

# Shire of Cocos (Keeling) Islands

## VACANCY - MANAGER FINANCE AND CORPORATE SERVICES

The Shire of the Cocos (Keeling) Islands are an Australian Territory located in the Indian Ocean at Latitude 12 deg 10' South longitude 96 deg 50' East. The islands lie 2,768 km north-west of Perth, 3,685 km due west of Darwin, approximately 900 km south-south west of Christmas Island and approximately 1,000 km south-west of Java and Sumatra. The Territory is made up of 27 islands with just two of those islands being inhabited. The climate is tropical with fishing, snorkelling and diving popular recreational activities. The Islands boast excellent swimming, wind sport and beach walking activities as well as the opportunity to be apart of wonderful small community and share in the culture of the Cocos Malay. Educational facilities are excellent with a district high school up to year ten. The Islands are serviced by two weekly flights from Perth and a regular shipping service for supplies from the Port of Fremantle.

The Manager Finance and Corporate Services role provides leadership across a division that has primary responsibility for the finance and corporate services of the Shire. You will be hands on and have sound, demonstrated experience in leading and mentoring a multi-disciplinary team; have highly developed communication and interpersonal skills and you will work towards championing the organisation to continually improve.

This position is offered on a three or five year contract with the Total Remuneration Package (TRP) based on the skills, abilities and experience the preferred applicant will bring to the role. It will comprise of a salary in the range of \$115,000 to \$130,000 plus superannuation, as well as the following:

- (i) district allowance of \$15,000
- (ii) additional superannuation contribution of up to 5% per Shire matching policy;
- (iii) the provision of a motor vehicle with unrestricted private use
- (iv) subsidised housing, including utilities and phone/internet allowance;
- (v) 5 weeks annual leave;
- (vi) professional memberships/subscriptions valued at \$1,500 per year;
- (vii) opportunities for professional development;
- (viii) 2 x return airfares (economy class) for you and your family (non-business related) per annum; and
- (ix) generous relocation expenses.

An **Application Package along with the Position Description** can be obtained from <https://shire.cc/en/your-council/employmentopportunities.html>.

**Applications to be sent to [lanif.yakin@cocos.wa.gov.au](mailto:lanif.yakin@cocos.wa.gov.au) by 5pm WST Sunday 5th May 2024.**

*Please Note: The successful applicant is required to obtain a current police clearance (less than three months), provide evidence of all claimed qualifications and complete a pre-employment medical (including drug and alcohol testing) prior to commencing employment.*