set at a conservative level)</i>			
Expenditure from operating activities			
Employee costs	164,144	19.69%	▲
<i>Combination of actual budget saving (Workers Comp \$20k, Executive vacancies) and timing differences (Annual Leave budget phasing)</i>			
Materials and contracts	141,667	29.67%	▲
<i>Timing difference (largely) : July invoices not received until August ,August invoices received in Sept</i>			
Insurance	68,180	79.30%	▲
<i>Insurance costs have been posted to the wrong account - being fixed up</i>			
Outflows from investing activities			
Acquisition of property, plant and equipment	54,379	63.75%	▲
<i>Timing difference : delay in Capex and invoicing</i>			
Acquisition of infrastructure	202,486	100.00%	▲
<i>Timing difference : delay in Capex and invoicing</i>			
Surplus or deficit at the start of the financial year	2,580,148	110.97%	▲
<i>24/25 figures still being finalised: main cause was the \$1.6m FAG (see above)</i>			
Surplus or deficit after imposition of general rates	1,857,199	54.13%	▲
<i>Impact of the above variances</i>			

SHIRE OF (COCOS) KEELING ISLANDS

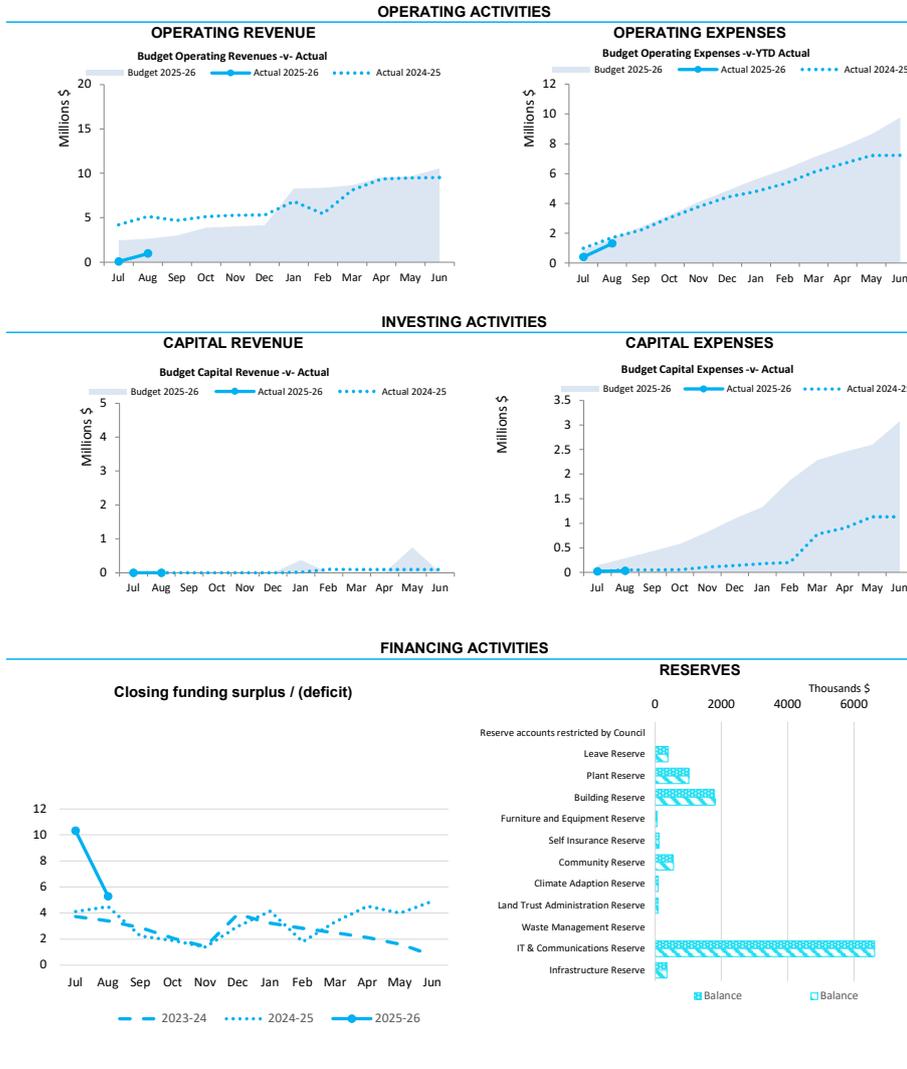
SUPPLEMENTARY INFORMATION

TABLE OF CONTENTS

1	Key information - graphical
2	Cash and Financial Assets
3	Reserve Accounts
4	Capital Acquisitions
5	Disposal of Assets
6	Receivables
7	Payables
8	Grants, Subsidies and contributions
9	Land Trust
10	Budget Amendments
11	Additional Information - Fees & Charges
12	Additional Information - Employee Costs
13	Additional Information - Materials & Contracts

SHIRE OF (COCOS) KEELING ISLANDS
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 AUGUST 2025

1 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF (COCOS) KEELING ISLANDS
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 AUGUST 2025

2 CASH AND FINANCIAL ASSETS

Description	Classification	Reserve		Total	Trust	Institution	Interest Rate	Maturity Date
		Unrestricted	Accounts					
		\$	\$	\$	\$			
Municipal Fund - 7340 & 5474	Cash and cash equivalents	1,361,037	3,600,631	4,961,668		CBA	variable	NA
Term Deposit - Reserve Funds	Cash and cash equivalents	0	7,490,000	7,490,000		CBA	4.09%	6/10/25
Total		1,361,037	11,090,631	12,451,668	0			
Comprising								
Cash and cash equivalents		1,361,037	11,090,631	12,451,668	0			
		1,361,037	11,090,631	12,451,668	0			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 7 - Other assets.

SHIRE OF (COCOS) KEELING ISLANDS
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 AUGUST 2025

3 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Leave Reserve	379,784	11,394	(45,750)	345,428	384,464	4,089	0	388,553
Plant Reserve	1,045,155	573,145	(813,600)	804,700	1,012,697	1,126	0	1,013,823
Building Reserve	1,803,905	336,702	(511,789)	1,628,818	1,787,280	18,163	0	1,805,443
Furniture and Equipment Reserve	(228)	25,761	(7,688)	17,845	55,289	473	0	55,762
Self Insurance Reserve	113,838	3,415	0	117,253	116,466	1,239	0	117,705
Community Reserve	541,796	16,254	0	558,050	549,043	5,841	0	554,884
Climate Adaption Reserve	94,301	2,829	0	97,130	96,599	1,027	0	97,626
Land Trust Administration Reserve	84,883	2,546	0	87,429	84,083	0	0	84,083
Waste Management Reserve	0	313,800	(313,800)	0	0	0	0	0
IT & Communications Reserve	5,717,683	5,010,530	(1,874,907)	8,853,306	6,619,252	0	0	6,619,252
Infrastructure Reserve	356,700	50,701	(400,000)	7,401	353,500	0	0	353,500
	10,137,817	6,347,077	(3,967,534)	12,517,360	11,058,673	31,958	0	11,090,631

SHIRE OF (COCOS) KEELING ISLANDS
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 AUGUST 2025

INVESTING ACTIVITIES

4 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Plant and equipment	1,383,077	85,300	30,921	(54,379)
Acquisition of property, plant and equipment	1,383,077	85,300	30,921	(54,379)
Infrastructure - roads	1,617,420	202,486	0	(202,486)
Acquisition of infrastructure	1,617,420	202,486	0	(202,486)
Total of PPE and Infrastructure	3,000,497	287,786	30,921	(256,865)
Intangible asset [describe]	78,420			0
Acquisition of intangible asset	78,420	0	0	0
Total capital acquisitions	3,078,917	287,786	30,921	(256,865)
Capital Acquisitions Funded By:				
Capital grants and contributions	750,000	0	0	0
Other (disposals & C/Fwd)	30,000	0	0	0
Reserve accounts (not yet posted)				
Plant Reserve	813,600	0	2,777	2,777
Building Reserve	511,789	50,336	27,342	(22,994)
Furniture and Equipment Reserve	7,688	0	0	0
IT & Communications Reserve	565,840	118,725	0	(118,725)
Infrastructure Reserve	400,000	0	0	0
Contribution - operations	0	118,725	802	(117,923)
Capital funding total	3,078,917	287,786	30,921	(256,865)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

SHIRE OF (COCOS) KEELING ISLANDS
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 AUGUST 2025

INVESTING ACTIVITIES

4 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Account Description		Adopted		YTD Actual	Variance (Under)/Over
		Budget	YTD Budget		
		\$	\$	\$	\$
Capital expenditure total					
Level of completion indicators					
Buildings					
█	C368 Azmie Zaitu Centre	0	0	25,716	(25,716)
█	Minor Structures	301,996	50,336	0	50,336
█	C267 Studio Unit Lot 198 HI	0	0	1,626	(1,626)
Plant, Furniture and Equipment					
█	C190 Projector Equipment/Screen	7,688	0	0	0
█	C075 Communications and IT Upgrades	50,000	0	0	0
█	C091 Gym HI	15,000	0	0	0
█	C062 Minor Plant	10,000	0	0	0
Motor Vehicles					
█	C240 C1454 - Mitsubishi MR Triton	51,250	0	1,075	(1,075)
█	C240 C1447 - Mitsubishi Triton	51,250	0	1,702	(1,702)
█	C240 C1448 - Mitsubishi Triton	51,250	0	0	0
█	C224 Savage Can Am side by side	32,800	0	0	0
█	C224 Savage Can Am Quad Bike	32,800	0	0	0
█	C222 Excavator Hyundai R55-9	102,500	0	0	0
█	C213 Mini Excavator	156,250	0	0	0
█	C241 Kubota Out Front Mower	112,750	0	0	0
█	C242 Kubota Out Front Mower	112,750	0	0	0
█	TOTAL PROPERTY PLANT AND EQUIPMENT	1,683,077	85,300	30,119	55,181
Roads					
█	Road Renewal Program	1,214,920	202,486	0	202,486
	Other				0
█	TOTAL INFRASTRUCTURE	1,317,420	202,486	0	202,486
Intangible Assets					
█	Synergy Upgrades	78,420	0	0	0
█	TOTAL INTANGIBLES	78,420	0	0	0

SHIRE OF (COCOS) KEELING ISLANDS
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 AUGUST 2025

OPERATING ACTIVITIES

5 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment		30,000	30,000	0	0	0	0	0
		0	30,000	30,000	0	0	0	0	0

SHIRE OF (COCOS) KEELING ISLANDS
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 AUGUST 2025

OPERATING ACTIVITIES

6 RECEIVABLES

Rates receivable	30 Jun 2025	30 Aug 2025
	\$	\$
Opening arrears previous year	154,559	247,557
Levied this year	527,018	539,316
Less - collections to date	(453,245)	(99,200)
Gross rates collectable	228,332	687,673
Pensioner/Senior Rebate Claimable	19,225	0
Net rates collectable	247,557	687,673
% Collected	66.5%	12.6%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(17,830)	213,676	63,920	13,668	2,771,861	3,045,295
Percentage	(0.6%)	7.0%	2.1%	0.4%	91.0%	
Balance per trial balance						
Rates						687,673
Trade receivables						3,045,295
Other receivables						3,751
GST receivable						13,099
Allowance for impairment of receivables from contracts with customers						(16,850)
Total receivables general outstanding						3,732,968

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

**SHIRE OF COCOS (KEELING) ISLANDS
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 AUGUST 2025**

OPERATING ACTIVITIES

7 RATE REVENUE

General rate revenue

RATE TYPE	YTD Actual						Budget		
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Reassessed Rate Revenue	Total Revenue	Rate Revenue	Reassessed Rate Revenue	Total Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
General Developed	0.1051	158	3,277,040	344,253	0	344,253	344,253	0	344,253
Vacant	0.2085	10	53,970	11,253	0	11,253	11,253	0	11,253
Business	0.1175	44	1,310,725	154,010	0	154,010	154,010	0	154,010
Unimproved value									
Sub-Total		212	4,641,735	509,516	0	509,516	509,516	0	509,516
Interim Rate						0			
Minimum payment									
Gross rental value									
General Developed	840	3	3,540	2,520	0	2,520	2,520	0	2,520
Vacant	920	5	16,120	4,600	0	4,600	4,600	0	4,600
Business	840	27	77,030	22,680	0	22,680	22,680	0	22,680
Sub-total		35	96,690	29,800	0	29,800	29,800	0	29,800
Gross Total		247	4,738,425	539,316	0	539,316			539,316
Concession / Waiver						0			0
Total general rates				539,316	0	539,316	539,316	0	539,316

SHIRE OF (COCOS) KEELING ISLANDS
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 AUGUST 2025

OPERATING ACTIVITIES

8 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Grants, subsidies and		
	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$
Grants and subsidies			
Local Government General Purpose Grant	4,900,000	1,655,000	0
Jobseeker	40,000	6,660	16,760
	4,940,000	1,661,660	16,760
Contributions			
Fisheries Services	515,912	0	0
Funding agreement	27,348	0	0
MVR	90,000	15,000	0
Pest Control	0	0	5,225
	633,260	15,000	5,225
TOTALS	5,573,260	1,676,660	21,985

SHIRE OF (COCOS) KEELING ISLANDS
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 AUGUST 2025

9 LAND TRUSTS

1979 LAND TRUST

	Adopted Budget	Current Budget	YTD Current Budget	YTD Actual	Variance	Variance
	\$	\$	\$	\$	\$	%
Fees and charges	538,000	538,000	89,666	77,133	(12,533)	-16%
Other revenue	102,500	102,500	17,084	54,288	37,204	NA
	640,500	640,500	106,750	131,421	24,671	
Employee costs	(210,000)	(210,000)	(34,666)	(33,727)	939	-3%
Materials and contracts	(600,000)	(600,000)	(64,498)	(72,865)	(8,367)	
Utility charges	(69,000)	(69,000)	(11,500)	(374)	11,126	-2975%
Depreciation on non-current assets	(1,700,000)	(1,700,000)	(283,332)	(287,138)	(3,806)	1%
Insurance expenses	(317,000)	(317,000)	(315,000)	(160,676)	154,324	-96%
	(2,896,000)	(2,896,000)	(708,996)	(554,780)	154,216	
Non-cash amounts excluded from operating activities	1,700,000	1,700,000	283,332	287,138	3,806	
Amount attributable to operating activities	(555,500)	(555,500)	(318,914)	(136,221)	182,693	
Payments for property, plant and equipment and infrastructure	(250,000)	(250,000)	0	0	0	NA
Closing funding surplus / (deficit)	(805,500)	(805,500)	(318,914)	(136,221)	182,693	
<i>Interfund Transfer</i>	805,500	805,500	318,914	136,220	(455,134)	
Net Closing funding surplus / (deficit)	0	0	0	(1)	(272,441)	0

1984 LAND TRUST

	Adopted Budget	Current Budget	YTD Current Budget	YTD Actual	Variance	Variance
	\$	\$	\$	\$	\$	%
Revenue from operating activities						
Fees and charges	152,500	152,500	25,416	12,634	(12,782)	-101%
	152,500	152,500	25,416	12,634	(12,782)	
Expenditure from operating activities						
Employee costs	(78,000)	(78,000)	(13,524)	(13,866)	(342)	2%
Materials and contracts	(51,500)	(51,500)	(5,416)	(14,540)	(9,124)	63%
Utility charges	(7,300)	(7,300)	(1,550)	(1,195)	355	-30%
Depreciation on non-current assets	(267,000)	(267,000)	(44,500)	(45,391)	(891)	2%
Insurance expenses	(47,500)	(47,500)	(47,500)	(19,813)	27,687	-140%
	(451,300)	(451,300)	(112,490)	(94,805)	17,685	
Non-cash amounts excluded from operating activities	267,000	267,000	44,500	45,391	891	
Amount attributable to operating activities	(31,800)	(31,800)	(42,574)	(36,780)	5,794	

Comments

SHIRE OF (COCOS) KEELING ISLANDS
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 AUGUST 2025

10 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption						0
Nil				0	0	0

SHIRE OF COCOS (KEELING) ISLANDS
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

11 ADDITIONAL INFORMATION - FEES AND CHARGES INCOME

	SHIRE				1979 Land Trust			1984 Land Trust		
	Current Budget	YTD Current Budget	YTD Actual	YTD Variance	Current Budget	YTD Current Budget	YTD Actual	Current Budget	YTD Current Budget	YTD Actual
	\$	\$	\$		\$	\$	\$	\$	\$	\$
Property Lease Income	87,600	17,600	2,020	(15,580)	108,000	18,000	11,630	137,500	22,916	12,634
Property Rental Income	294,216	49,000	11,080	(37,920)	390,000	71,666	65,504	15,000	1,250	0
Waste Collection Income	152,000	152,000	145,585	(6,415)	0	0	0	0	0	0
Waste - Transfer Station Gate Fees	20,000	20,000	19,530	(470)	0	0	0	0	0	0
Private Works Income	434,918	45,000	13,591	(31,409)	0	0	0	0	0	0
Water and Sewerage	0	0	150,605	150,605 <i>new arrangements - under review</i>	0	0	0	0	0	0
Other	107,062	6,530	6,311	(219)	0	0	0	0	0	0
Total Fees & Charges	1,095,796	290,130	348,722	58,592	498,000	89,666	77,134	152,500	24,166	12,634

SHIRE OF COCOS (KEELING) ISLANDS
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

12 ADDITIONAL INFORMATION - EMPLOYEE COSTS

	SHIRE				1979 Land Trust			1984 Land Trust		
	Current Budget	YTD Current Budget	YTD Actual	YTD Variance	Current Budget	YTD Current Budget	YTD Actual	Current Budget	YTD Current Budget	YTD Actual
	\$	\$	\$		\$	\$	\$	\$	\$	\$
Salaries & Wages	3,758,412	618,975	467,492	151,483	75,500	12,500	12,008	28,500	4,752	4,522
Superannuation	462,800	71,110	68,070	3,040	0	0	0	0	0	0
Workers Compensation Insurance	135,648	135,648	138,561	(2,913)	0	0	0	0	0	0
Staff Housing - Rent, Utilities, Other	95,400	15,940	13,171	2,769	0	0	0	0	0	0
Staff Training, Development (incl Travel)	229,400	36,900	2,912	33,988	0	0	0	0	0	0
Staff Annual Airfare	46,972	12,050	11,441	609	0	0	0	0	0	0
Staff Uniforms & PPE	28,400	5,350	1,730	3,620	0	0	0	0	0	0
Staff Vehicle Expenses	30,000	9,500	1,273	8,227	0	0	0	0	0	0
Staff Appoint/Leaving Costs	60,000	0	8,804	(8,804)	0	0	0	0	0	0
Fringe Benefit Tax	60,000	0	0	0	0	0	0	0	0	0
Other Employee Costs	49,349	2,400	5,054	(2,654)	500	0	0	0	0	0
Overheads / Allocation	(517,171)	(74,140)	(48,919)	(25,221)	134,000	22,166	21,719	51,000	13,254	9,054
Total operating - Employee Costs	4,439,210	833,733	669,589	164,144	210,000	34,666	33,727	79,500	13,254	9,054

SHIRE OF COCOS (KEELING) ISLANDS
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

12 ADDITIONAL INFORMATION - MATERIALS AND CONTRACTS

	SHIRE				1979 Land Trust			1984 Land Trust		
	Current Budget	YTD Current Budget	YTD Actual	YTD Variance	Current Budget	YTD Current Budget	YTD Actual	Current Budget	YTD Current Budget	YTD Actual
	\$	\$	\$		\$	\$	\$	\$	\$	\$
Consultants Fees	1,184,715	184,438	71,038	113,400	10,000	0	0	3,000	0	2,800
Legal Advice	125,000	24,000	38,060	(14,060)	178,000	0	682	0	0	0
Advertising / Comms	51,600	8,400	0	8,400	0	0	0	0	0	0
Postage & Freight	7,590	0	1,111	(1,111)	0	0	0	0	0	0
Subscriptions/Publications/Legislation	51,175	15,150	42,992	(27,842)	0	0	0	0	0	0
Other Material & Contracts	1,557,250	191,755	188,263	3,492	239,000	39,832	61,139	30,000	4,666	10,809
Auditors Remuneration	97,600	5,000	0	5,000	15,000	0	0	10,500	0	0
Telephone & Internet Expenses	54,000	9,000	2,706	6,294	0	0	0	0	0	368
It Software & Licences	150,000	25,000	4,521	20,479	0	0	0	0	0	0
It Hardware Purchases (<\$5,000)	38,000	0	0	0	0	0	0	0	0	0
Minor Office Furn/Equip Purchases (<\$5,000)	55,100	4,000	173	3,827	0	0	0	0	0	0
Stationery & Printing	35,000	10,000	326	9,674	0	0	0	0	0	0
Bank Fees And Charges	4,000	0	745	(745)	0	0	0	0	0	0
Other	2,520	770	(14,089)	14,859	0	0	0	0	0	0
	3,413,550	477,513	335,846	126,808	442,000	39,832	61,821	43,500	4,666	13,977

10.4 INFRASTRUCTURE

10.4.1 INFRASTRUCTURE SEPTEMBER 2025 REPORT

FILE NUMBER:

AUTHOR: Luluilmaknun Sloan, Coordinator Infrastructure

AUTHORISER: David Tombs, Acting Chief Executive Officer

DISCLOSURE(S) OF INTEREST: Author - Nil

Authoriser - Nil

ISLAND: Shire Wide

ATTACHMENTS: Nil

AUTHORITY/DISCRETION

Definition

<input type="checkbox"/>	Advocacy	<i>When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. E.g., adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes and policies. Review when Council reviews decisions made by officers.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When Council determines an application / matter that directly affects a person’s right and interest. The judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits / licenses.</i>
<input checked="" type="checkbox"/>	Information	<i>Includes items provides to Council for information purposes only that do not require a decision of Council (i.e. – for noting).</i>

REPORT PURPOSE

This report provides Council with an overview of infrastructure activities undertaken during September 2025. It highlights progress across civil works, environmental initiatives, and community support while outlining upcoming priorities.

RELEVANT DOCUMENTS

Nil

BACKGROUND

CIVIL WORKS

Road maintenance has progressed well during the month, supported by the delivery of new materials and input from technical experts. Works have been visible to residents and road users, with an emphasis on safety and long-term resilience.

- Sydney Highway: Priority repairs to potholes are underway, complemented by vegetation pruning and removal to improve visibility and road safety. Shoulder maintenance and drainage works are being incorporated to extend the road's durability and reduce water-related damage.
- South End Road: Scheduled for upcoming maintenance, addressing surface wear, drainage, and vegetation management.
- Home Island: Following completion of West Island works, major plant and machinery will be transported to Home Island to commence similar road maintenance activities.

The relocation of the West Island boat ramp has also progressed. Site preparation and relocation of concrete panels from the temporary boat ramp north of Rumah Baru Wharf were completed earlier this month, with panels placed at the trial site south of the wharf. The trial is intended to test suitability for a future permanent solution, with tidal and sand movement actively monitored.

In addition to infrastructure projects, the Shire has provided logistical support for several community events, including the P&C School Fete, Maulud Nabi celebrations, RUOK Day, and the Cocos (Keeling) Islands District High School Sports Carnival, reflecting the Shire's role in supporting community wellbeing and cultural engagement.

PARKS AND RESERVES

A coordinated beautification program is underway across parks and gardens, enhancing community spaces through planting, weeding, mowing, and general garden maintenance.

The nursery revitalisation program continues, with the propagation of native species such as *Pemphis Acidula* (Pokok Keriting). These are being trialled as natural fencing at the Home Island playground. Initial plantings from earlier this year have shown healthy growth, and additional shrubs have since been transplanted.

The cultivation and replanting of fruit trees is ongoing, aimed at expanding green spaces and promoting local food sustainability. This initiative blends functional landscaping with community engagement, supporting biodiversity, enhancing public amenity, and encouraging environmental stewardship.

STRATEGIC IMPLICATIONS

Theme

L Leadership

Goal

- L2 To ensure that Shire resources are utilised in a manner that represents the best interest of the whole community
- L1 To be involve, respectful and inclusive and to facilitate diveristy and representation within the dcision making process.

Strategy

- L2.1 Responsible financial management utilizing resources to meet legislative requirements and community expectations
- L1.3 Shire representatives (Councillors and Shire Leadership team) to pro-actively engage, communicate with, and increase visibility within the community.

RISK IMPLICATIONS

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Projects exceed budget allocation	Moderate	Monitor finances closely and deliver within approved timelines/budgets.
Health & Safety	Non-compliance with Work Health and Safety requirements	Moderate	Provide training and maintain regular WHS monitoring.
Reputation	Projects not delivered to the required standard	Moderate	Effective scheduling and regular stakeholder updates.
Service Interruption	Loss of key personnel impacting project delivery	Moderate	Ensure managers are trained and knowledgeable in relevant standards.
Compliance	Non-compliant with regulations and codes	Low	Ensure managers are trained and knowledgeable in relevant standards.
Property	Damage to property	Moderate	Raise staff awareness and minimise risks during works.
Environment	Damage to environment and surroundings	Moderate	Minimise impacts, rehabilitate and replant affected areas.

Risk Matrix

Consequence / Likelihood	Insignificant (1)	Minor (2)	Medium (3)	Major (4)	Extreme (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

VOTING REQUIREMENT

Simple Majority

CONCLUSION

September 2025 has seen steady progress across both infrastructure and environmental initiatives. Road maintenance and drainage works are improving safety and resilience, while the boat ramp relocation is advancing toward a long-term solution. Simultaneously, the revitalisation of parks, gardens, and the community nursery continues to enhance liveability and sustainability.

These initiatives reflect the Shire’s ongoing commitment to delivering practical, resilient, and community-focused outcomes for the Islands.

OFFICER RECOMMENDATION – ITEM NO 10.4.1

THAT COUNCIL, BY SIMPLE MAJORITY, NOTES AND RECEIVES THE INFRASTRUCTURE COORDINATOR MONTHLY REPORT SEPTEMBER 2025.

RESOLUTION OCM/25/006

MOVED: CR A YOUNG SECONDED: CRT LACY

THAT COUNCIL, BY SIMPLE MAJORITY, NOTES AND RECEIVES THE INFRASTRUCTURE COORDINATOR MONTHLY REPORT SEPTEMBER 2025.

THE MOTION WAS PUT AND DECLARED CARRIED 4/0

FOR: CRS ISA MINKOM, AZAH BADLU, TONY LACY AND AYESHA YOUNG

AGAINST: NIL

10.5 COMMUNITY DEVELOPMENT

10.5.1 COMMUNITY DEVELOPMENT SEPTEMBER 2025 REPORT

FILE NUMBER:

AUTHOR: Nadya Adim, Community Development Coordinator

AUTHORISER: David Tombs, Acting Chief Executive Officer

DISCLOSURE(S) OF INTEREST: Author - Nil

Authoriser - Nil

ISLAND: Shire Wide

ATTACHMENTS: 10.5.1.1 - Batik Revival Project - Fulton Hogan Batik Comp/Winner. [↓](#)
 10.5.1.2 - Batik Revival Project - Fulton Hogan Batik Comp/Winner. [↓](#)
 10.5.1.3 - Chula Shed Door #1. [↓](#)
 10.5.1.4 - Chula Shed Doors #2. [↓](#)

AUTHORITY/DISCRETION

Definition

<input type="checkbox"/>	Advocacy	<i>When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. E.g., adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes and policies. Review when Council reviews decisions made by officers.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When Council determines an application / matter that directly affects a person’s right and interest. The judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits / licenses.</i>
<input checked="" type="checkbox"/>	Information	<i>Includes items provides to Council for information purposes only that do not require a decision of Council (i.e. – for noting).</i>

REPORT PURPOSE

To provide Council with an update on programs, projects, and events delivered by the Community Development Team during September 2025.

COMMUNITY DEVELOPMENT COORDINATOR

Library Services

West Island Library:

- Non-Freighter Week: Wednesday 3.30–5.30pm | 6.00–8.00pm
- Freighter Week: Wednesday 3.30–5.30pm, Friday 3.30–5.30pm

Home Island Library:

- Monday: 4.00–6.00pm
- Thursday: 3.30–5.30pm

(Full details are available on the Shire’s website.)

R U OK? Day

Held at the Home Island Foreshore, this year’s event drew over 100 attendees from both islands. The program promoted mental health awareness by encouraging meaningful conversations, reducing stigma, and strengthening community support networks. The event included:

- Market Day stalls and a community sausage sizzle (CIYC)
- Games and activities for adults and children

Community Grants

Round 2 of the Community Funding Program opened Thursday, 4 September 2025 and closes Thursday, 30 September 2025 at 4.00pm. Each group/club may apply for up to \$2,000.

Infrastructure Support

Acknowledgement and thanks to the Outdoor Crews (West and Home Island) for their assistance with community events, programs, and small tasks.

Annual Leave

- Nadya: 16 September – 7 October 2025

COMMUNITY DEVELOPMENT OFFICER – CULTURE & HERITAGE

Annual Leave

Niamh will be off island from Tuesday 30th September – Friday 10th October.

Batik Revival Project

- Artist, Jacky Cheng is eager to facilitate further textile workshops, so it would be good to see what is the possible regarding funding opportunities.
- Megan McDonald won the Fulton Hogan design competition with her work, Blue Holes.
- The project was generally very successful, with 150 participants attending the workshops – at both the school workshops and the community workshops.
- Grants Application – acquittal is due on the 12th of September.

Jukong Restoration Project

- Bulka and his team have made excellent progress with the doors and the Chula Shed; the machinery has all been moved into the shed and will be set up during Tim's next visit in October.
- Nek Callum is taking a break from the project over wedding season, we need to find someone who will be able to continue working on the project to continue momentum. If anyone knows someone experienced in boat building or metal working who would like to take part, please get in touch.

ABC Backroads

- ABC Backroads are coming to Cocos in October to film an episode on Cocos.
- We are looking for some Jukong Sailors to go out and show the crew what Jukong Saling is all about. This is in the works.

YOUTH & RECREATION OFFICER

School Holiday & After-School Programs

- Fri 18 Sep – Roller Sports (Home Island Tennis Courts, 6.30–8.30pm)
- Wed 1 Oct – Art with Marine Debris (Big Barge Art Centre, 8.30–10.30am)
- Tue 7 Oct – Twilight Dodgeball (Home Island Tennis Courts, 6.30–8.30pm)
- Wed 8 Oct – Milo Balls (West Island CRC Veranda, 8.30–10.30am)
- Thu 9 Oct – Jelly Fruit Cups (Home Island Cyclone Shelter, 9.00–11.00am)

Sports Visit:

No updates at this stage from DLGSC (contact: Kylie Severin).

STRATEGIC IMPLICATIONS

Theme

S Social

Goal

S1 To provide services for the physical and mental health and wellbeing of our community.

S4 To support and encourage community events that bring us together.

S2 To establish good working relationships between groups and improve communication with the community.

Strategy

S1.1 Coordinate 'RUOK Day' and explore other physical and mental health awareness building initiatives (e.g. "Movember", National Diabetes week)

S4.1 Support major festive events e.g. New Years Eve, Hari Raya, Christmas, Act of Self-Determination Day

S2.3 Work with community groups to overcome barriers in accessing grant funding, discuss options and provide appropriate assistance (if possible)

S2.2 Communicate the updates, news, developments and plans discussed at Leadership Forums in 'The Atoll', social media, and on the "News" page of the Shire website

RISK IMPLICATIONS

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Budget allocations may be exceeded.	Moderate (6)	Monitor Variances and report them to Council for corrective action.
Reputation	Budget allocations exceeded	Moderate (6)	Monitor and report variances to Council
Compliance	Reports not presented within statutory timeframe	Low (3)	Processes in place to ensure compliance.
Fraud	Risk of misreporting	Low (3)	Interim and end of year audits.

Risk Matrix

Consequence / Likelihood	Insignificant (1)	Minor (2)	Medium (3)	Major (4)	Extreme (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION – ITEM NO 10.5.1

THAT COUNCIL, BY SIMPLE MAJORITY, NOTES AND RECEIVES THE SHIRE'S COMMUNITY DEVELOPMENT COORDINATOR'S REPORT FOR SEPTEMBER 2025.

RESOLUTION OCM/25/007

MOVED: CR T LACY

SECONDED: CR A BADLU

THAT COUNCIL, BY SIMPLE MAJORITY, NOTES AND RECEIVES THE SHIRE'S COMMUNITY DEVELOPMENT COORDINATOR'S REPORT FOR SEPTEMBER 2025.

THE MOTION WAS PUT AND DECLARED CARRIED 4/0

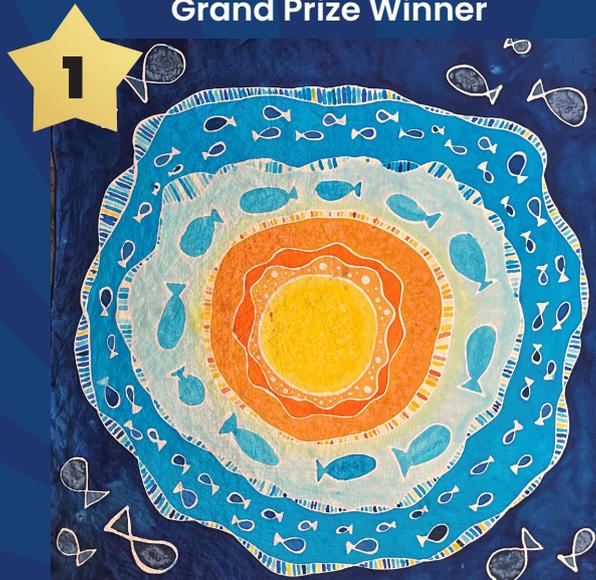
FOR: CRS ISA MINKOM, AZAH BADLU, TONY LACY AND AYESHA YOUNG

AGAINST: NIL



WINNERS

Grand Prize Winner



Blue Holes – Megan McDonald

Second Prize



Coexist – Sinead Done

Third Prize



Ikan Hiju/Colours of Cocos
– Penne Yorke and Megan
Clunies-Ross

Thank you to all entrants of the Fulton Hogan Batik competition. There were so many amazing entries, it truly was difficult to choose! Please get in touch with Nadya at the Shire to organise your prize (nadya.adim@cocos.wa.gov.au)







11 MINUTES TO BE RECEIVED

Nil

12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 MOTIONS WITHOUT NOTICE WITH LEAVE OF COUNCIL

Nil

14 MATTERS BEHIND CLOSED DOORS

RESOLUTION OCM/25/008

MOVED: CRT LACY

SECONDED: CR A BADLU

THAT COUNCIL CONSIDERS THE CONFIDENTIAL REPORT(S) LISTED BELOW IN A MEETING CLOSED TO THE PUBLIC IN ACCORDANCE WITH SECTION 275 OF THE LOCAL GOVERNMENT ACT 1995:

14.1 PART LOT 230 HOME ISLAND CRANE SHED AND LOT 242 HOME ISLAND MARINE CENTRE

THIS MATTER IS CONSIDERED TO BE CONFIDENTIAL UNDER SECTION 5.23(2) - ((E)) OF THE LOCAL GOVERNMENT ACT, AND THE COUNCIL IS SATISFIED THAT DISCUSSION OF THIS MATTER IN AN OPEN MEETING WOULD, ON BALANCE, BE CONTRARY TO THE PUBLIC INTEREST AS IT DEALS WITH (A MATTER THAT IF DISCLOSED, WOULD REVEAL –

(I) A TRADE SECRET; OR

(II) INFORMATION THAT HAS A COMMERCIAL VALUE; OR

(III) INFORMATION ABOUT THE BUSINESS, PROFESSIONAL, COMMERCIAL OR FINANCIAL AFFAIRS OF A PERSON).

14.2 ENIC .CC REGISTRY ACTIVITY MONTHLY REPORT

THIS MATTER IS CONSIDERED TO BE CONFIDENTIAL UNDER SECTION 5.23(2) - ((E)) OF THE LOCAL GOVERNMENT ACT, AND THE COUNCIL IS SATISFIED THAT DISCUSSION OF THIS MATTER IN AN OPEN MEETING WOULD, ON BALANCE, BE CONTRARY TO THE PUBLIC INTEREST AS IT DEALS WITH (A MATTER THAT IF DISCLOSED, WOULD REVEAL –

(I) A TRADE SECRET; OR

(II) INFORMATION THAT HAS A COMMERCIAL VALUE; OR

(III) INFORMATION ABOUT THE BUSINESS, PROFESSIONAL, COMMERCIAL OR FINANCIAL AFFAIRS OF A PERSON).

14.3 PART LOT 100 - TIME LIMITED (3 YEARS) DEVELOPMENT APPROVAL FOR AQUACULTURE FARM

THIS MATTER IS CONSIDERED TO BE CONFIDENTIAL UNDER SECTION 5.23(2) - ((B)), ((C)) AND ((E)) OF THE LOCAL GOVERNMENT ACT, AND THE COUNCIL IS SATISFIED THAT DISCUSSION OF THIS

MATTER IN AN OPEN MEETING WOULD, ON BALANCE, BE CONTRARY TO THE PUBLIC INTEREST AS IT DEALS WITH (THE PERSONAL AFFAIRS OF ANY PERSON), (A CONTRACT ENTERED INTO, OR WHICH MAY BE ENTERED INTO, BY THE LOCAL GOVERNMENT AND WHICH RELATES TO A MATTER TO BE DISCUSSED AT THE MEETING) AND (A MATTER THAT IF DISCLOSED, WOULD REVEAL –

(I) A TRADE SECRET; OR

(II) INFORMATION THAT HAS A COMMERCIAL VALUE; OR

(III) INFORMATION ABOUT THE BUSINESS, PROFESSIONAL, COMMERCIAL OR FINANCIAL AFFAIRS OF A PERSON).

THE MOTION WAS PUT AND DECLARED CARRIED 4/0

FOR: CRS ISA MINKOM, AZAH BADLU, TONY LACY AND AYESHA YOUNG

AGAINST: NIL

RESOLUTION OCM/25/012

MOVED: CR T LACY

SECONDED: CR A BADLU

THAT COUNCIL, BY SIMPLE MAJORITY, RESOLVES TO MOVE FROM BEHIND CLOSED DOORS THE TIME BEING AT 4:45PM.

THE MOTION WAS PUT AND DECLARED CARRIED 4/0

FOR: CRS ISA MINKOM, AZAH BADLU, TONY LACY AND AYESHA YOUNG

AGAINST: NIL

15 MATTERS RELATING TO THE LAND TRUSTS



The Australian Government transferred ownership of portions of land on the Cocos (Keeling) Islands, under two separate deeds, to the Territory's local government being the Cocos (Keeling) Islands Council. On 1 July 1992, the Territories Law Reform Act came into effect by which the Commonwealth Government applied Western Australian laws to the Cocos (Keeling) Islands. The Local Government (Transition) Ordinance 1992 established the Shire of the Cocos (Keeling) Islands by absorbing the Cocos (Keeling) Islands Council. By this arrangement, the body corporate called the Shire of Cocos (Keeling) Islands became the Trustee for both Land Trusts. Decisions relating to the Trust are made by Council as the decision-making arm of the body corporate.

The 1979 Deed: The 1979 Trust Deed applies to all of the land above the high-water mark on Home Island, except Lot 13, Lot 14 and Pulu Gangsa (Cemetery Island). The Deed states that the land is to be held 'upon trust for the benefit, advancement and wellbeing of the community formed by the Kampong residents.' No other terms were expressed in the Deed. 'Kampong residents' were described in the 1979 Trust Deed as 'the residents from time to time of the Kampong area'.

The 1984 Deed: The 1984 Trust Deed applies to all parcels of land situated and being above high-water mark within the Cocos (Keeling) Islands, including North Keeling Island, but not including parcels of land as described in the First Schedule of the 1984 Trust Deed. This transferred land was to be held by the Council (and later, by its successor, the Shire) 'upon trust for the benefit, advancement and wellbeing of the Cocos (Keeling) Islander's resident in the Territory on land owned by the Council.'

15.1 TRUSTS ADMINISTRATION

Nil

15.2 TRUSTS LEASES

Nil

15.3 TRUSTS FINANCE

Nil

16 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING (LATE ITEMS)

Nil

17 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

14.1 PART LOT 230 HOME ISLAND CRANE SHED AND LOT 242 HOME ISLAND MARINE CENTRE

FILE NUMBER:

AUTHOR: Suzie Bulka, Leasing and Policy Development Officer

AUTHORISER: David Tombs, Acting Chief Executive Officer

DISCLOSURE(S) OF INTEREST: Author - Nil

Authoriser - Nil

ISLAND: Home Island

The Council is satisfied that, pursuant to Section 5.23(2) of the *Local Government Act 1995*, the information to be received, discussed or considered in relation to this agenda item is:

- (e) a matter that if disclosed, would reveal –
 - (i) a trade secret; or
 - (ii) information that has a commercial value; or
 - (iii) information about the business, professional, commercial or financial affairs of a person.

AUTHORITY/DISCRETION

Definition

<input type="checkbox"/>	Advocacy	<i>When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input checked="" type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. E.g., adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes and policies. Review when Council reviews decisions made by officers.</i>
<input type="checkbox"/>	Quasi-Judicial	<i>When Council determines an application / matter that directly affects a person’s right and interest. The judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits /</i>

14.2 ENIC .CC REGISTRY ACTIVITY MONTHLY REPORT

FILE NUMBER:

AUTHOR: Azia Bulka, ICT Coordinator

AUTHORISER: David Tombs, Acting Chief Executive Officer

DISCLOSURE(S) OF INTEREST: Author - Nil

Authoriser - Nil

ISLAND: Shire Wide

The Council is satisfied that, pursuant to Section 5.23(2) of the *Local Government Act 1995*, the information to be received, discussed or considered in relation to this agenda item is:

- (e) a matter that if disclosed, would reveal –
 - (i) a trade secret; or
 - (ii) information that has a commercial value; or
 - (iii) information about the business, professional, commercial or financial affairs of a person.

AUTHORITY/DISCRETION

Definition

<input type="checkbox"/>	Advocacy	<i>When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. E.g., adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
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<input checked="" type="checkbox"/>	Information	<i>Includes items provides to Council for information purposes only that do not require a decision of Council (i.e. – for noting).</i>

REPORT PURPOSE

To provide Council with an overview of performance and activity of the eNIC .CC registry for July and August 2025

RESOLUTION OCM/25/002

MOVED: CR A YOUNG

SECONDED: CR A BADLU

THAT COUNCIL, BY SIMPLE MAJORITY, NOTES AND RECEIVES THE ICT COORDINATOR'S MONTHLY REPORT ON ENIC .CC REGISTRY ACTIVITIES FOR JULY AND AUGUST 2025, AS PRESENTED IN ATTACHMENTS 14.2.1 AND 14.2.2.

THE MOTION WAS PUT AND DECLARED CARRIED 4/0

FOR: CRS ISA MINKOM, AZAH BADLU, TONY LACY AND AYESHA YOUNG

AGAINST: NIL

14.3 PART LOT 100 - TIME LIMITED (3 YEARS) DEVELOPMENT APPROVAL FOR AQUACULTURE FARM

FILE NUMBER:

AUTHOR: Ibrahim Macrae, Manager Governance Risk and Planning

AUTHORISER: David Tombs, Acting Chief Executive Officer

DISCLOSURE(S) OF INTEREST: Author – Nil

Authoriser - Nil

ISLAND: West Island

APPLICANT: Mr Greg Cahill as Trustee for Cahill Family Trust

OWNER: Shire of Cocos (Keeling) Islands

PROPOSAL: Aquaculture Farm

LOCATION: West Island

The Council is satisfied that, pursuant to Section 5.23(2) of the *Local Government Act 1995*, the information to be received, discussed or considered in relation to this agenda item is:

- (b) the personal affairs of any person
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting
- (e) a matter that if disclosed, would reveal –
 - (i) a trade secret; or
 - (ii) information that has a commercial value; or
 - (iii) information about the business, professional, commercial or financial affairs of a person.

AUTHORITY/DISCRETION

Definition

<input type="checkbox"/>	Advocacy	<i>When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i>
<input type="checkbox"/>	Executive	<i>The substantial direction setting and oversight role of the Council. E.g., adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>
<input type="checkbox"/>	Legislative	<i>Includes adopting local laws, town planning schemes and policies. Review when Council reviews decisions made by officers.</i>
<input checked="" type="checkbox"/>	Quasi-Judicial	<i>When Council determines an application / matter that directly affects a person’s right and interest. The judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning</i>

		<i>applications, building licenses, applications for other permits / licenses.</i>
<input type="checkbox"/>	Information	<i>Includes items provides to Council for information purposes only that do not require a decision of Council (i.e. – for noting).</i>

REPORT PURPOSE

To present Council with a recommendation for a conditioned and time-limited Development Approval (3 years) for an Aquaculture land use at Part Lot 100, West Island.

RESOLUTION OCM/25/003

MOVED: CR T LACY

SECONDED: CR A BADLU

THAT COUNCIL, BY SIMPLE MAJORITY, PURSUANT TO THE SHIRE OF COCOS (KEELING) ISLANDS LOCAL PLANNING SCHEME NO.1, RESOLVES. TO GRANT DEVELOPMENT APPROVAL LIMITED TO 3 YEARS COMMENCING ON THE 9 OCTOBER 2025 AND EXPIRING ON THE 9 OCTOBER 2028 TO MR GREG CAHILL AS TRUSTEE FOR “CAHILL FAMILY TRUST” FOR AN AQUACULTURE LAND USE SUBJECT TO THE FOLLOWING CONDITIONS AND ADVICE NOTES:

1. **DEVELOPMENT MAY BE CARRIED OUT ONLY IN ACCORDANCE WITH THE DETAILS OF THE APPLICATION AS APPROVED HEREIN AND ANY APPROVED PLAN.**
2. **ANY ADDITIONAL DEVELOPMENT WHICH IS NOT IN ACCORDANCE WITH THE APPLICATION THE SUBJECT OF THIS APPROVAL OR ANY CONDITION OF APPROVAL WILL REQUIRE THE FURTHER APPROVAL OF THE SHIRE OF COCOS (KEELING) ISLANDS.**
3. **IF THE DEVELOPMENT THE SUBJECT OF THIS APPROVAL IS NOT SUBSTANTIALLY COMMENCED AS SET OUT IN THE BUSINESS PLAN WITHIN A PERIOD OF THREE (3) YEARS, THE APPROVAL SHALL LAPSE AND BE OF NO FURTHER EFFECT.**
4. **“SUBSTANTIALLY COMMENCED” MAY BE DETERMINED BY THE COUNCIL 3 MONTHS PRIOR TO THE EXPIRY OF THE 3 YEAR APPROVAL. THIS INCLUDES ANY FINANCIAL RECORDS OVER THE 3 YEAR PERIOD RELEVANT TO THE AQUACULTURE BUSINESS FROM THE APPLICANT TO COUNCIL. DETAILS WILL BE KEPT CONFIDENTIAL FROM PUBLIC.**
5. **THE APPLICANT HAS THE OPTION OF APPLYING FOR A NEW DEVELOPMENT APPLICATION, WHICH CAN BE REQUESTED 3 MONTHS PRIOR TO THE EXPIRY DATE OF THIS APPLICATION TO ENSURE THERE IS CONTINUITY TO THE BUSINESS.**
6. **WHERE AN APPROVAL HAS SO LAPSED, NO DEVELOPMENT SHALL BE CARRIED OUT WITHOUT THE FURTHER APPROVAL OF THE LOCAL GOVERNMENT HAVING FIRST BEEN SOUGHT AND OBTAINED.**

ADVICE NOTES:

- A. **THIS IS A DEVELOPMENT APPROVAL OF THE SHIRE OF COCOS (KEELING) ISLANDS UNDER ITS LOCAL PLANNING SCHEME NO.1. IT IS NOT AN APPROVAL TO COMMENCE OR CARRY OUT DEVELOPMENT UNDER ANY OTHER LAW. IT IS THE RESPONSIBILITY OF THE APPLICANT/LANDOWNER TO OBTAIN ANY OTHER NECESSARY APPROVALS, CONSENTS, PERMITS (INCL. BUILDING PERMITS), LEASES, AND LICENSES REQUIRED UNDER ANY OTHER LAW, AND TO COMMENCE AND CARRY OUT DEVELOPMENT IN ACCORDANCE WITH ALL RELEVANT LAWS.**
- B. **SHOULD THE APPLICANT BE AGGRIEVED BY THE DECISION (IN PART OR WHOLE) THERE IS A RIGHT PURSUANT TO THE PLANNING AND DEVELOPMENT ACT 2005 TO HAVE THE DECISION**

**REVIEWED BY THE STATE ADMINISTRATIVE TRIBUNAL. SUCH AN APPLICATION MUST BE
LODGED WITHIN TWENTY-EIGHT (28) DAYS FROM THE DATE OF THE DECISION.**

**THE STATE ADMINISTRATIVE TRIBUNAL
GPO BOX U1991
PERTH WA 6845**

THE MOTION WAS PUT AND DECLARED CARRIED 4/0

FOR: CRS ISA MINKOM, AZAH BADLU, TONY LACY AND AYESHA YOUNG

AGAINST: NIL

