

# Shire of Cocos (Keeling) Islands

**Shire of Cocos (Keeling) Islands**

**Minutes**

**Electors' General Meeting**

**29 March 2023, 12.45pm**

**Council Chamber, Shire Administration Building**

**Lot 256 Jalan Bunga Melati, Home Island**

## OUR VALUES

### Service

Provide the best service we can.

We serve the community and each other.

### Accountability

We take responsibility for our own actions.

We do what we say we will do.

Mistakes are an opportunity to learn.

### Support

We support our team and our community.

Look for opportunities to help each other.

### Respect

We respect and value others.

Our interactions are always respectful towards others.

### Integrity

We will be honest and transparent with all our dealings.

Maintain confidentiality.

Trust each other.

### Achievement

Being proactive and enabling the outcomes.

Be creative and think outside the square.

**TABLE OF CONTENTS**

**TABLE OF CONTENTS**

<b>ITEM</b>	<b>SUBJECT</b>	
<b>1</b>	<b>OPENING/ANNOUNCEMENTS BY THE SHIRE PRESIDENT</b>	<b>3</b>
<b>2</b>	<b>RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE</b>	<b>3</b>
<b>3</b>	<b>CONFIRMATION OF MINUTES</b>	<b>3</b>
<b>4</b>	<b>RECEIVAL AND ADOPTION OF THE SHIRE OF COCOS (KEELING) ISLANDS 2020/2021 ANNUAL REPORTS CONSISTING OF THE FOLLOWING FOUR PARTS:</b> <ul style="list-style-type: none"> <li>• Receiving of the Annual Report of the Shire of Cocos (Keeling) Islands for the year ending 30 June 2022.</li> <li>• Presenting of the Auditor's Report.</li> <li>• Presenting of the President's Report.</li> <li>• Any Other General Business</li> </ul>	<b>3</b>
<b>5</b>	<b>QUESTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN</b>	<b>3</b>
<b>6</b>	<b>GENERAL BUSINESS</b>	<b>3</b>
<b>7</b>	<b>CLOSURE</b>	<b>3</b>

In accordance with Section 5.27 of the *Local Government Act 1995* and the Local Government (Administration) Regulations 1996, the Order of Business will be as follows:

## **1. OPENING/ANNOUNCEMENTS BY THE SHIRE PRESIDENT**

The Presiding Member welcomed everyone and declared the meeting opened at 12.45pm.

## **2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

President: Cr A Minkom

Deputy President: Cr S Iku

Councillors: Cr Knight (via video link)  
Cr T Lacy  
Cr Young

Officers: Frank Mills, Chief Executive Officer  
Vikki Lauritsen, Manager Finance and Corporate Services  
M Faulkner, Manager Infrastructure  
I Macrae, Governance Risk Coordinator  
A Alim, Administration Officer

Public: Nil

Visitors: Ni

Apologies: Nil

Approved Leave of Absence: Nil

## **3. CONFIRMATION OF MINUTES**

3.1 Annual Electors' General Meeting held on 22 June 2022 – Attachment 3.1

THAT THE MINUTES OF THE ANNUAL ELECTORS MEETING HELD ON 22 JUNE 2022, AS PRESENTED IN ATTACHMENT 3.1 BE CONFIRMED AS A TRUE AND CORRECT RECORD OF THE MEETING PROCEEDINGS.

**ELECTORS RESOLUTION – ITEM NO 3**

**MOVED CR YOUNG                      SECONDED CR IKU**

**THAT THE MINUTES OF THE ANNUAL ELECTORS MEETING HELD ON 22 JUNE 2022, AS PRESENTED IN ATTACHMENT 3.1 BE CONFIRMED AS A TRUE AND CORRECT RECORD OF THE MEETING PROCEEDINGS.**

**THE MOTION WAS PUT AND DECLARED CARRIED (5/0)**

**FOR: IKU, KNIGHT, LACY, MINKOM, YOUNG  
AGAINST: NIL**

**4. RECEIVAL AND ADOPTION OF THE SHIRE OF COCOS (KEELING) ISLANDS 2021-2022 ANNUAL REPORTS CONSISTING OF THE FOLLOWING FOUR PARTS:**

- Receiving of the Annual Report of the Shire of Cocos (Keeling) Islands for the year ending 30 June 2022.
- Presenting of the Auditor's Report.
- Presenting of the President's Report.
- Any Other General Business

**ELECTORS RESOLUTION – ITEM NO 4**

**MOVED CR LACY                      SECONDED CR IKU**

- Receiving of the Annual Report of the Shire of Cocos (Keeling) Islands for the year ending 30 June 2022.
- Presenting of the Auditor's Report.
- Presenting of the President's Report.
- Any Other General Business

**THE MOTION WAS PUT AND DECLARED CARRIED (5/0)**

**FOR: IKU, KNIGHT, LACY, MINKOM, YOUNG  
AGAINST: NIL**

**5. QUESTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN**

Nil

**6. GENERAL BUSINESS**

Nil

**7. CLOSURE**

The Presiding member declared the meeting closed at 12.54 pm.

These minutes were confirmed at a meeting on .....

SIGNED this    day of    2023

as a true record of proceedings.

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PRESIDING MEMBER

**FOOTNOTES:**

**Voting**

- Each elector present at the meeting is entitled to one (1) vote on each matter to be decided, however it not mandatory for each elector to cast a vote.
- All decisions are to be made by a simple majority vote.
- Voting is to be constructed so that no voter's vote is secret.

**Definition of Elector**

An elector is defined in the *Local Government Act 1995*. An elector is a person who is eligible to vote in an election of the Shire of Cocos (Keeling) Islands.

**Speaking at Electors Meeting**

When addressing the meeting, please state your name and address for minute taking purposes.