

# SHIRE OF COCOS KEELING ISLANDS

## VACANCY - INFRASTRUCTURE MAINTENANCE LABOURER

The Shire of Cocos (Keeling) Islands is looking for a passionate, self-driven and motivated individual for the Infrastructure Maintenance Labourer. The position is permanent full-time, between a Level 2 – Level 4 depending upon experience and qualifications.

The key areas of responsibility include but are not limited to:

- Carry out general labouring duties which could include but is not limited to mowing, weeding, spraying, paving, concreting, pothole patching, pipe laying, manual excavation, building maintenance, cleaning, waste management etc.
- Perform construction and road maintenance tasks; constructing roads, repairing paved and bitumen sealed roads.
- Maintain a high standard and consistent approach with regards to the usage of all Council plant.
- Comply with Council's operating procedures and site-specific work plans.

### About you:

The successful candidate will be able to demonstrate the required knowledge, skills and experience below:

- Previous experience in operating construction plant and equipment (**desirable**).
- Demonstrated experience performing general labouring duties.
- Sound level of literacy, numeracy and oral communication skills.
- Demonstrated ability to work effectively in a team environment with minimal supervision.
- Understanding of and commitment to EEO and WHS principles and practices.
- Demonstrated ability to maintain basic record keeping.

### Qualifications:

#### Essential & Desirable:

- White Card – General Safety Induction
- Current C class driver's licence / HR Licence
- Plant Licences or Certificates - Crane, Coxswain, Confined Space and other risk Licenses.

Applicants wishing to apply for this opportunity are to submit a copy of their current resume and a covering letter addressed **confidential** to the Human Resources Officer (not more than 2 pages) addressing why you are interested in and suitable for this role. Applications can be mailed, hand delivered or emailed to [lanif.yakin@cocos.wa.gov.au](mailto:lanif.yakin@cocos.wa.gov.au)

**Applications close at 12:00PM on Friday, 20 December 2024.**

For more information about the position please contact the Infrastructure Coordinator - Luluilmaknun Sloan: [luluilmaknun.sloan@cocos.wa.gov.au](mailto:luluilmaknun.sloan@cocos.wa.gov.au) or by telephone on 9162 6649. A Copy of the Position Description can also be obtained from the Shire's website: <https://shire.cc/en/your-council/employmentopportunities.html>

Applicants may be subject to a pre-employment medical, including drug screening.

The Shire of Cocos Keeling Islands is an Equal Employment Opportunity Employer and is committed to a fair recruitment process in selecting the best applicant for the position. Females are encouraged to apply.