

# Community Funding Program



SHIRE OF  
**COCOS**  
KEELING ISLANDS

APPLICATION FORM - 2023 ROUND 1

MAJU PULU KITA | ADVANCE OUR ISLANDS

## SECTION ONE - Details of Applicant Organisation

(Note: must be *not-for-profit* community organisation)

1.1 LEGAL NAME OF ORGANISATION:

\_\_\_\_\_

1.2 APPLICANT DETAILS: *(Person filling out application form)*

NAME: \_\_\_\_\_

POSITION HELD WITHIN ORGANISATION: \_\_\_\_\_

TELEPHONE NUMBER (daytime): \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

1.3 CONTACT ADDRESS:

\_\_\_\_\_

\_\_\_\_\_

1.4 ARE YOU AN INCORPORATED ASSOCIATION / CLUB: *(Please circle)*

Yes - continue to 1.5

No - continue to 1.4a

1.4a AUSPICING ORGANISATION DETAILS:

LEGAL NAME OF ORGANISATION:

\_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

POSITION HELD WITHIN ORGANISATION: \_\_\_\_\_

TELEPHONE NUMBER (daytime): \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

1.5 BRIEF OVERVIEW OF ORGANISATION / CLUB'S PURPOSE:

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**SECTION TWO - Details of Project**

2.1 PROJECT DESCRIPTION: *(Please provide a brief description of either –  
a) type of equipment to be purchased/works to be completed, and for what purpose;  
b) type of activity or event to be held, and what the funding being sought would be used for.*

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2.1a For activities or events only, please clarify:

WHERE: \_\_\_\_\_

DATE: \_\_\_\_\_

**2.2 PROJECT BUDGET:**

*(Two quotes must be obtained and attached to this application form including evidence of any other income which the organisation has obtained to support your application.)*

INCOME <i>eg. your funds/in-kind contributions/fundraising</i>	\$	FUNDING SOUGHT \$
<b>TOTAL PROJECT BUDGET</b>		
<b>DOLLAR AMOUNT REQUESTED</b>		

**SECTION THREE - Benefit to the Community**

**3.1 SUMMARY OF ACTIVITIES AND OUTCOMES.** *(Provide a summary of your project, including the key activities, project outcomes and how it aligns with the Shire’s Community Strategic Plan.)*

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3.2 HOW WILL YOUR PROJECT BENEFIT THE PEOPLE OF THE SHIRE OF COCOS (KEELING) ISLANDS?

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3.3 IS YOUR ORGANISATION REGISTERED UNDER THE SHIRE'S ADOPT-A-SPOT PROGRAM? *(Please circle)*

Yes - continue to SECTION 4

No - Why?

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## SECTION FOUR - Required attachments

PLEASE ENSURE ALL NECESSARY ADDITIONAL INFORMATION IS ATTACHED TO THIS APPLICATION FORM.

*Check List (please tick the box/es below):*

- Organisation's current financial statement or bank statement if available
- Copy of 2 quotations
- Details of your community organisation i.e. membership numbers, length in operation and committee members.
- Any general information which your organisation deems necessary to attach to support your application for funding *(optional)*

## SECTION FIVE - Declaration

*I hereby certify that I have been authorised to prepare and submit this application on behalf of \_\_\_\_\_ . The information provided in this application is true and correct to the best of my knowledge.*

NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

*To be signed by Organisation President/Chairman (if different from above) –*

NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

## SECTION SIX – Application Process

Completed application forms must be received by the Shire's Community Development Coordinator by **4:00pm Monday 3<sup>RD</sup> of APRIL 2023.**

Applications to be addressed as follows:

SHIRE OF COCOS (KEELING) ISLANDS  
COMMUNITY FUNDING PROGRAM  
PO BOX 1094  
COCOS (KEELING) ISLANDS WA 6799

For further information about this program, please contact Adim Hajat, Community Development Coordinator, on telephone 08 9162 6649, or by E-mail: [cdc@cocos.wa.gov.au](mailto:cdc@cocos.wa.gov.au)

*"The Shire of Cocos (Keeling) Islands 'Community Funding Program' has been developed to provide a funding source for non-profit organisations within our community. The projects/events/festivals undertaken by these organisations must have return benefits for people in our local community."*