# **ANNUAL BUDGET** 2021/2022



MAJU PULU KITA | ADVANCE OUR ISLANDS

## SHIRE OF COCOS (KEELING) ISLANDS

## BUDGET

## FOR THE YEAR ENDED 30 JUNE 2022

## LOCAL GOVERNMENT ACT 1995 (WA) (CKI)

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## SHIRE'S VISION

Working together to advance our islands

## SHIRE OF COCOS (KEELING) ISLANDS STATEMENT OF COMPREHENSIVE INCOME *BY NATURE OR TYPE* FOR THE YEAR ENDED 30 JUNE 2022

|  | NOTE  | 2021/22<br>Budget | 2020/21<br>Actual | 2020/21<br>Budget |
|--|-------|-------------------|-------------------|-------------------|
|  |       | \$                | \$                | \$                |
| Revenue                                      |       |                   |                   |                   |
| Rates  | 1(a)  | 430,752           | 400,655           | 399,761           |
| Operating grants, subsidies and              |       |                   |                   |                   |
| contributions                                | 9(a)  | 4,353,103         | 4,336,339         | 3,964,430         |
| Fees and charges                             | 8     | 1,009,660         | 1,026,181         | 957,668           |
| Interest earnings                            | 12(a) | 20,650            | 12,875            | 36,750            |
| Other revenue                                | 12(b) | 112,000           | 130,704           | 125,785           |
|  |       | 5,926,165         | 5,906,754         | 5,484,394         |
| Expenses                                     |       |                   |                   |                   |
| Employee costs                               |       | (2,977,242)       | (2,803,708)       | (2,852,612)       |
| Materials and contracts                      |       | (1,854,513)       | (1,425,030)       | (1,735,475)       |
| Utility charges                              |       | (159,500)         | (141,514)         | (134,120)         |
| Depreciation on non-current assets           | 5     | (1,472,400)       | (1,658,157)       | (1,591,050)       |
| Insurance expenses                           |       | (506,177)         | (372,925)         | (369,673)         |
| Other expenditure                            |       | (50,000)          | (59,278)          | (73,500)          |
|  |       | (7,019,832)       | (6,460,612)       | (6,756,430)       |
| Subtotal                                     |       | (1,093,667)       | (553,858)         | (1,272,036)       |
| Non-operating grants, subsidies and          |       |                   |                   |                   |
| contributions                                | 9(b)  | 761,000           | 1,397,440         | 1,486,659         |
|  |       | 761,000           | 1,397,440         | 1,486,659         |
|  |       |                   |                   |                   |
| Net result                                   |       | (332,667)         | 843,582           | 214,623           |
| Other comprehensive income                   |       |                   |                   |                   |
| Changes on revaluation of non-current assets |       | 0                 | 0                 | 0                 |
| Total other comprehensive income             |       | 0                 | 0                 | 0                 |
| Total comprehensive income                   |       | (332,667)         | 843,582           | 214,623           |

# SHIRE OF COCOS (KEELING) ISLANDS FOR THE YEAR ENDED 30 JUNE 2022

#### **BASIS OF PREPARATION**

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The Local Government (Financial Management) Regulations 1996 specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Cocos (Keeling) Islands controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to the budget.

#### 2020/21 ACTUAL BALANCES

Balances shown in this budget as 2020/21 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

#### **CHANGE IN ACCOUNTING POLICIES**

On the 1 July 2021 no new accounting policies are to be adopted and no new policies are expected to impact the annual budget.

#### **KEY TERMS AND DEFINITIONS - NATURE OR TYPE**

## REVENUES

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

## **REVENUES (CONTINUED)**

#### **OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### **OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

#### EXPENSES

#### EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

#### **DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation and amortisation expense raised on all classes of assets.

#### **INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

## SHIRE OF COCOS (KEELING) ISLANDS STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM FOR THE YEAR ENDED 30 JUNE 2022

|   |                      | 2021/22     | 2020/21     | 2020/21     |
|---|----------------------|-------------|-------------|-------------|
|   | NOTE                 | Budget      | Actual      | Budget      |
| Revenue   | 1,8,9(a),12(a),12(b) | \$          | \$          | \$          |
| Governance  |                      | 10,500      | 15,908      | 20,500      |
| General purpose funding                           |                      | 4,660,958   | 4,622,476   | 4,301,903   |
| Law, order and public safety                      |                      | 90,397      | 42,300      | 39,869      |
| Health  |                      | 45,000      | 43,835      | 46,663      |
| Education and welfare                             |                      | 500         | 0           | 100         |
| Housing   |                      | 498,940     | 487,026     | 506,725     |
| Community amenities                               |                      | 75,000      | 77,933      | 72,760      |
| Recreation and culture                            |                      | 8,500       | 8,408       | 3,400       |
| Transport   |                      | 74,850      | 75,138      | 73,350      |
| Economic services                                 |                      | 57,500      | 88,289      | 57,468      |
| Other property and services                       |                      | 404,020     | 445,441     | 361,656     |
|   |                      | 5,926,165   | 5,906,754   | 5,484,394   |
| Expenses excluding finance costs                  | 4(a),5,12(c)(d)(d)   |             |             |             |
| Governance  |                      | (315,410)   | (217,391)   | (352,644)   |
| General purpose funding                           |                      | (66,514)    | (64,759)    | (77,421)    |
| Law, order and public safety                      |                      | (224,940)   | (183,795)   | (119,478)   |
| Health  |                      | (48,349)    | (110,834)   | (51,718)    |
| Education and welfare                             |                      | (377,590)   | (332,301)   | (379,639)   |
| Housing   |                      | (1,280,831) | (1,157,690) | (1,187,628) |
| Community amenities                               |                      | (1,427,469) | (1,380,171) | (1,491,328) |
| Recreation and culture                            |                      | (1,469,362) | (1,329,801) | (1,384,232) |
| Transport   |                      | (954,534)   | (866,791)   | (854,331)   |
| Economic services                                 |                      | (444,828)   | (318,151)   | (485,597)   |
| Other property and services                       |                      | (410,005)   | (498,926)   | (372,414)   |
|   |                      | (7,019,832) | (6,460,610) | (6,756,430) |
| Subtotal  |                      | (1,093,667) | (553,856)   | (1,272,036) |
|   |                      |             |             |             |
| Non-operating grants, subsidies and contributions | 9(b)                 | 761,000     | 1,397,440   | 1,486,659   |
| Profit on disposal of assets                      | 4(b)                 | 0           | 0           | 0           |
| (Loss) on disposal of assets                      | 4(b)                 | 0           | 0           | 0           |
|   |                      | 761,000     | 1,397,440   | 1,486,659   |
| Net result  |                      | (332,667)   | 843,584     | 214,623     |
|   |                      |             |             |             |
| Other comprehensive income                        |                      | 0           | 0           | ^           |
| Changes on revaluation of non-current assets      |                      | 0           | 0           | 0           |
| Total other comprehensive income                  |                      | 0           | 0           | 0           |
| Total comprehensive income                        |                      | (332,667)   | 843,584     | 214,623     |

## SHIRE OF COCOS (KEELING) ISLANDS FOR THE YEAR ENDED 30 JUNE 2022

## **KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS**

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

#### **OBJECTIVE** ACTIVITIES GOVERNANCE To provide the highest level of administrative support Activites include administration and the operation of facilities and services to all Council functions and activites as well as to to members of Council including fees, expenses, allowances, election elected members expenses, conference expenses, refreshments and receptions. **GENERAL PURPOSE FUNDING** To provide a solid financial platform by good Activites include rates and general grants income, expenditure relating to financial management in order to provide a level of the collection of rates. services expected by electors. LAW, ORDER, PUBLIC SAFETY To ensure that residents enjoy a standard of living as Activities include administration and enforcement of animal control, litter, free as possible from public nuisance. camping and other local laws as required. HEALTH Maintain a high standard of health control for the Activities include general inspections of all food establishments ensuring benefit of residents by ensuring compliance with all compliance with relevant standards. relevant legislation and regular health testing. **EDUCATION AND WELFARE** To provide youth and community support, Activities include the provision of shire community small grant funding, community information and project services. assistance with community projects, school holiday program and youth HOUSING To provide and maintain Kampong housing for the This includes the provision, administration and maintenance of rental community. Kampong housing, the administration of Kampong leases. **COMMUNITY AMENITIES** To provide high quality community amenities for the Activities include the provision of waste management, public use by residents and visitors to the Cocos (Keeling) conveniences, cemetery maintenance and the administration of the Town Islands. Planning Scheme. **RECREATION AND CULTURE** To provide and maintain recreation and cultural Activities include the administration and operation of public libraries, facilities. contributions to community festivals and events, and the maintenance of public reserves, the musem and other significant sites. TRANSPORT

To construct and maintain all streets and roads within the Shire to a high standard.

## ECONOMIC SERVICES

The regulation and promotion of economic development, tourism, area promotion and building control.

## OTHER PROPERTY AND SERVICES

To ensure that all Council plant and equipment is in good working order and to perform private works where required.

Includes the construction and maintenance of all local roads, street signage and transport facilities.

This includes building and planning approval, controls on building standards, assistance in tourism promotion and the development of tourism facilities.

Activities include plant operations, private works, insurance and lease administration.

## SHIRE OF COCOS (KEELING) ISLANDS STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2022

|  | NOTE | 2021/22<br>Budget | 2020/21<br>Actual | 2020/21<br>Budget |
|--|------|-------------------|-------------------|-------------------|
|  |      | \$                | \$                | \$                |
| CASH FLOWS FROM OPERATING ACTIVITIES                 |      |                   |                   |                   |
| Receipts   |      |                   |                   |                   |
| Rates  |      | 430,752           | 390,149           | 399,761           |
| Operating grants, subsidies and contributions        |      | 4,703,103         | 4,119,999         | 3,964,430         |
| Fees and charges                                     |      | 1,009,660         | 1,026,181         | 957,668           |
| Interest received                                    |      | 20,650            | 12,875            | 36,750            |
| Other revenue  |      | 112,000           | 130,704           | 125,785           |
|  |      | 6,276,165         | 5,679,908         | 5,484,394         |
| Payments   |      |                   |                   |                   |
| Employee costs                                       |      | (2,977,242)       | (2,860,413)       | (2,852,612)       |
| Materials and contracts                              |      | (1,854,513)       | (1,520,729)       | (1,735,475)       |
| Utility charges                                      |      | (159,500)         | (141,514)         | (134,120)         |
| Insurance paid                                       |      | (506,177)         | (372,925)         | (369,673)         |
| Other expenditure                                    |      | (50,000)          | (59,278)          | (73,500)          |
|  |      | (5,547,432)       | (4,954,859)       | (5,165,380)       |
| Net cash provided by (used in)                       |      |                   |                   |                   |
| operating activities                                 | 3    | 728,733           | 725,049           | 319,014           |
| CASH FLOWS FROM INVESTING ACTIVITIES                 |      |                   |                   |                   |
| Payments for purchase of property, plant & equipment | 4(a) | (2,631,240)       | (2,069,136)       | (2,761,578)       |
| Payments for construction of infrastructure          | 4(a) | (293,161)         | (459,123)         | (589,958)         |
| Non-operating grants, subsidies and contributions    | 9(b) | 761,000           | 1,397,440         | 1,486,659         |
| Net cash provided by (used in)                       |      |                   |                   |                   |
| investing activities                                 |      | (2,163,400)       | (1,130,818)       | (1,864,877)       |
| Net increase (decrease) in cash held                 |      | (1,434,667)       | (405,769)         | (1,545,863)       |
| Cash at beginning of year                            |      | 3,555,322         | 3,961,091         | 3,930,700         |
| Cash and cash equivalents                            |      |                   |                   |                   |
| at the end of the year                               | 3    | 2,120,655         | 3,555,322         | 2,384,837         |

## SHIRE OF COCOS (KEELING) ISLANDS RATE SETTING STATEMENT FOR THE YEAR ENDED 30 JUNE 2022

|   | NOTE | 2021/22<br>Budget      | 2020/21<br>Actual        | 2020/21<br>Budget        |
|---|------|------------------------|--------------------------|--------------------------|
|   |      | \$                     | \$                       | \$                       |
| OPERATING ACTIVITIES<br>Net current assets at start of financial year - surplus/(deficit) | 2(a) | 837,862                | 1,212,836                | 1,098,796                |
| Net current assets at start of manoral year - surplus/ucricity                            | 2(a) | 837,862                | 1,212,836                | 1,098,796                |
| Revenue from operating activities (excluding rates)                                       |      |                        |                          |                          |
| Governance  |      | 10,500                 | 15,908                   | 20,500                   |
| General purpose funding   |      | 4,230,206              | 4,221,821                | 3,902,142                |
| Law, order, public safety   |      | 90,397                 | 42,300                   | 39,869                   |
| Health  |      | 45,000                 | 43,835                   | 46,663                   |
| Education and welfare   |      | 500                    | 0                        | 100                      |
| Housing   |      | 498,940                | 487,026                  | 506,725                  |
| Community amenities   |      | 75,000                 | 77,933                   | 72,760                   |
| Recreation and culture  |      | 8,500                  | 8,408                    | 3,400                    |
|   |      | 74,850                 | 75,138                   | 73,350                   |
| Economic services   |      | 57,500                 | 88,289                   | 57,468                   |
| Other property and services   |      | 404,020 5,495,413      | 445,441<br>5,506,099     | 361,656<br>5,084,633     |
| Expenditure from operating activities   |      | 5,495,415              | 3,300,099                | 3,004,033                |
| Governance  |      | (315,410)              | (217,391)                | (352,644)                |
| General purpose funding   |      | (66,514)               | (64,759)                 | (77,421)                 |
| Law, order, public safety   |      | (224,940)              | (183,795)                | (119,478)                |
| Health  |      | (48,349)               | (110,834)                | (51,718)                 |
| Education and welfare   |      | (377,590)              | (332,301)                | (379,639)                |
| Housing   |      | (1,280,831)            | (1,157,690)              | (1,187,628)              |
| Community amenities   |      | (1,427,469)            | (1,380,171)              | (1,491,328)              |
| Recreation and culture  |      | (1,469,362)            | (1,329,801)              | (1,384,232)              |
| Transport   |      | (954,534)              | (866,791)                | (854,331)                |
| Economic services   |      | (444,828)              | (318,151)                | (485,597)                |
| Other property and services   |      | (410,005)              | (498,926)                | (372,414)                |
|   |      | (7,019,832)            | (6,460,610)              | (6,756,430)              |
| Non-cash amounts excluded from operating activities                                       | 2(b) | 1,472,400              | 1,658,157                | 1,591,050                |
| Amount attributable to operating activities   |      | 785,843                | 1,916,482                | 1,018,049                |
|   |      |                        |                          |                          |
| INVESTING ACTIVITIES  |      | 761 000                | 1,397,440                | 1 496 650                |
| Non-operating grants, subsidies and contributions   | 4(a) | 761,000<br>(2,631,240) | (2,069,136)              | 1,486,659<br>(2,761,578) |
| Payments for property, plant and equipment<br>Payments for construction of infrastructure | 4(a) | (2,031,240) (293,161)  | (2,009,130)<br>(459,123) | (589,958)                |
| Amount attributable to investing activities   | 4(a) | (2,163,400)            | (1,130,818)              | (1,864,877)              |
| Amount attributable to investing activities   |      | (2,103,400)            | (1,130,010)              | (1,004,077)              |
| FINANCING ACTIVITIES  |      |                        |                          |                          |
| Transfers to cash backed reserves (restricted assets)                                     | 7(a) | (315,150)              | (507,455)                | (427,250)                |
| Transfers from cash backed reserves (restricted assets)                                   | 7(a) | 1,261,955              | 159,000                  | 874,317                  |
| Amount attributable to financing activities   |      | 946,805                | (348,455)                | 447,067                  |
| Budgeted deficiency before imposition of general rates                                    |      | (430,752)              | 437,209                  | (399,761)                |
| Estimated amount to be raised from general rates  | 1    | 430,752                | 400,655                  | 399,761                  |
| Net current assets at end of financial year - surplus/(deficit)                           | 2(a) | 0                      | 837,864                  | 0                        |
|   |      |                        | ,                        |                          |

## SHIRE OF COCOS (KEELING) ISLANDS RATE SETTING STATEMENT FOR THE YEAR ENDED 30 JUNE 2022

|   | NOTE  | 2021/22<br>Budget | 2020/21<br>Actual | 2020/21<br>Budget |
|---|-------|-------------------|-------------------|-------------------|
|   |       | \$                | \$                | \$                |
| OPERATING ACTIVITIES  |       |                   |                   |                   |
| Net current assets at start of financial year - surplus/(deficit) | 2     | 837,862           | 1,212,836         | 1,098,796         |
|   | _     | 837,862           | 1,212,836         | 1,098,796         |
| Revenue from operating activities (excluding rates)               |       |                   |                   |                   |
| Operating grants, subsidies and                                   | 9(a)  |                   |                   |                   |
| contributions   |       | 4,353,103         | 4,336,339         | 3,964,430         |
| Fees and charges  | 8     | 1,009,660         | 1,026,181         | 957,668           |
| Interest earnings   | 12(a) | 20,650            | 12,875            | 36,750            |
| Other revenue   | 12(b) | 112,000           | 130,704           | 125,785           |
|   |       | 5,495,413         | 5,506,099         | 5,084,633         |
| Expenditure from operating activities                             |       |                   |                   |                   |
| Employee costs  |       | (2,977,242)       | (2,803,708)       | (2,852,612)       |
| Materials and contracts   |       | (1,854,513)       | (1,425,030)       | (1,735,475)       |
| Utility charges   |       | (159,500)         | (141,514)         | (134,120)         |
| Depreciation on non-current assets                                | 5     | (1,472,400)       | (1,658,157)       | (1,591,050)       |
| Insurance expenses  |       | (506,177)         | (372,925)         | (369,673)         |
| Other expenditure   |       | (50,000)          | (59,278)          | (73,500)          |
|   |       | (7,019,832)       | (6,460,612)       | (6,756,430)       |
| Non-cash amounts excluded from operating activities               | 2(b)  | 1,472,400         | 1,658,157         | 1,591,050         |
| Amount attributable to operating activities                       |       | 785,843           | 1,916,480         | 1,018,049         |
| INVESTING ACTIVITIES  |       |                   |                   |                   |
| Non-operating grants, subsidies and contributions                 | 9(b)  | 761,000           | 1,397,440         | 1,486,659         |
| Payments for property, plant and equipment                        | 4(a)  | (2,631,240)       | (2,069,136)       | (2,761,578)       |
| Payments for construction of infrastructure                       | 4(a)  | (293,161)         | (459,123)         | (589,958)         |
| Amount attributable to investing activities                       |       | (2,163,400)       | (1,130,818)       | (1,864,877)       |
| FINANCING ACTIVITIES  |       |                   |                   |                   |
| Transfers to cash backed reserves (restricted assets)             | 7(a)  | (315,150)         | (507,455)         | (427,250)         |
| Transfers from cash backed reserves (restricted assets)           | 7(a)  | 1,261,955         | 159,000           | 874,317           |
| Amount attributable to financing activities                       |       | 946,805           | (348,455)         | 447,067           |
| Budgeted deficiency before general rates                          |       | (430,752)         | 437,207           | (399,761)         |
| Estimated amount to be raised from general rates                  | 1(a)  | 430,752           | 400,655           | 399,761           |
| Net current assets at end of financial year - surplus/(deficit)   | 2     | 0                 | 837,862           | 0                 |
|   |       |                   |                   |                   |

## SHIRE OF COCOS (KEELING) ISLANDS NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2022 **1. RATES AND SERVICE CHARGES**

#### (a) Rating Information

| RATE TYPE                         | Rate in   | Number<br>of<br>properties | Rateable<br>value | 2021/22<br>Budgeted<br>rate<br>revenue | 2021/22<br>Budgeted<br>interim<br>rates | 2021/22<br>Budgeted<br>back<br>rates | 2021/22<br>Budgeted<br>total<br>revenue | 2020/21<br>Actual<br>total<br>revenue | 2020/21<br>Budget<br>total<br>revenue |
|-----------------------------------|-----------|----------------------------|-------------------|--|---|--------------------------------------|---|---------------------------------------|---------------------------------------|
|                                   | \$        |                            | \$                | \$                                     | \$                                      | \$                                   | \$                                      | \$                                    | \$                                    |
| Differential general rate or gene | eral rate |                            |                   |  |   |                                      |   |                                       |                                       |
| Gross rental valuations           |           |                            |                   |  |   |                                      |   |                                       |                                       |
| GRV - General Developed           | 0.11220   | 128                        | 2,196,740         | 246,474                                | 500                                     | 0                                    | 246,974                                 | 238,552                               | 237,759                               |
| GRV - Undeveloped                 | 0.22400   | 11                         | 55,200            | 12,365                                 | 0                                       | 0                                    | 12,365                                  | 12,006                                | 12,006                                |
| GRV - Business                    | 0.11840   | 25                         | 835,595           | 98,934                                 | 0                                       | 0                                    | 98,934                                  | 96,093                                | 96,093                                |
| GRV - Holiday Accommodation       | 0.16650   | 16                         | 297,920           | 49,604                                 | 0                                       | 0                                    | 49,604                                  | 32,473                                | 32,473                                |
| Sub-Totals                        |           | 180                        | 3,385,455         | 407,377                                | 500                                     | 0                                    | 407,877                                 | 379,125                               | 378,331                               |
|                                   | Minimum   |                            |                   |  |   |                                      |   |                                       |                                       |
| Minimum payment                   | \$        |                            |                   |  |   |                                      |   |                                       |                                       |
| Gross rental valuations           |           |                            |                   |  |   |                                      |   |                                       |                                       |
| GRV - General Developed           | 725       | 3                          | 3,540             | 2,175                                  | 0                                       | 0                                    | 2,175                                   | 2,115                                 | 2,115                                 |
| GRV - Undeveloped                 | 825       | 4                          | 13,620            | 3,300                                  | 0                                       | 0                                    | 3,300                                   | 0                                     | 0                                     |
| GRV - Business                    | 725       | 24                         | 91,564            | 17,400                                 | 0                                       | 0                                    | 17,400                                  | 16,215                                | 16,215                                |
| Vacant Land                       | 725       | 0                          | 0                 | 0                                      | 0                                       | 0                                    | 0                                       | 3,200                                 | 3,200                                 |
| Sub-Totals                        |           | 31                         | 108,724           | 22,875                                 | 0                                       | 0                                    | 22,875                                  | 21,530                                | 21,530                                |
|                                   |           | 211                        | 3,494,179         | 430,252                                | 500                                     | 0                                    | 430,752                                 | 400,655                               | 399,861                               |
| Discounts (Refer note 1(e))       |           |                            |                   |  |   |                                      | 0                                       | 0                                     | (100)                                 |
| Total amount raised from gener    | al rates  |                            |                   |  |   |                                      | 430,752                                 | 400,655                               | 399,761                               |

All land (other than exempt land) in the Shire of Cocos (Keeling) Islands is rated according to its Gross Rental Value (GRV).

The general rates detailed for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

## 1. RATES AND SERVICE CHARGES (CONTINUED)

## (b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

| Instalment options | Date due   | Instalment<br>plan admin<br>charge | Instalment<br>plan<br>interest<br>rate | Unpaid<br>rates<br>interest<br>rates |
|--------------------|------------|------------------------------------|--|--------------------------------------|
|                    |            | \$                                 | %                                      | %                                    |
| Option one         |            |                                    |  |                                      |
| Payment in Full    | 13/09/2021 | 0                                  | 0.0%                                   | 11.0%                                |
| Option two         |            |                                    |  |                                      |
| Instalment 1       | 13/09/2021 | 15                                 | 5.5%                                   | 11.0%                                |
| Instalment 2       | 29/11/2021 |                                    | 5.5%                                   | 11.0%                                |
| Instalment 3       | 11/02/2022 |                                    | 5.5%                                   | 11.0%                                |
| Instalment 4       | 26/04/2022 |                                    | 5.5%                                   | 11.0%                                |

|   | 2021/22<br>Budget<br>revenue | 2020/21<br>Actual<br>revenue | 2020/21<br>Budget<br>revenue |
|---|------------------------------|------------------------------|------------------------------|
|   | \$                           | \$                           | \$                           |
| Instalment plan admin charge revenue            | 500                          | 225                          | 500                          |
| Instalment plan interest earned                 | 500                          | 230                          | 500                          |
| Unpaid rates and service charge interest earned | 4,000                        | 4,155                        | 4,000                        |
|   | 5,000                        | 4,611                        | 5,000                        |

## SHIRE OF COCOS (KEELING) ISLANDS NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2022 1. RATES AND SERVICE CHARGES (CONTINUED)

#### (c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of differential rating.

#### Differential general rate

| Description                  | Characteristics  | Objects  | Reasons   |
|------------------------------|--|--|---|
| GRV General<br>Developed     | This category covers residential, special use<br>and other properties where no commerical<br>activity is occuring and is not being advertised<br>as holiday accommodation. | Inther (-RV) rated broberties are assessed   | The reason is that the other GRV rating categories have a higher demand on Shire resources and vacant land is encouraged to be developed.   |
| RV Vacant Land               | This category includes all properties that have<br>no improvements other than merged<br>improvements as defined in the Valuation of<br>Land Act 1978.                      | The object of the rate for this category is to encourage land owners<br>to develop residential vacant land and to reflect the different method used<br>for the valuation of vacant residential land as compared to the GRV<br>General Developed rate category. | The reason is that the Shire wants to promote and encourage<br>land owners to develop vacant land to its full potential, thereby<br>stimulating growth.   |
| GRV Business                 | This applies to all properties where commercial activity is the main use. This also applies to properties within Commerical zoning that are used as holiday accommodation. | the costs associated with the higher level of service provided to properties<br>in this category.  | The reason is that the Shire incurs higher costs to service<br>these areas including car park infrastructure, landscaping and<br>other amenities. In addition, extra costs are also associated<br>with tourism and economic development activites that have a<br>benefit to these ratepayers. |
| GRV Holiday<br>Accommodation | This category allows for the use of properties<br>within the residential zone that are used for<br>holiday accommodation,and are being<br>marketed as such.                | the higher level of service provided to<br>properties in this category   | The reason this category is rated higher than the base rate for GRV is to fund costs associated with the heavier use of infrastructure and other Council assets and services in addition to contribution toward tourism promotion activities.   |

## (d) Specified Area Rate

The Shire did not raise specified area rates for the year ended 30 June 2022.

## (e) Service Charges

The Shire did not raise service charges for the year ended 30 June 2022.

#### (f) Waivers or concessions

The Shire did not have any waivers or concessions for the year ended 30 June 2022.

## 2. NET CURRENT ASSETS

|   | Note  | 2021/22<br>Budget<br>30 June 2022 | 2020/21<br>Actual<br>30 June 2021 | 2020/21<br>Budget<br>30 June 2021 |
|---|-------|-----------------------------------|-----------------------------------|-----------------------------------|
| (a) Composition of estimated net current assets       |       | \$                                | \$                                | \$                                |
|   |       |                                   |                                   |                                   |
| Current assets  |       |                                   |                                   |                                   |
| Cash and cash equivalents - unrestricted              | 3     | 46,860                            | 534,722                           | 159,759                           |
| Cash and cash equivalents - restricted                | 3     | 2,073,795                         | 3,020,600                         | 2,225,078                         |
| Receivables   |       | 92,111                            | 442,111                           | 216,025                           |
| Inventories   |       | 36,024                            | 36,024                            | 36,024                            |
|   |       | 2,248,790                         | 4,033,457                         | 2,636,886                         |
| Less: current liabilities                             |       |                                   |                                   |                                   |
| Trade and other payables                              |       | (174,995)                         | (174,995)                         | (411,808)                         |
| Employee provisions                                   |       | (353,444)                         | (353,444)                         | (318,037)                         |
|   |       | (528,439)                         | (528,439)                         | (729,845)                         |
| Net current assets                                    |       | 1,720,351                         | 3,505,018                         | 1,907,041                         |
|   |       |                                   |                                   |                                   |
| Less: Total adjustments to net current assets         | 2.(c) | (1,720,351)                       | (2,667,156)                       | (1,907,041)                       |
| Net current assets used in the Rate Setting Statement |       | 0                                 | 837,862                           | 0                                 |
|   |       |                                   |                                   |                                   |

## SHIRE OF COCOS (KEELING) ISLANDS NOTES TO AND FORMING PART OF THE BUDGET FOR THE YEAR ENDED 30 JUNE 2022 2. NET CURRENT ASSETS (CONTINUED)

## EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

**Items excluded from calculation of budgeted deficiency** When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

#### (b) Operating activities excluded from budgeted deficiency

| The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> . | Note | 2021/22<br>Budget<br>30 June 2022 | 2020/21<br>Actual<br>30 June 2021 | 2020/21<br>Budget<br>30 June 2021 |
|--|------|-----------------------------------|-----------------------------------|-----------------------------------|
|  |      | \$                                | \$                                | \$                                |
| Adjustments to operating activities  |      |                                   |                                   |                                   |
| Add: Depreciation on assets  | 5    | 1,472,400                         | 1,658,157                         | 1,591,050                         |
| Non cash amounts excluded from operating activities  |      | 1,472,400                         | 1,658,157                         | 1,591,050                         |
| (c) Current assets and liabilities excluded from budgeted deficiency   |      |                                   |                                   |                                   |
| The following current assets and liabilities have been excluded  |      |                                   |                                   |                                   |
| from the net current assets used in the Rate Setting Statement   |      |                                   |                                   |                                   |
| in accordance with Financial Management Regulation 32 to   |      |                                   |                                   |                                   |
| agree to the surplus/(deficit) after imposition of general rates.  |      |                                   |                                   |                                   |
| Adjustments to net current assets  |      |                                   |                                   |                                   |
| Less: Cash - restricted reserves   | 7    | (2,073,795)                       | (3,020,600)                       | (2,225,078)                       |
| Add: Current liabilities not expected to be cleared at end of year   |      |                                   |                                   |                                   |
| - Current portion of employee benefit provisions held in reserve   |      | 353,444                           | 353,444                           | 318,037                           |
| Total adjustments to net current assets  |      | (1,720,351)                       | (2,667,156)                       | (1,907,041)                       |

## 2 (d) NET CURRENT ASSETS (CONTINUED)

#### SIGNIFICANT ACCOUNTING POLICIES

#### CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

#### TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire of Cocos (Keeling) Islands becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

#### **CONTRACT ASSETS**

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

#### PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

#### **INVENTORIES**

#### General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

#### Superannuation

The Shire of Cocos (Keeling) Islands contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Cocos (Keeling) Islands contributes are defined contribution plans.

#### LEASE LIABILITIES

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

#### CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

#### TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

#### EMPLOYEE BENEFITS

Short-term employee benefits Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

#### LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

## 3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

|  | Note | 2021/22<br>Budget | 2020/21<br>Actual | 2020/21<br>Budget |
|--|------|-------------------|-------------------|-------------------|
|  |      | \$                | \$                | \$                |
| Cash at bank and on hand   |      | 2,120,655         | 3,555,322         | 2,384,837         |
| Total cash and cash equivalents  |      | 2,120,655         | 3,555,322         | 2,384,837         |
| Held as  |      |                   |                   |                   |
| - Unrestricted cash and cash equivalents   |      | 46,860            | 534,722           | 159,759           |
| - Restricted cash and cash equivalents   |      | 2,073,795         | 3,020,600         | 2,225,078         |
|  |      | 2,120,655         | 3,555,322         | 2,384,837         |
| Restrictions   |      |                   |                   |                   |
| The following classes of assets have restrictions  |      |                   |                   |                   |
| imposed by regulations or other externally imposed   |      |                   |                   |                   |
| requirements which limit or direct the purpose for which   |      |                   |                   |                   |
| the resources may be used:   |      |                   |                   |                   |
| - Cash and cash equivalents  |      | 2,073,795         | 3,020,600         | 2,225,078         |
|  |      | 2,073,795         | 3,020,600         | 2,225,078         |
| The restricted assets are a result of the following specific purposes to which the assets may be used: |      |                   |                   |                   |
| Reserves - cash/financial asset backed   | 7    | 2,073,795         | 3,020,600         | 2,225,078         |
|  |      | 2,073,795         | 3,020,600         | 2,225,078         |
| Reconciliation of net cash provided by<br>operating activities to net result                           |      |                   |                   |                   |
| Net result   |      | (332,667)         | 843,582           | 214,623           |
| Depreciation   | 5    | 1,472,400         | 1,658,157         | 1,591,050         |
| (Increase)/decrease in receivables   |      | 350,000           | (226,846)         | 0                 |
| Increase/(decrease) in payables  |      | 0                 | (152,404)         | 0                 |
| Non-operating grants, subsidies and contributions  |      | (761,000)         | (1,397,440)       | (1,486,659)       |
| Net cash from operating activities   |      | 728,733           | 725,049           | 319,014           |

## SIGNIFICANT ACCOUNTING POLICES

## CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

## FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

the asset is held within a business model whose objective is to collect the contractual cashflows, and
the contractual terms give rise to cash flows that are solely payments of principal and interest.

## 4. FIXED ASSETS

#### (a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

|                               | Governance | Housing | Community amenities | Recreation and culture | Transport | Economic<br>services | 2021/22<br>Budget total | 2020/21<br>Actual total | 2020/21<br>Budget total |
|-------------------------------|------------|---------|---------------------|------------------------|-----------|----------------------|-------------------------|-------------------------|-------------------------|
| Asset class                   | \$         | \$      | \$                  | \$                     | \$        | \$                   | \$                      | \$                      | \$                      |
| Property, Plant and Equipment |            |         |                     |                        |           |                      |                         |                         |                         |
| Buildings - non-specialised   | 68,032     | 919,557 | 0                   | 102,859                | 79,015    | 899,577              | 2,069,040               | 1,861,676               | 2,507,578               |
| Buildings - specialised       | 0          | 0       | 0                   | 0                      | 0         | 0                    | 0                       | 0                       | 0                       |
| Furniture and equipment       | 10,000     | 0       | 0                   | 23,000                 | 0         | 0                    | 33,000                  | 35,008                  | 40,000                  |
| Plant and equipment           | 0          | 0       | 288,000             | 0                      | 241,200   | 0                    | 529,200                 | 172,452                 | 214,000                 |
|                               | 78,032     | 919,557 | 288,000             | 125,859                | 320,215   | 899,577              | 2,631,240               | 2,069,136               | 2,761,578               |
| Infrastructure                |            |         |                     |                        |           |                      |                         |                         |                         |
| Infrastructure - Roads        | 0          | 0       | 0                   | 0                      | 155,371   | 0                    | 155,371                 | 293,984                 | 303,868                 |
| Infrastructure - drainage     | 0          | 0       | 0                   | 0                      | 0         | 0                    | 0                       | 0                       | 0                       |
| Infrastructure - footpaths    | 0          | 0       | 0                   | 0                      | 0         | 0                    | 0                       | 0                       | 0                       |
| Infrastructure - other        | 68,028     | 0       | 0                   | 34,194                 | 0         | 35,568               | 137,790                 | 165,139                 | 286,091                 |
|                               | 68,028     | 0       | 0                   | 34,194                 | 155,371   | 35,568               | 293,161                 | 459,123                 | 589,958                 |
| Total acquisitions            | 146,060    | 919,557 | 288,000             | 160,052                | 475,586   | 935,145              | 2,924,400               | 2,528,258               | 3,351,536               |

**Reporting program** 

#### SIGNIFICANT ACCOUNTING POLICIES

#### **RECOGNITION OF ASSETS**

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

## 5. ASSET DEPRECIATION

|                             | 2021/22   | 2020/21   | 2020/21   |
|-----------------------------|-----------|-----------|-----------|
|                             | Budget    | Actual    | Budget    |
|                             | \$        | \$        | \$        |
| By Program                  |           |           |           |
| Governance                  | 55,500    | 60,501    | 55,250    |
| Law, order, public safety   | 400       | 379       | 70        |
| Health                      | 4,900     | 5,100     | 5,500     |
| Education and welfare       | 17,300    | 18,066    | 18,500    |
| Housing                     | 326,300   | 342,057   | 342,500   |
| Community amenities         | 227,000   | 235,314   | 223,000   |
| Recreation and culture      | 189,100   | 196,608   | 146,680   |
| Transport                   | 246,400   | 358,041   | 343,000   |
| Economic services           | 65,800    | 68,722    | 69,750    |
| Other property and services | 339,700   | 373,369   | 386,800   |
|                             | 1,472,400 | 1,658,157 | 1,591,050 |
| By Class                    |           |           |           |
| Buildings - non-specialised | 548,100   | 573,936   | 566,520   |
| Furniture and equipment     | 442,500   | 478,177   | 482,250   |
| Plant and equipment         | 61,400    | 66,326    | 66,500    |
| Infrastructure - Roads      | 150,200   | 261,514   | 255,000   |
| Infrastructure - other      | 270,200   | 278,203   | 220,780   |
|                             | 1,472,400 | 1,658,156 | 1,591,050 |

## SIGNIFICANT ACCOUNTING POLICIES

#### DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - non-specialised Furniture and equipment Plant and equipment 50 to 100 years 4 to 15 years 4 to 15 years

**Depreciation (Continued)** Asset Class Useful life Sealed roads and streets formation formation not depreciated seal - bituminous seals 15 years - paved roads 50 years Gravel roads formation not depreciated 15 years pavement gravel sheet 15 years Infrastructure - other 10 years Parks and Ovals not depreciated

#### AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful live and amortisation method are reviewed at the end of each financial year.

## 6. INFORMATION ON BORROWINGS

## (a) Credit Facilities

| a) Credit Facilities                |         |         |         |
|-------------------------------------|---------|---------|---------|
|                                     | 2021/22 | 2020/21 | 2020/21 |
|                                     | Budget  | Actual  | Budget  |
|                                     | \$      | \$      | \$      |
| Credit standby arrangements         |         |         |         |
| Credit card limit                   | 40,000  | 40,000  | 40,000  |
| Credit card balance at balance date | 0       | 0       | 0       |
| Total amount of credit unused       | 40,000  | 40,000  | 40,000  |

## 7. CASH BACKED RESERVES

## (a) Cash Backed Reserves - Movement

|                                     | 2021/22   |             | 2021/22     | 2021/22   | 2020/21   |             | 2020/21   | 2020/21   | 2020/21   |             | 2020/21   | 2020/21   |
|-------------------------------------|-----------|-------------|-------------|-----------|-----------|-------------|-----------|-----------|-----------|-------------|-----------|-----------|
|                                     | Budget    | 2021/22     | Budget      | Budget    | Actual    | 2020/21     | Actual    | Actual    | Budget    | 2020/21     | Budget    | Budget    |
|                                     | Opening   | Budget      | Transfer    | Closing   | Opening   | Actual      | Transfer  | Closing   | Opening   | Budget      | Transfer  | Closing   |
|                                     | Balance   | Transfer to | (from)      | Balance   | Balance   | Transfer to | (from)    | Balance   | Balance   | Transfer to | (from)    | Balance   |
|                                     | \$        | \$          | \$          | \$        | \$        | \$          | \$        | \$        | \$        | \$          | \$        | \$        |
| (a) Leave Reserve                   | 334,854   | 1,680       | 0           | 336,534   | 333,923   | 931         | 0         | 334,854   | 333,923   | 4,000       | 0         | 337,923   |
| (b) Plant Reserve                   | 753,212   | 303,770     | (124,000)   | 932,982   | 510,787   | 401,425     | (159,000) | 753,212   | 510,787   | 406,000     | (159,000) | 757,787   |
| (c) Building Reserve                | 772,546   | 3,870       | (432,853)   | 343,563   | 770,396   | 2,150       | 0         | 772,546   | 770,396   | 5,000       | (270,659) | 504,737   |
| (d) Climate Adaption Reserve        | 84,131    | 430         | 0           | 84,561    | 83,897    | 234         | 0         | 84,131    | 101,012   | 1,000       | 0         | 102,012   |
| (e) Community Reserve               | 856,304   | 4,290       | (605,102)   | 255,492   | 853,922   | 2,382       | 0         | 856,304   | 853,922   | 10,000      | (444,658) | 419,264   |
| (f) Furniture and Equipment Reserve | 18,259    | 100         | 0           | 18,359    | 18,208    | 51          | 0         | 18,259    | 18,208    | 250         | 0         | 18,458    |
| (g) Self Insurance Reserve          | 201,294   | 1,010       | (100,000)   | 102,304   | 101,012   | 100,282     | 0         | 201,294   | 83,897    | 1,000       | 0         | 84,897    |
|                                     | 3,020,600 | 315,150     | (1,261,955) | 2,073,795 | 2,672,145 | 507,455     | (159,000) | 3,020,600 | 2,672,145 | 427,250     | (874,317) | 2,225,078 |

## (b) Cash Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

|                                 | Anticipated  |   |
|---------------------------------|--|---|
| Reserve name                    | date of use  | Purpose of the reserve  |
| Leave Reserve                   | Ongoing  | - to be used to fund annual and long service leave requirements.  |
| Plant Reserve                   | Ongoing  | - to be used for the purchase of major plant.   |
| Building Reserve                | Ongoing  | <ul> <li>to be used for the construction of Council buildings.</li> </ul>   |
| Climate Adaption Reserve        | Ongoing  | - to be used for the purpose of providing for the needs of climate adaptation in the future.  |
| Community Reserve               | Ongoing  | - to be used for the development of Home Island facilities and infrastructure.  |
| Furniture and Equipment Reserve | Ongoing  | - to be used for the purchase of furniture and office equipment.  |
| Self Insurance Reserve          | Ongoing  | - to be used to ensure that Council has sufficient cover on all insurance policies  |
|                                 | Reserve name<br>Leave Reserve<br>Plant Reserve<br>Building Reserve<br>Climate Adaption Reserve<br>Community Reserve<br>Furniture and Equipment Reserve<br>Self Insurance Reserve | Reserve namedate of useLeave ReserveOngoingPlant ReserveOngoingBuilding ReserveOngoingClimate Adaption ReserveOngoingCommunity ReserveOngoingFurniture and Equipment ReserveOngoing |

## 8. FEES & CHARGES REVENUE

|                             | 2021/22   | 2020/21   | 2020/21 |
|-----------------------------|-----------|-----------|---------|
|                             | Budget    | Actual    | Budget  |
|                             | \$        | \$        | \$      |
| Governance                  | 2,500     | 4,179     | 5,000   |
| General purpose funding     | 1,000     | 390       | 580     |
| Law, order, public safety   | 7,700     | 433       | 100     |
| Health                      | 45,000    | 43,835    | 46,663  |
| Housing                     | 405,940   | 394,980   | 405,940 |
| Community amenities         | 75,000    | 77,933    | 72,760  |
| Recreation and culture      | 3,000     | 2,805     | 500     |
| Transport                   | 8,000     | 8,504     | 7,000   |
| Economic services           | 57,500    | 64,389    | 57,468  |
| Other property and services | 404,020   | 428,733   | 361,657 |
|                             | 1,009,660 | 1,026,181 | 957,668 |

## 9. GRANT REVENUE

|   | 2021/22   | 2020/21   | 2020/21   |
|---|-----------|-----------|-----------|
|   | Budget    | Actual    | Budget    |
| By Program:   | \$        | \$        | \$        |
| (a) Operating grants, subsidies and contributions     |           |           |           |
| General purpose funding                               | 4,208,556 | 4,208,556 | 3,864,811 |
| Law, order, public safety                             | 82,697    | 41,868    | 39,769    |
| Recreation and culture                                | 0         | 165       | (2,000)   |
| Transport   | 61,850    | 61,850    | 61,850    |
| Economic services                                     | 0         | 23,900    | 0         |
|   | 4,353,103 | 4,336,339 | 3,964,430 |
| (b) Non-operating grants, subsidies and contributions |           |           |           |
| Housing   | 200,000   | 300,000   | 450,000   |
| Recreation and culture                                | 0         | 104,540   | 136,739   |
| Transport   | 99,000    | 299,900   | 299,920   |
| Economic services                                     | 462,000   | 693,000   | 600,000   |
|   | 761,000   | 1,397,440 | 1,486,659 |
|   |           |           |           |
| Total grants, subsidies and contributions             | 5,114,103 | 5,733,779 | 5,451,089 |

#### **10. REVENUE RECOGNITION**

#### SIGNIFICANT ACCOUNTING POLICIES

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

| Revenue<br>Category  | Nature of goods and services   | When<br>obligations<br>typically<br>satisfied | Payment terms   | Returns/Refunds/<br>Warranties                    | Determination of<br>transaction<br>price  | Allocating<br>transaction<br>price  | Measuring<br>obligations<br>for returns  | Revenue recognition   |
|--|--|---|---|---|---|---|--|---|
| Rates  | General Rates  | Over time                                     | Payment dates<br>adopted by<br>Council during<br>the year                             |   | Adopted by council annually   | When taxable event occurs   |  | When rates notice is issued   |
| Grant contracts<br>with customers  | Community events, minor<br>facilities, research, design,<br>planning evaluation and<br>services                              | Over time                                     | Fixed terms<br>transfer of<br>funds based on<br>agreed<br>milestones and<br>reporting | Contract obligation<br>if project not<br>complete | Set by mutual<br>agreement with<br>the customer   | Based on the<br>progress of<br>works to match<br>performance<br>obligations | Returns<br>limited to<br>repayment of<br>transaction<br>price of terms<br>breached | Output method<br>based on project<br>milestones and/or<br>completion date<br>matched to<br>performance<br>obligations as inputs<br>are shared |
| Grants, subsidies<br>or contributions<br>for the<br>construction of<br>non financial<br>assets | Construction or acquisition<br>of recognisable<br>non financial assets to be<br>controlled by the local<br>government        | Over time                                     | Fixed terms<br>transfer of<br>funds based on<br>agreed<br>milestones and<br>reporting | Contract obligation<br>if project not<br>complete | Set by mutual<br>agreement with<br>the customer   | Based on the<br>progress of<br>works to match<br>performance<br>obligations | Returns<br>limited to<br>repayment of<br>transaction<br>price of terms<br>breached | Output method<br>based on project<br>milestones and/or<br>completion date<br>matched to<br>performance<br>obligations as inputs<br>are shared |
| Grants with no<br>contractual<br>commitments   | General appropriations<br>and contributions with no<br>specific contractual<br>commitments                                   | No obligations                                | Not applicable  | Not applicable                                    | Cash received   | On receipt of<br>funds  | Not applicable   | When assets are controlled  |
| Licences/<br>Registrations/<br>Approvals   | Building, planning,<br>development and animal<br>management, having the<br>same nature as a licence<br>regardless of naming. | Single point in time                          | Full payment prior to issue   | None  | Set by State<br>legislation or<br>limited by<br>legislation to the<br>cost of provision | Based on timing<br>of issue of the<br>associated rights                     | No refunds   | On payment and<br>issue of the licence,<br>registration or<br>approval  |
| Pool inspections   | Compliance safety check  | Single point in time                          | Equal<br>proportion<br>based on an<br>equal annually<br>fee                           | None  | Set by State<br>legislation   | Apportioned<br>equally across<br>the inspection<br>cycle                    | No refunds   | After inspection<br>complete based on a<br>4 year cycle   |
| Other inspections  | Regulatory Food, Health<br>and Safety  | Single point in time                          | Full payment<br>prior to<br>inspection  | None  | Set by State<br>legislation or<br>limited by<br>legislation to the<br>cost of provision | Applied fully on<br>timing of<br>inspection                                 | Not applicable   | Revenue recognised<br>after inspection even<br>occurs   |
| Waste<br>management<br>collections   | Kerbside collection<br>service   | Over time                                     | Payment on an<br>annual basis in<br>advance   | None  | Adopted by council annually   | Apportioned<br>equally across<br>the collection<br>period                   | Not applicable   | Output method<br>based on regular<br>weekly and fortnightly<br>period as<br>proportionate to<br>collection service                            |
| Property hire and<br>entry   | Use of halls and facilities  | Single point in time                          | In full in<br>advance   | Refund if event<br>cancelled within 7<br>days     | Adopted by council annually   | Based on timing<br>of entry to facility                                     |  | On entry or at<br>conclusion of hire  |
| Memberships  | Gym membership   | Over time                                     | Payment in full<br>in advance   | Refund for unused<br>portion on<br>application    | Adopted by council annually   | Apportioned<br>equally across<br>the access<br>period                       | Returns<br>limited to<br>repayment of<br>transaction<br>price                      | Output method Over<br>12 months matched<br>to access right  |
| Fees and charges<br>for other goods<br>and services  | Cemetery services, library<br>fees, reinstatements and<br>private works  |   | Payment in full<br>in advance   | None  | Adopted by council annually   | Applied fully<br>based on timing<br>of provision                            | Not applicable   | Output method<br>based on provision o<br>service or completion<br>of works  |
| Commissions  | Commissions on licencing   | Over time                                     | Payment in full on sale   | None  | Set by mutual agreement with the customer   | On receipt of<br>funds  | Not applicable   | When assets are controlled  |
| Reimbursements   | Insurance claims   | Single point in time                          | Payment in<br>arrears for<br>claimable event  | None  | Set by mutual agreement with the customer   | When claim is agreed  | Not applicable   | When claim is agreed  |

## **11. ELECTED MEMBERS REMUNERATION**

|   | 2021/22<br>Budget | 2020/21<br>Actual | 2020/21<br>Budget |
|---|-------------------|-------------------|-------------------|
|   | \$                | \$                | \$                |
| President's allowance                                     | 5,500             | 5,250             | 5,500             |
| Meeting attendance fees                                   | 38,500            | 36,750            | 40,000            |
| Other expenses  | 10,000            | 0                 | 10,000            |
| Conferences and Training                                  | 60,000            | 19,678            | 60,000            |
|   | 114,000           | 61,678            | 115,500           |
| The Shire of Cocos (Keeling) Islands has 7 elected member | ſS.               |                   |                   |
| Average cost per member                                   | 16,286            | 8,811             | 16,500            |

## **12. OTHER INFORMATION**

|   | 2021/22<br>Budget | 2020/21<br>Actual | 2020/21<br>Budget |
|---|-------------------|-------------------|-------------------|
| The net result includes as revenues                             | \$                | \$                | \$                |
| (a) Interest earnings   |                   |                   |                   |
| Investments   |                   |                   |                   |
| - Reserve funds   | 15,150            | 7,455             | 27,250            |
| - Other funds   | 1,000             | 1,034             | 5,000             |
| Other interest revenue (refer note 1b)                          | 4,500             | 4,386             | 4,500             |
|   | 20,650            | 12,875            | 36,750            |
| * The Shire has resolved to charge interest under               |                   |                   |                   |
| section 6.13 for the late payment of any amount of money at 7%. |                   |                   |                   |
| (b) Other revenue   |                   |                   |                   |
| Reimbursements and recoveries                                   | 11,000            | 18,494            | 6,000             |
| Other   | 101,000           | 112,210           | 119,785           |
|   | 112,000           | 130,704           | 125,785           |
| The net result includes as expenses                             |                   |                   |                   |
| (c) Auditors remuneration                                       |                   |                   |                   |
| Audit services  | 59,500            | 45,183            | 45,000            |
|   | 59,500            | 45,183            | 45,000            |

## 14. SIGNIFICANT ACCOUNTING POLICIES - OTHER INFORMATION

## GOODS AND SERVICES TAX (GST)

Under "A New Tax System (Goods and Services Tax) Act 1999" Division 38, the Cocos (Keeling) Islands are GST free, being an external Territory of Australia. Cash flows are presented on a gross basis, with no GST components being payable to, or recoverable from the ATO.

## **CRITICAL ACCOUNTING ESTIMATES**

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

## **ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

## **COMPARATIVE FIGURES**

Where required, comparative figures have been

adjusted to conform with changes in presentation for the current financial year.

## **BUDGET COMPARATIVE FIGURES**

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

## Appendix 1 - Capital Projects

| Job Description                           | Detail   | Funding   | Estimated<br>Labour<br>Hours | Labour<br>Cost | Employee<br>Overheads | Total<br>Labour | Plant &<br>Equipment | Materials | Contractors | TOTAL<br>COST | Non-<br>Operting<br>Grants | Reserves  | Impact on<br>Municipal<br>Funds |
|---|--|---|------------------------------|----------------|-----------------------|-----------------|----------------------|-----------|-------------|---------------|----------------------------|-----------|---------------------------------|
| Projects Carried Forward From 2020-21     |  |   |                              |                |                       |                 |                      |           |             |               |                            |           |                                 |
| C143 HI Retail Precinct                   | Complete construction, remove asbestos, fit out  | From the Economic Stimulus Package. Total<br>funding received in 2019-20 is \$693,000 with<br>\$462,000 to be claimed in 2021-22. Total project<br>cost is budgeted at \$1.705m | 8,510                        | 256,267        | 284,269               | 540,535         | -                    | 300,000   | -           | 840,535       | 462,000                    | 405,102   |                                 |
| C199 Transportable Amenity Block WI Depot | Installation of amenity block with power   |   | 48                           | 1,156          | 1,603                 | 2,759           | 6,256                | 40,000    | 30,000      | 79,015        |                            |           | 79,015                          |
| C232 HI Admin Office Building Upgrades    | Roof renewal and recladding  |   | 912                          | 27,339         | 30,463                | 57,802          | 3,723                | -         | -           | 61,524        |                            |           | 61,524                          |
| C233 Resheeting of Bungalows              | Cladding & windows and doors   |   | 1,368                        | 41,905         | 45,695                | 87,599          | 16,536               | 130,000   | -           | 234,135       |                            | 232,853   | 1,282                           |
| C234 Resheeting Home Island CRC           | Re-cladding the Community Resource Centre  |   | 64                           | 1,730          | 2,138                 | 3,868           | 3,334                | -         | 51,840      | 59,042        |                            |           | 59,042                          |
| C244 Play Equipment - Sandy Point         | Installation of shade sails  |   | 228                          | 5,513          | 7,616                 | 13,129          | -                    | 8,500     | -           | 21,629        |                            |           | 21,629                          |
| C245 Play Equipment - Yacht Club          | Installation of shade sails  |   | 114                          | 2,757          | 3,808                 | 6,565           | -                    | 6,000     | -           | 12,565        |                            |           | 12,565                          |
| C248 Shelter - The Spot                   | Materials and labour costs for new shelter   |   | 228                          | 7,274          | 7,616                 | 14,889          | 5,169                | 40,000    | -           | 60,058        |                            |           | 60,058                          |
| C254 New House Home Island                | Complete new houses on HI  | Residential Housing Grant \$200,000   | -                            | -              | -                     | -               | -                    | -         | 600,000     | 600,000       | 200,000                    | 400,000   | -                               |
| C259 Carpark & Flagpoles - Shire Office   | Install flag poles and pave to Pondok<br>Bird on wharf   |   | 608<br>186                   | 17,269         | 20,309                | 37,578          | 24,450               | 6,000     | -           | 68,028        |                            |           | 68,028                          |
| C262 Birdhide - Freshwater Lagoon         | Re-do for houses 95 and 96 that are leased and   |   | 186                          | 5,366          | 6,213                 | 11,579          | 11,369               | 3,500     | 9,120       | 35,568        |                            |           | 35,568                          |
| C263 Bathroom Renewal                     | critical rental house 94   |   | 1,026                        | 31,151         | 34,271                | 65,422          | -                    | 20,000    | -           | 85,422        |                            |           | 85,422                          |
| C264 Council Chambers Upgrades            | Flooring in Council Chambers   |   | 38                           | 1,214          | 1,269                 | 2,483           | 104                  | -         | 3,920       | 6,507         |                            |           | 6,507                           |
| C550 Jalan Mawar                          | Reconstruction of 300m <sup>2</sup> Jalan Mawar from the<br>intersection of Jalan Masjid heading south | Roads to Recovery \$99,000  | 1,003                        | 28,885         | 33,509                | 62,395          | 30,076               | 62,900    | -           | 155,371       | 99,000                     |           | 56,371                          |
|   |  |   | 14,334                       | 427,825        | 478,778               | 906,603         | 101,017              | 616,900   | 694,880     | 2,319,400     | 761,000                    | 1,037,955 | 547,012                         |
| No  |  |   |                              |                |                       |                 |                      |           |             |               |                            |           |                                 |
| New Projects 2021-22                      | Stops at Transies Beach  |   | 45                           | 1,349          | 1,503                 | 2,852           |                      | 29,000    | 3,040       | 24 002        |                            |           | 34,892                          |
| C194 Steps at Trannies Beach              | Steps at Trannies Beach<br>Replacement for PE702 Caterpillar roller CS-433E.                           |   | 45                           | 1,549          | 1,505                 | 2,052           | -                    | 29,000    | 5,040       | 34,892        |                            |           | 54,692                          |
| C068 C194 Cat Roller                      | Will be replaced with a 2nd hand roller  |   | -                            | -              | -                     | -               | -                    | 83,000    | -           | 83,000        |                            |           | 83,000                          |
| C237 C1081 Isuzu NPR400 Rubbish Truck     | Replace the existing Isuzu NPR400 Rubbish truck,<br>HI   |   | -                            | -              | -                     | -               | -                    | 288,000   | -           | 288,000       |                            | 124,000   | 164,000                         |
| C257 New buggies                          | 3 new buggies for the builders (with builders racks the plumber and works)                             | ,   | -                            | -              | -                     | -               | -                    | 129,000   | -           | 129,000       |                            |           | 129,000                         |
| C056 Defibrilators                        | 4 defibrilators for the Cyclone Sheter, offices and  |   | -                            | -              | -                     | -               | -                    | 10,000    | -           | 10,000        |                            |           | 10,000                          |
| C235 Museum Upgrades                      | depots<br>Window installation for the HI Museum  |   | 38                           | 1,139          | 1,269                 | 2,408           | -                    | 500       | 5,000       | 7,908         |                            |           | 7,908                           |
| C238 Bobcat Replacement                   | Replacement buckets for the two front end  |   |                              | -              | -                     | -               | -                    | 29,200    | -           | 29,200        |                            |           | 29,200                          |
| C091   Gym Equipment - Hl                 | loaders<br>Replacement of broken gym equipment   |   |                              |                | -                     | -               | -                    |           | -           |               |                            |           | 23,000                          |
| COST Gyn Equipment - Hi                   | Replacement of bloken gym equipment  |   | -                            | -              | -                     | -               | -                    | 23,000    | -           | 23,000        |                            |           | 23,000                          |
|   |  |   |                              |                |                       |                 |                      |           |             |               |                            |           |                                 |
|   |  |   | 83                           | 2,488          | 2,772                 | 5,261           | -                    | 591,700   | 8,040       | 605,001       |                            | 124,000   | 481,001                         |
|   |  |   |                              | 2,400          | 2,112                 | 5,201           | -                    | 551,700   | 0,040       | 005,001       | -                          | 124,000   | 401,001                         |
| TOTAL                                     |  |   | 14,417                       | 430,313        | 481,550               | 911,863         | 101,017              | 1,208,600 | 702,920     | 2,924,401     | 761,000                    | 1,161,955 | 1,028,012                       |