

# Shire of Cocos (Keeling) Islands

## Customer Service Feedback Form

This form can be used for feedback, suggestions or complaints regarding the Shire policies, procedures, fees & charges, employees, contractors or the quality of the services and/or works provided.

It is important to note that a complaint is not the same as a request for service, a request for information, an inquiry seeking clarification of an issue or seeking a review of a Council or Council Officer's decision or conditions relating to a decision.

**Name of Customer/s:** \_\_\_\_\_

**Address in full:** \_\_\_\_\_

\_\_\_\_\_ **Phone** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Feedback or Complaint:**

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(Add separate page if you require more space)

**Recommendation or suggestion:**

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(Add separate page if you require more space)

**Customer's Signature:** \_\_\_\_\_

