

**From:** [Martin Faulkner](#)  
**To:** [BBRF Reports](#)  
**Cc:** [Frank Mills](#)  
**Subject:** FW: BRFPV000814 - COCOS (KEELING) ISLANDS SHIRE [SEC=OFFICIAL]  
**Date:** Monday, 7 November 2022 11:47:15 AM  
**Attachments:** [sck\\_logo\\_53ccceb7-0535-464b-a4b2-ac3bae8ab551.png](#)  
[sck\\_logo\\_53ccceb7-0535-464b-a4b2-ac3bae8ab551.png](#)  
[Revised Cost Estimates - Cocos Island Waterfront Building OPC Rev 3 171121 - Borrell Rafferty Associates.pdf](#)  
[1938 221003 OPC Cocos Waterfront Building Rev 1.pdf](#)

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Hi Alison

Thanks for your time last week.

In terms of variation;

Due to significant escalation of costs for materials, freight and labour on island, we cannot deliver all the eligible activities identified in the Clause B of the Agreement. See attached cost estimate from November 21 compared to September 22.

With the current budget we can deliver the following eligible activities to achieve the project outcome

- construct a business space;
- complete internal building works;
- improve structural building elements;
- repair the roof and undertake the replacement of doors/windows;

There are insufficient funds to now complete the construction of a visitor centre and museum.

We plan to have the project complete by 31 December and acknowledge any expenditure after that date will be the Shire contribution to the project.

I have updated the tables below to reflect changed expenditure.



**Martin Faulkner**

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**From:** BBRF Reports <[REDACTED]>  
**Sent:** Friday, 4 November 2022 10:23 AM  
**To:** Martin Faulkner <[infrastructure@cocos.wa.gov.au](mailto:infrastructure@cocos.wa.gov.au)>  
**Cc:** BBRF Reports <[REDACTED]>  
**Subject:** BRFPV000814 - COCOS (KEELING) ISLANDS SHIRE [SEC=OFFICIAL]

Hi Martin,

As discussed in our catch-up yesterday I have attached below the current Activity schedule and Activity budget for your completion.

In addition to completing the tables below can you please also provide in detail the reason for the variation request to support your claim. This information will then be sent to the policy partner in a formal request for consideration.

As advised the project completion date cannot be extended past the current completion date of 31 December 2023, which is also the BBRF Round 5 program end date. In your re-scope request please also include the activities that can be completed by this date and what activities will be completed after the 31 December 2023, noting that any activities completed outside the project period are not eligible for grant funding under the program guidelines.

I have attached a copy of the executed Grant Agreement and the original application for your reference.

### Activity schedule

Milestone number	Milestone name and description	Due date	Proposed due date
001	Milestone Progress 1 <ul style="list-style-type: none"><li>Statutory approvals have been obtained</li><li>Final costs confirmed</li><li>Final design completed</li><li>Construction commenced</li><li>Demonstrated progress, to the satisfaction of the Commonwealth.</li></ul>	31/10/2022	31/12/22
002	Milestone Progress 2 <ul style="list-style-type: none"><li>Demonstrated progress, to the satisfaction of the Commonwealth.</li></ul>	31/05/2023	31/5/2023
003	Milestone Progress 3 <ul style="list-style-type: none"><li>Demonstrated progress, to the satisfaction of the Commonwealth.</li></ul>	30/09/2023	30/09/2023
004	End of Project <ul style="list-style-type: none"><li>All key activities, at Clause B of the Agreement, are complete;</li><li>The project, at Clause B of the Agreement is complete;</li><li>The Project is fully Operational.</li><li>An event invitation has been submitted to the Department.</li></ul>	31/12/2023	31/12/2023

### Activity budget

Financial year 2021/22

Head of expenditure	Breakdown of expenditure	Agreed project cost	Proposed project cost
Project expenditure	Contract	\$0	
Project expenditure	External labour hire and external consulting expenditure	\$60,000	\$6,970
Project expenditure	Hired/leased plant	\$0	

Project expenditure	Materials for constructions	\$0	
Project expenditure	Other eligible expenditure	\$0	
Financial year total		\$60,000	\$6,970

Financial year 2022/23

Head of expenditure	Breakdown of expenditure	Agreed project cost	
Project expenditure	Contract	\$445,778	\$445,778
Project expenditure	External labour hire and external consulting expenditure	\$139,990	\$193,020
Project expenditure	Hired/leased plant	\$0	\$0
Project expenditure	Materials for constructions	\$445,778	\$445,778
Project expenditure	Other eligible expenditure	\$0	\$0
Financial year total		\$1,031,546	\$1,084,576

Financial year 2023/24

Head of expenditure	Breakdown of expenditure	Agreed project cost	
Project expenditure	Contract	\$445,778	\$445,778
Project expenditure	External labour hire and external consulting expenditure	\$270,280	\$270,280
Project expenditure	Hired/leased plant	\$0	\$0
Project expenditure	Materials for constructions	\$445,778	\$445,778
Project expenditure	Other eligible expenditure	\$0	\$0
Financial year total		\$1,161,836	\$1,161,836

All financial years

Head of expenditure	Breakdown of expenditure	Agreed project cost	
Project expenditure	Contract	\$891,556	\$891,556
Project expenditure	External labour hire and external consulting expenditure	\$470,270	\$470,270
Project expenditure	Hired/leased plant	\$0	\$0
Project expenditure	Materials for constructions	\$891,556	\$891,556
Project expenditure	Other eligible expenditure	\$0	\$0
Financial year total		\$2,253,382	\$2,253,382

I have also included below further details of the project, including project scope and description and co-contributors. Please advise if and what other details require amendment.

**Project Title**

Tokoh Redevelopment

## Project scope and description

The project will redevelop the Tokoh Building on Home Island to include a museum, a visitor centre, toilets and space for tourism businesses.

The key eligible activities the Grantee will undertake are to:

- construct a visitor centre, museum and business space;
- complete internal building works;
- improve structural building elements;
- upgrade electrical systems and plumbing;
- repair the roof and undertake the replacement of doors/windows; and
- install building air-conditioning.

Project Location: Lot 245 Jalan Melati, Home Island, COCOS KEELING ISLANDS WA 6799

## Project outcomes

Construction of the Tokoh Building on Home Island.

## Other contributions

Contributor	Nature of contribution	Amount (GST exclusive)	Timing
Shire of Cocos Keeling Islands			
	Cash	\$661,382	30/12/2023
BLS Construction			
	Cash	\$5,000	30/12/2023
Cocos Islands Cooperative Society			
	Cash	\$10,000	30/12/2022
Cocos Keeling Islands Tourism Association			
	Cash	\$1,000	30/12/2023
Freightshop			
	Cash	\$5,000	30/12/2023
Indian Ocean Leisure			
	Cash	\$2,000	30/12/2023
Linx Cargo Care Group			
	Cash	\$2,000	30/12/2023
Zentner Shipping Pty Ltd			
	Cash	\$5,000	30/12/2023

Kind regards,  
Alison

## Building Better Regions Fund Team

Business Grants Hub | Corporate and Digital Division  
**Department of Industry, Science, Energy and Resources**

## Supporting economic growth and job creation for all Australians



Our department recognises the First Peoples of this nation and their ongoing connection to culture and country. We acknowledge First Nations Peoples as the Traditional Owners, Custodians and Lore Keepers of the world's oldest living culture and pay respects to their Elders past, present and emerging.

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