

# ANNUAL REPORT 2019/2020



SHIRE OF  
**COCOS**  
KEELING  
ISLANDS

MAJU PULU KITA | ADVANCE OUR ISLANDS



## Annual Report 2019/2020

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## SHIRE OF COCOS (KEELING) ISLANDS

### ANNUAL REPORT 2019/2020

#### Maju Pulu Kita / Advance our Islands - Community Vision

Our Vision

#### *Working together to advance our Islands*

We aim to:

- ◇ Encourage economic stability and diversity on the Islands
- ◇ Provide community facilities and promote social interaction
- ◇ Advance Cocos whilst keeping its island character
- ◇ Lead in making things happen

Our values are:

#### Service

Provide the best service we can.  
We serve the community and each other.

#### Accountability

We take responsibility for our own actions.  
We do what we say we will do.  
Mistakes are an opportunity to learn.

#### Support

We support our team and our community.  
Look for opportunities to help each other.

#### Respect

We respect and value others.  
Our interactions are always respectful towards others.

#### Integrity

We will be honest and transparent with all our dealings.  
Maintain confidentiality.  
Trust each other.

#### Achievement

Being proactive and enabling the outcomes.  
Be creative and think outside the square.



## Shire President's Report:

It is with pleasure that I present this annual report to our community and interested stakeholders. The report presents the many and varied achievements of this Council and the administration throughout the year. Infrastructure delivery was focused on finalizing the many community projects identified in the Maju Pulu Kita Master Plan while also planning for the delivery of larger strategic projects such as housing and the retail centre. This focus has paid dividends with funding for these two important and long standing community priorities receiving funding from the Australian Government under the Economic Stimulus Program. We look forward to these projects coming to fruition in the coming year.

In addition to vital new and renewed infrastructure and critical services such as waste and recycling, the Shire delivers services and programs that makes our community such a great place to live; events to celebrate our culture, protecting and promoting the unique heritage, engaging with youth. Details of the various projects and programs are in the following pages.

Council acknowledges and appreciates the support of our partners and funding bodies particularly the Australian Government. Their support of this Shire and ongoing commitment to funding is critical for the delivery of the services and facilities we all enjoy. Partnerships are always important but never more so than in our remote and small community. Only by working together in partnership will we be able to achieve the best results possible for our community.

I respectfully acknowledge my Deputy Shire President, Seriwati Iku and fellow Councillors for their time, effort, diversity of experience and perspectives that makes for robust decision-making. I know that decisions made by this Council will contribute to making Cocos a community focused and sustainable place for current and future generations of residents.

The staff, as always, continue to impress with their dedication and efforts and I would thank them all on behalf of Council.

**Aindil Minkom**  
**Shire President**



## CEO's Report:

While there can be no denying that the year that's been has been incredibly difficult for many, it has also shown the resilience and determination of this great community. Shire staff have led the way with their dedication, innovation and willingness to do whatever it takes to support the community they love through what ended as a difficult year. The following pages showcase the Shire's many achievements throughout the year. In addition to providing external services, it is important to acknowledge the role of good governance, sound financial management, managing risk and safety. These items may not be seen by the community but they too are critical for the Shire as a contemporary and professional organisation.

I hope that readers of the report will recognise that behind each of these achievements are the people who work at the Shire and who are the heart and soul of the organisation. I am proud to be part of this team and publicly and personally thank them all for all they have done throughout the year.

The elections resulted in a change in the make up of Council, with Councillors Young and Dedian retiring, and new Councillors Hamiril and Ibram elected onto Council and embracing this important community position. It is always heartening to see community members willing to contribute and represent their community. I thank all Councillors, particularly President Seriwati Iku (July – Oct) and President Aindil Minkom (Oct – June), for their leadership and guidance.

We look forward to a bright year ahead, serving our community to the highest standards, in accordance with our values of service, accountability, support, respect, integrity and achievement and to Advance our Islands.

**Andrea Selvey**  
**Chief Executive Officer**





## Functional Responsibilities

### Our Services

The Shire of Cocos (Keeling) Islands is dedicated to providing a wide range of high quality services and facilities to the community through the various service orientated programs which it has established.

**GOVERNANCE** - To provide the highest level of administrative support to all Council functions and activities as well as to elected members.

Activities include administration and the operation of facilities and services to members of Council including fees, expenses, allowances, election expenses, conference expenses, refreshments and receptions.

**GENERAL PURPOSE FUNDING** - To provide a solid financial platform by good financial management in order to provide a level of services expected by electors.

Activities include rates and general grants income, expenditure relating to the collection of rates.

**LAW, ORDER, PUBLIC SAFETY** - To ensure that residents enjoy a standard of living as free as possible from public nuisance.

Activities include administration and enforcement of animal control, litter, camping and other local laws as required.

**HEALTH** - Maintain a high standard of health control for the benefit of residents by ensuring compliance with all relevant legislation and regular health testing.

Activities include general inspections of all food establishments ensuring compliance with relevant standards.

**EDUCATION AND WELFARE** - To provide youth and community support, community information and project services.

Activities include the provision of shire community small grant funding, assistance with community projects, school holiday program and youth activities.

**HOUSING** - To provide and maintain kampong housing for the community.

This includes the provision, administration and maintenance of rental kampong housing, the administration of Kampong Leases.

**COMMUNITY AMENITIES** - To provide high quality community amenities for the use by residents and visitors to the Cocos (Keeling) Islands.

Activities include the provision of waste management, public conveniences, cemetery maintenance and the administration of the Town Planning Scheme.

**RECREATION AND CULTURE** - To provide and maintain recreation and cultural facilities.

Activities include the administration and operation of Public Libraries, contributions to community festivals and events, and the maintenance of public reserves, the museum and other significant sites.

**TRANSPORT** - To construct and maintain all streets and roads within the Shire to a high standard.

Includes the construction and maintenance of all local roads, street signage and transport facilities.

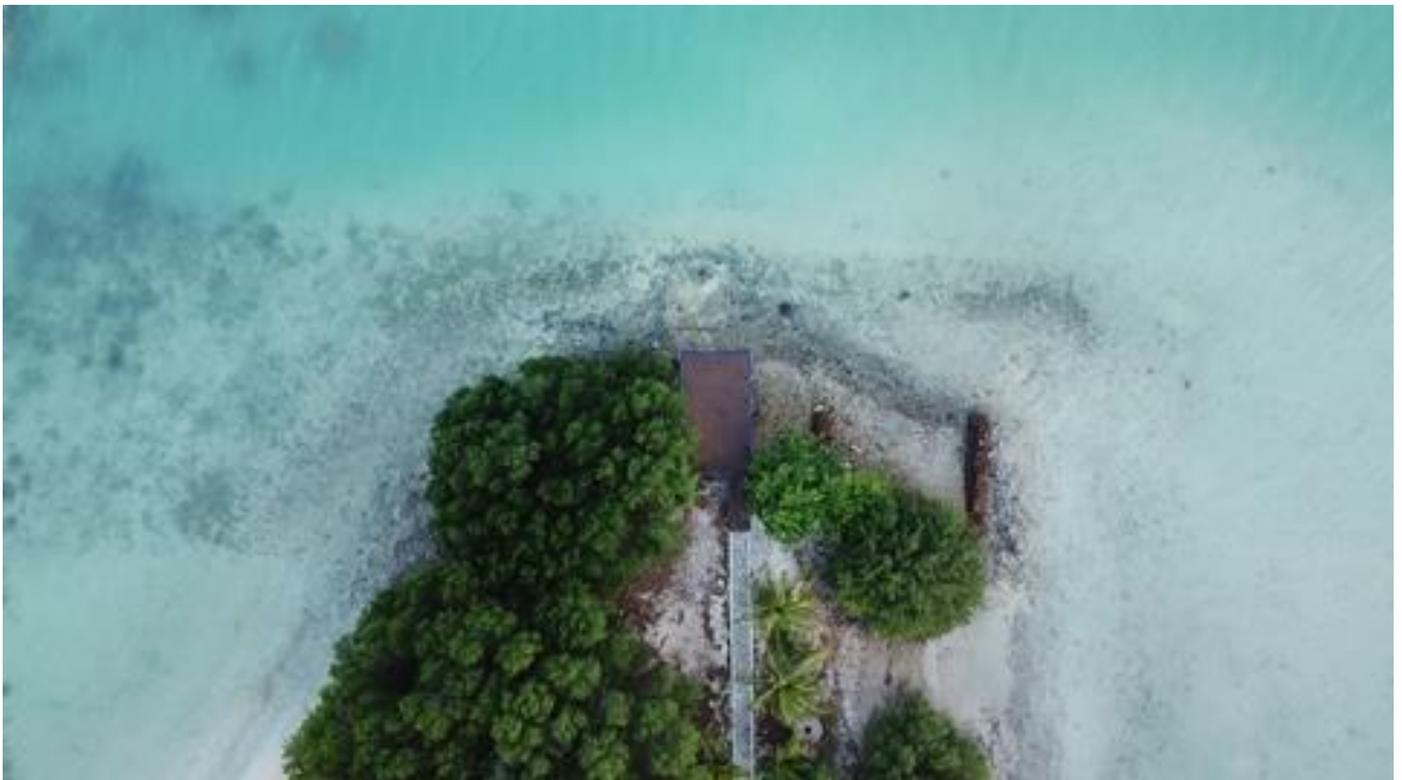


ECONOMIC SERVICES - The regulation and promotion of economic development, tourism, area promotion and building control.

This includes building and planning approval, controls on building standards, assistance in tourism promotion and the development of tourism facilities.

OTHER PROPERTY AND SERVICES - To ensure that all Council plant and equipment is in good working order and to perform private works where required.

Activities include plant operations, private works, insurance and lease administration.





## Alignment to the Strategic Community Plan 2017-2027

The Shire of Cocos (Keeling) Islands service delivery is aligned to the community aspirations and priority in accordance with the vision and aspirations of our Strategic Community Plan 2017-2027. The Strategic Community Plan outlines the strategic priorities to address the community’s long-term vision which have been categorised into four strategic result areas:

1. Economic Development
2. Social
3. Environment
4. Civic Leadership

Each of the community aspirations has several actions that relate to it and the table below summarises the four (4) key result areas and associated aspirations. This Annual Report provides a brief summary of progress against the higher priority actions and those that the community may have a greater level of interest in.

Key Result Areas	Theme	Value
<b>Economic Development</b>	Economic stability and improved potential for economic development and diversity for the Islands.	Encourage economic stability and diversity on the Islands.
<b>Social</b>	An involved, inclusive, healthy community.	To provide community facilities and promote social interaction.
<b>Environment</b>	Preserve the Islands’ environment & ensure future development is sympathetic to the Islands environment	To advance Cocos whilst keeping its island character
<b>Civic Leadership</b>	An informed Council working with others to advance our Islands	Lead in making things happen.

## Key Result Area 1 - Economic Development

Economic stability and improved potential for economic development and diversity for the Islands.

### **Objective One: Support and assist Tourism in recognition of its importance as an economic driver.**

**CKITA Partnership:** The Shire was pleased to enter into a partnership with CKITA to open a branch of the Visitor Information Centre on Home Island in the Home Island Museum. This partnership will allow for delivery of information services to visitors while making the Museum more accessible to residents and visitors alike. As a result of this great partnership, the Museum / Visitor Centre is now open two days every week.

The Shire and CKITA have worked together on a design for a new shelter for arrivals at the Home Island Jetty with a view to constructing the shelter in 2020/21.

**Community amenity:** As part of Maju Pulu Kita Masterplan, a number of facilities to improve the visitor experience have been completed. These include new ablutions at the Yacht Club and Sandy Point, Fire Pits at key beachside locations, lights in beach shelters, a large shaded deck at Trannies Beach. Community response to these facilities has been great.





South End Commercial Use Policy: A new framework has been developed to provide more structure around the commercial activities and land use in the South End. The policy, which was adopted by Council in 2019 and has resulted in security of tenure for tourism providers operating from the South End.

A new signage style guide has been developed and will be used produce some new signs key beachside locations of Sandy Point, Trannies, Scout Park and the Yacht Club.



Direction Island Resort Proposal: Realising economic potential from Trust land is a priority and over the course of 2019/20, a proposal for a major tourism development on Direction Island and a proposal for a renewable energy facility on Home Island took priority. The lease of land for the renewable energy facility has been executed by Island Power and is being progressed. Given the scale of the proposed development on Direction Island, the Shire undertook extensive community engagement which included a one-day forum with a focus group consisting of 26 members of the community and key stakeholders such as PIPC, CKITA, Watercorp and Parks Australia.

Council committed to working with the community to ensure a balanced and informed view that was representative of the broader community was well understood. The outcomes and recommendations from this focus group, along with submissions received, informed Council decision-making and we are grateful to all participants who gave their time to ensure community input into this important decision. As a result of community input, Council has negotiated a very positive agreement that provides economic benefits and robust protection for the community. A detailed business case was developed to document the process, the benefits and the risks. The business case is available on the Shire website for the community to understand the decision-making process. At this stage, Commonwealth sanction for the lease has been provided however, the proponents are awaiting approval for an over-water component before any further progress can be made.

**Objective Two: Facilitate additional accommodation to meet a variety of needs**

Housing: Alleviating overcrowding on Home Island was a strategic priority for Council and funds were allocated for one house to be built in 2019/20. However, when the tender for a new house was advertised it failed to attract a competitive tender. The tender was reviewed, and a new tender issued. At the same time the Shire presented a case for matching funding for an additional house from the Australian Government under the Economic Stimulus funding. The request was successful and funds for a second house has been secured. This will be the first time in over 15 years that new houses will be built on Home Island. In recognition of the importance of housing, a Housing Reference Group has been established to advise and inform discussions on housing issues for Home Island. Membership consists of Home Island residents and stakeholders. We acknowledge Nek Su, Darling Elat, Siti Yaserie, Amallia Alim, Ibrahim Macrae, Keir Fraser and Mazlan Hamiril for so generously giving their time to advise and support the Shire in progressing this important action.



### **Objective Three: Promote potential developments that foster economic development and diversification.**

Accessible and streamlined processes: To assist proponents in understanding and navigating the land leasing process, clear guidelines for proponents seeking to lease Trust land have been developed. The Development Application and Building Permit process has been streamlined and a flowchart of the process placed on the Shire's website –

<https://shire.cc/en/services/building.html> and <https://shire.cc/en/services/town-planning.html>

COVID-19 Response: In rapid response to the Covid-19 pandemic, funds for the Investment Prospectus were reallocated to allow the Shire to employ a grants officer to assist businesses access funds available to them from Covid-19 relief measures. The Grants Officer provided invaluable support and advice to 25 businesses seeking assistance in navigating the financial relief options available. In addition to facilitating access to financial support from other agencies, Council recognises that everyone in our community was in some way affected by the COVID-19 pandemic: financially, socially and/or mentally. Council and the Shire are working tirelessly to support our community through this difficult time and provided the following relief measures to ensure the community was as protected from the impacts of Covid-19 as far as possible.

Financial support included:

- expediting planned capital projects in the coming months to ensure employment and business opportunities for the local community;
- advocating for a freeze on increases to water, sewerage and electricity rates for the 2020/2021 financial year;
- a freeze on the Shire rates increase for 2020/21;
- a freeze on the Shire waste collection increase for 2020/21;
- a reduction in the differential rate in the dollar for holiday accommodation to the residential rate;
- concessions on Trust land lease fees for 2020/21 for leaseholders suffering from financial hardship;

Community support - Health and wellbeing, and having access to relevant information, is critical during this time. Shire employees worked hard to provide community support such as:

- social visits to people in isolation;
- daily, and now weekly, COVID-19 updates containing information specific to Cocos in English and Cocos Malay;
- fact sheets containing information specific to Cocos in English and Cocos Malay; and
- preparation and distribution of COVID-19 Safety Kits to assist businesses to develop and implement COVID-19 Safety Plans;

Retail Centre – Home Island: Following several attempts over several years to secure funds for a new retail centre, Council allocated funds from reserves to refurbish the existing building. An Architect, working with Structural Engineers determined that the building was able to be refurbished and developed costed concept plans. These concept plans were invaluable in securing economic stimulus funding for the refurbishment and expansion of this important social and economic asset. This project will result in a full refurbishment of the existing retail centre, plus space for three new business being a hairdresser, a laundromat and a bakery. These new retail spaces will offer the community three diverse and much needed services and new business opportunities. Works are scheduled to start by mid-2020.



#### **Objective four: Support major events.**

Events and celebrations: While 2020 will always be remembered for Covid-19 it should also be recognised for the innovative and creative solutions people found to still create community spirit. Despite physical distancing requirements and restrictions on social gatherings, the 2020 Hari Raya celebrations were a huge success as the Shire and community worked together to find various innovative ways to connect and celebrate. Activities included the neighbourhood dinner and drive by Karaoke. Many long-term residents have commented that this year's activities were the best in many years. The Act of Self-Determination Day celebrations took place in virtual world this year with lots of online activities such as the day-long quiz; daily posting of photos of ASDD significance, traditional cooking demonstrations; and a compilation video of members of the community explaining what the day meant to them.

Australia Day: Australia Day was one of the highlights of the event calendar with about 140 people from Home Island and West Island meeting on Direction Island to enjoy games, some sporting rivalry, and fun in the sparkling azure waters of DI.

Anzac Day: Another important event on the Cocos calendar is Anzac Day and 2020 found people coming together to commemorate the occasion via an online local dawn ceremony, breakfast picnics in their front yards and an Anzac Biscuit bake off while the results shared in the virtual world. The community spirit was palpable.

Supporting local businesses: The Shire was pleased to partner with the Administrator and the IOT RDO to deliver several business networking dinners and forums. These events provided a great opportunity for business leaders and proprietors of small businesses to share ideas for improving business capability, capacity and support on Cocos.

#### **Objective five: Support employment and promote business opportunities.**

Cocos CV: Seed funding from the RDO assisted the Shire to successfully compete for funding from the Building Better Regions Fund to develop the Cocos CV. The Cocos CV takes a proactive approach to creating economic and job opportunities for local businesses and job-seekers by highlighting their capacity and capabilities. The CV was launched in September 2019 by Assistant Minister Nola Marino. This living document is available at [cocoscvc.com.au](http://cocoscvc.com.au) and will continue to be updated with new businesses and job-seeker information. Amongst other users of the CV, the Department of Defence issued the Cocos CV with their tender documents for the \$200million runway upgrade and the contractor engaged to deliver this project, Fulton Hogan has commented on the value of the CV.

Jalan Pantai Repaving: The crew was kept busy for several months making bricks and were managing to make an amazing 1700 bricks per day. They then repaved 225 square metres of roadway along Jalan Pantai. This project, funded by the Australian Government, is part of an ongoing commitment to renewal of roads in the Atoll.

## Key Result Area 2 – Social

An involved, inclusive, healthy community.

### **Objective One: Facilitate a long-term planned approach to sport and recreation.**

**Playgrounds:** In our lovely warm climate, shade is essential. The community identified shade over playgrounds as a priority in the Maju Pulu Masterplan, and the Shire has installed shade over the playgrounds on both Home Island and West Island.



**Pump Track:** Senior Leaders from the Cocos Islands District High School prioritised skating facilities as their number one project and presented a case to Council for this project. Council was very impressed by the groups initiative and enthusiasm and was pleased to see this project also take priority in the Maju Pulu Kita Masterplan. With funding support from the RDO the Shire was able to bring this project to fruition, working alongside the Senior Leaders along each step of the way to ensure their input in the implementation.



### **Objective Two: Assist and support community associations and clubs.**

**Community Funding:** The Shire is committed to supporting incorporated not-for-profit organisations/associations located within the Shire by providing grants up to \$2000 to assist with the delivery of projects that address identified community needs, that aim to benefit the Cocos community and align with the Shire's strategic plan goals. In 2019 a total of 7 applications were received with requests amounting to a total of \$11,823.00. After the assessment process, four claims were funded.

**Objective Three: Provide activities, services and programs for young people.**

School Holiday Programs: Each school holiday the Community Development Team delivers a wide and varied program of activities to keep young people engaged and active. Activities offered this year included camping, sailing, arts and crafts, junior ranger, traditional cooking lessons, movie nights, sporting activities, game nights, health lessons and clean up events. We acknowledge the great volunteers who assist us in delivering this program of events.

Youth Centre: The Shire provides and operates a vibrant youth centre on Home Island to cater for youth between the ages of 12 and 24. These young people also show a great deal of pride in their centre and fund raise for activities and equipment. The centre also provides an opportunity for our Community Development Team to building and maintain relationships with youth and get a sound understanding of their issues, challenges and aspirations and then assist them to work on their priorities. Youth centre activities this year have included:

Fundraising events, CRC Market Day Fundraisers, CIYC Ball, Camping at Scout Park, Yr 10 Farewell Dinner, New Year's Eve celebrations, as well as assisting in Shire-run events such as School Holiday activities, Market Day setups and 58 Plants Project seed collecting and planting.



**Objective Four: Promote and support an inclusive and healthy community and Objective Five: Support services for seniors.**

Beach accessibility: As part of our community to inclusivity and access for all, the Shire purchased a beach wheelchair and matting to allow greater accessibility to the beach on Home Island.

Positive Aging Strategy: Noting that the community has a significant proportion of elderly residents, and that the national demographic trend towards an aging population, the Corporate Business Plan also listed the need for a plan to ensure our services are cognisant of this sector of our community (S2.1.5.1). A Positive Ageing Plan articulates a commitment to support the Shire's ageing population. The Shire is anecdotally aware that the population of older people is increasing and therefore is also aware of importance of that demographic having access to appropriate support and services as they age. As a result, the Shire has developed a Positive Ageing Plan that provides direction for how the Shire will address, in partnership, the challenges facing its ageing community. The plan provides effective strategies to facilitate meaningful participation in the community to build social capital whereby community members are involved and take leadership in shaping their community. The Plan assists in building a strong, connected, accessible, harmonious and supportive

community that drives improvements in the quality of life of the older community. The Shire thanks everyone who contributed to this plan.

**Disability Access and Inclusion Plan:** It is a legislative requirement that every local government in Western Australia should have a DAIP to ensure its goods, services, workplace, premises and facilities are accessible and inclusive to people with disabilities. As this Shire did not have a DAIP, and indeed has never had a DAIP, this was seen a priority and listed for development in the Shire's Corporate Business Plan S2.1.5.5. In addition to meeting legislative compliance, the plan aims to express the Shire's commitment to go beyond compliance and break down attitudinal, physical, communication and social barriers.

The DAIP went through an extensive consultation process that began with internal engagements with Shire staff and Elected Members. Face to face meetings were held to ascertain whether staff and elected members have been made aware of any barriers/strategies to access in the past and to include any that have been highlighted internally into the external engagement consultations as a way of providing examples that have been implemented to address them. The Shire thanks everyone who contributed to the development of this important document.



**Objective Six: Provide opportunities for arts and culture to flourish.**

**Public Libraries:** The Shire supports the two public libraries, one on Home Island and one on West Island. Both public libraries are co-located at the School. Over the year the libraries lent 1693 items to the 281 members. In addition, the library offered access to online resources such as books and magazines. These physical and virtual resources were very much appreciated during the peak of the Covid-19 crisis, particularly for those people in quarantine. If you are not already a member of the library, it would be worth a visit.

**Public Art:** We were proud to partner with the CIDHS art students who have kindly donated their artwork to enhance the area. The artwork takes the form of a school of fish decorated with recycled found objects. These artworks were created as part of a STEAM (Science Technology Engineering Art and Maths) program. We have some very talented youth in our community, and we thank them for this generous contribution to the community. Local artists Lisa and Steve Boase, working alongside Nek Neng, created two beautiful functional art pieces for Sandy Point. The art was inspired by the heritage of Jukongs and are used regularly by people enjoying the area.



**Objective Seven: Collect, preserve and celebrate the Islands' rich heritage.**

**The Museum:** As mentioned above, our partnership with CKITA has been instrumental in making the Museum more accessible. Since opening regularly in mid 2019, the Museum has had approx. 486 visitors (pre-covid) coming to enjoy the heritage on display in the museum. In recognition of the incredible heritage value of the building housing the museum, the Shire has commenced restoration of the building with some repointing of brickwork and a plan for further renewals planned for the coming year.

**Emerging Curators:** Under the Commonwealth funded SDA with WA Museums, four local young people were trained as Emerging Curators. They had a week-long introduction to heritage conservation, with particular attention paid to oral histories. All four Emerging Curators have collected oral histories which are well on their way to be digitised and make available via the Shire's website and in the Museum.

**Pondok Heritage:** On the subject of Heritage, the Shire commenced a project to capture the fascinating history of the Pondokos around the southern Atoll. The project officer has worked very closely with the community to gather the locations, ownership information, history and condition of each Pondok. Pondok owners were also encouraged to share their story via oral histories. This project continues and has provided a vehicle to also work with Pondok owners to partner in clearing debris and other rubbish from the various Pondok sites.

**Pulu Gangsa Cemetery Project:** Funds were allocated by Council to engage a project officer to identify the many unmarked graves at the Pulu Gangsa Cemetery and establish a cemetery register. This important work has been done in close consultation with seniors in the community, the Imams and other people with a wealth of local historical knowledge. Thanks to everyone who contributed information. The cemetery register will continue to be maintained by the Shire to ensure we keep updated records of this important aspect of the community.

**Oceania House Gardens:** In recognition of the public grounds around Oceania House as listed in the Maju , Council allocated funds to restore these magnificent grounds for the enjoyment of the community.

**Tokoh:** The Tokoh (old Shire Depot) on the Home Island waterfront is listed on the Department of Environment and Energy's Commonwealth Heritage List in recognition of the high heritage value. In early 2020, the Shire engaged MCG Architects to provide the Shire with a Building Condition Assessment Report for the Workshops and to develop Preliminary Concept for possible future use along with Designs and Cost Estimations developed. These documents provided the Shire with assurance that the building can be refurbished and repurposed. While the cost estimates for the full refurbishment were well outside the Shire's capacity to fund at around \$4.5million, the Shire is considering options to protect this building and put it to the best use for contemporary community need and will review funding options in the coming year, reassured by the work carried out that the structural integrity of the building makes it feasible to refurbish and repurpose.



### Key Result Area 3 – Environment

Preserve the Islands' environment & ensure future development is sympathetic to the Islands environment

#### **Objective One: Foster and support partnerships with stakeholders and the community in their efforts to care for the natural environment.**

Revegetation: We were the lucky recipients of a FRRR ANZ Seeds of Renewal 2019 Program grant for a *58 Plants Project*. With the funding we have been delighted to work in partnership with the Cocos Island District High School and Parks Australia to improve knowledge of local trees. Over 220 seedlings have been propagated and 137 native trees planted around Home Island and West Island to improve shade and add to visual amenity of the landscape.



#### **Objective Two: Implement and promote the eradication and control of invasive and feral fauna and flora**

Pest Control - Macao Paper Wasps: With funding from the Australian Government, Department of Agriculture specialists have supported various programs to reduce the impact of the introduced and invasive fauna and flora. The Macao Paper Wasp has created a social and health issue for many residents whilst also posing a significant environmental threat. Despite significant effort and funding, the Wasp remains a threat and further investment will be required in the coming year, including investment into research on the best options for managing this pest. On a more positive note, specialists have advised of the success of the treatment of Siam Weed with this pest almost eradicated. The Shire also continues to invest resources into controlling the numbers of rats, chickens and cats.

#### **Objective Three: Promote Responsible and Sustainable Waste Management**

Waste minimisation and management: The Shire purchased and installed two cardboard compactors as part of our efforts to re-purpose waste materials. The waste management crew on Home Island introduced the cardboard bales into the incinerator prior to the initial warm up stage of the burn which has reduced the amount of fuel usage for the burn. Two other additions to the Shire's recycling equipment included a new Glass Crusher and Aluminium and Tin Baler to enable more materials to be diverted from incineration on Home Island.



Disposal of batteries: Many decades of batteries were finally packaged and transported off-island for recycling. We thank Christmas Island Phosphates for their assistance with this project. Batteries now coming into the recycling centres on Home and West Islands are washed and packaged and stored appropriately for eventual off-island disposal.

## Key Result Area 4 – Civic Leadership

### An informed Council working with others to advance our Islands

#### **Objective One: Attract & retain quality staff and elected members**

Local Government Elections: Ordinary elections for Elected Members to sit on Council were held in October. Woren Dedian and Jan (Ayesha) Young chose not to stand for Council again. Woren Dedian was elected to Council in 2015 and has contributed to decision-making in a positive and quiet manner. Woren has offered an insight on a range of issues, particularly those involving seniors given his work with the Seniors group. Jan (Ayesha) Young was elected to Council in 2015. Jan has been a strong representative and is always keen to ensure the community is engaged appropriately and that their voice is heard in decision-making. They both made a positive contribution and we wish them well as they continue to support their community in new roles.

Jamil Ibram and Mazlan Hamiril were elected to Council and Seriwati Iku, the former Shire President, was re-elected. The role of a Council is demanding as it is rewarding and we acknowledge our Councillors, newly elected and sitting Councillors for their dedication and hard work.

At the first meeting of the new Council, Cr Aindil Minkom was elected unopposed to the position of Shire President and Cr Seriwati Iku was elected unopposed to the position of Deputy Shire President.

Staff training and achievements: We congratulate 2 staff members who have received their certificate for completing further studies. Congratulations to Ibrahim Macrae for the successful completion of Certificate IV in Local Government (Planning) and Razali Zainal for attaining a Certificate IV in Local Government (Regulatory Services). Four of our emerging leaders, Ibrahim Macrae, Governance and Risk Coordinator, Luluk Sloan, Asset and Property Management Coordinator, Isa Minkom, Community Development Coordinator and Sally Badlu, Senior Finance Officer had the privilege of attending the three-day Ignite course. Ignite is a leadership learning path for supervisors, team leaders and co-ordinators in local government. As a result of the course these new leaders have gained a better understanding of management and leadership, a meaningful self-reflection of their personality traits and how they will utilise this learning to improve in their daily roles as team leaders. It also gave them an opportunity to learn from the experiences of their peers in other Local Governments. Congratulations and thank you to the staff members for their commitment.

OSH: The Shire had a strong focus on enhancing our Occupational Health and Safety. We commenced actions identified during an OSH audit completed by our Insurers. One of the biggest achievements was the development a contractor induction manual. This manual has been developed to ensure that the Shire meets its obligations in providing the safest possible environment for our staff, contractors and the public.

#### **Objective Two: Provide quality information for Council decision-making.**

Land Trust Governance: Another important achievement this year has been the improvements to governance of the Land Trusts and the way in which we administer the Land Trusts. Decision making in relation to the Trusts has been carried out by Council as part of its business during Ordinary Meetings of Council in the past, the agenda for the Ordinary Meetings of Council from February 2020, clearly separate and delineate the part



of the meeting that deals with Trust matters in accordance with legal advice received by the Shire. At the point in the agenda when matters relating to the Trusts are brought before Council, they are presented at the conclusion of other Shire business and a cover page that highlights the purpose of the Trusts and legislative framework for the management of Trusts is included to ensure that it is clear decisions from that point in the agenda must be based on furthering the charitable purpose of the trusts. However, the Shire also operates under the Local Government Act (WA) (CKI) 1995 and hence needs to continue to observe the legislative, policy and procedural frameworks of the Shire of Cocos (Keeling) Islands whilst meeting on matters relating to the Trusts.

**Objective Six: Provide a professional interface with the community and stakeholders**

Customer Focus and Community Engagement: A new policy and sound procedure for engaging the community and a new Customer Service Charter have been developed to guide staff and to provide transparency about how we engage with the community and the expectations and parameters to provide high quality customer service. Both documents have had the endorsement of Council and are now operational.





## Councillors As at 30 June 2020

### **PRESIDENT**

**A (Aindil) Minkom**

House 22 Home Island

Cocos (Keeling) Islands 6799

Ph: (08) 9162 7522

Elected 2017

### **DEPUTY PRESIDENT**

**S (Seriwati) Iku**

House 3 Home Island

Cocos (Keeling) Islands 6799

Ph: (08) 9162 6712

Elected 2019

**N (Amat-Noor) Anthoney**

House 43 West Island

Cocos (Keeling) Islands 6799

Ph: (08) 9162 6586

Elected: 2017

**S (Shane) Charlston**

House 04 West Island

Cocos (Keeling) Islands 6799

Ph: (08) 9162 7751

Elected 2017

**M (Mazlan) Hamiril**

House 81 Home Island

Cocos (Keeling) Islands 6799

Ph: (08) 9162 7681

Elected 2019

**J (Jamil) Ibram**

House 36 Home Island

Cocos (Keeling) Islands 6799

Ph: (08) 9162 7536

Elected 2019

**T (Tony) Lacy**

House 09 West Island

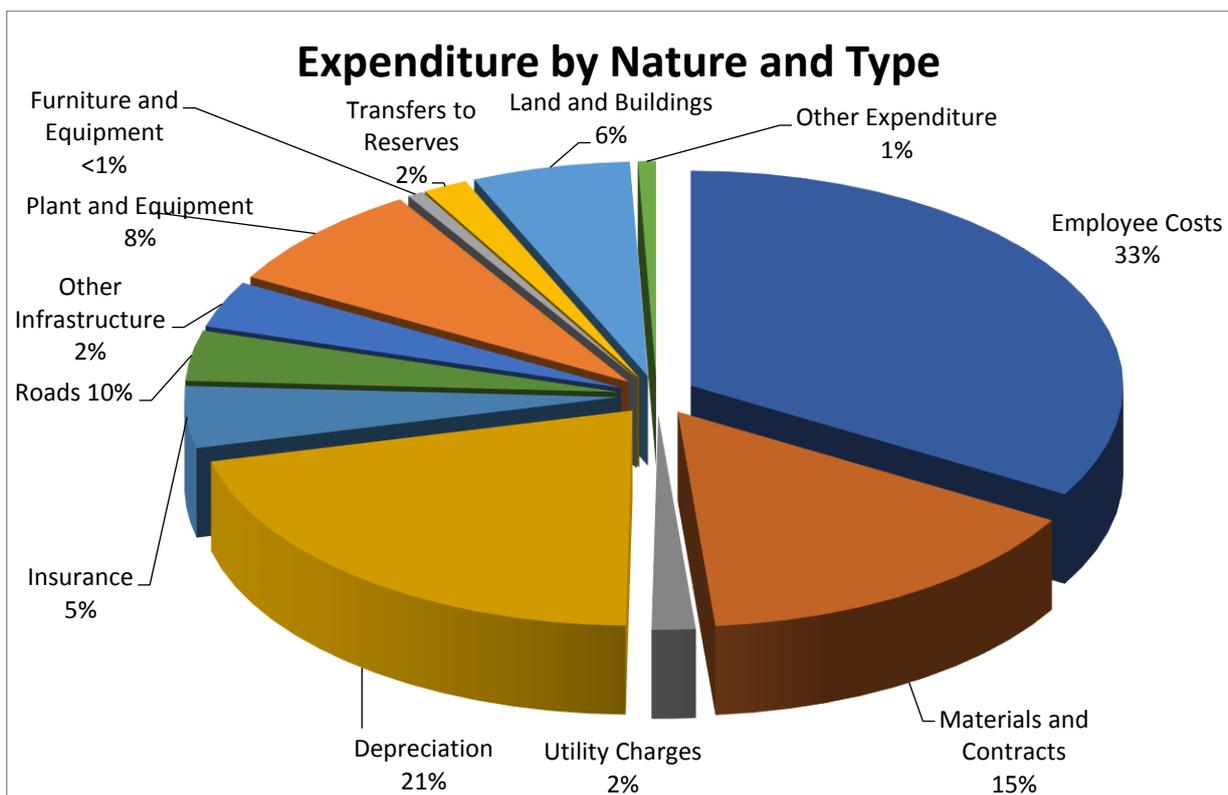
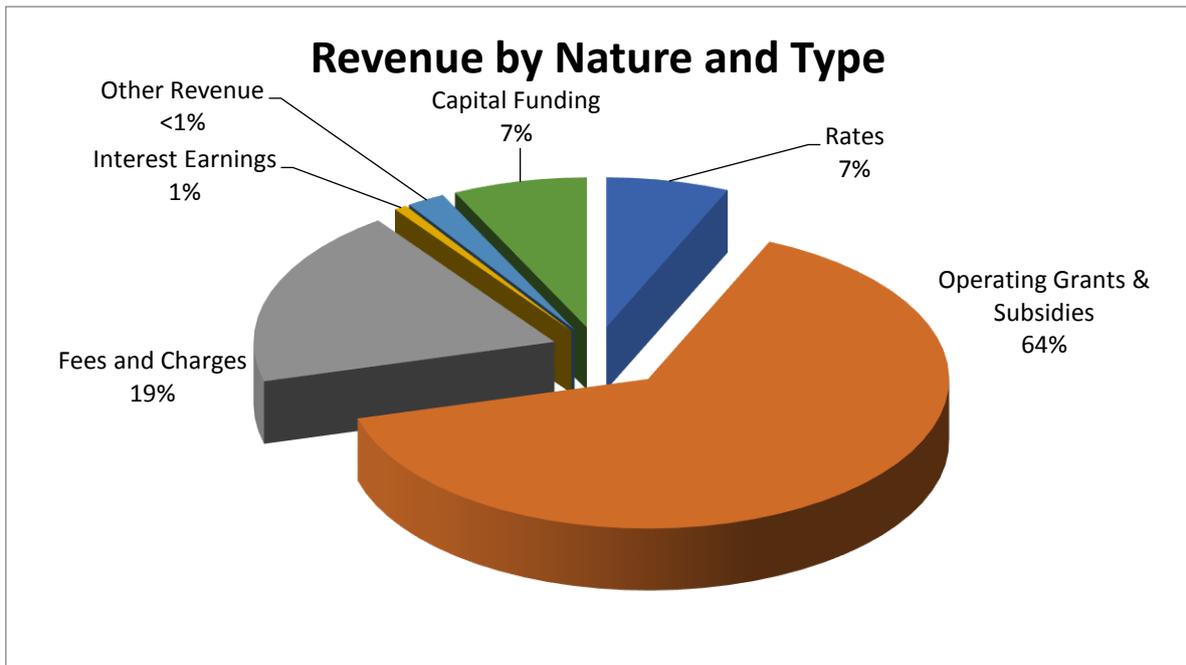
Cocos (Keeling) Islands 6799

Ph: (08) 9162 6799

Elected 2017

## REVENUE AND EXPENDITURE GRAPH BY NATURE AND TYPE

For the period of 30 June 2020



**SHIRE OF COCOS (KEELING) ISLANDS**  
**FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

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Principal place of business:  
Lot 256 Jalan Melati  
Home Island  
Cocos (Keeling) Islands WA 6799

**SHIRE OF COCOS (KEELING) ISLANDS  
FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2020**

*Local Government Act 1995  
Local Government (Financial Management) Regulations 1996*

**STATEMENT BY CHIEF EXECUTIVE OFFICER**

The attached financial report of the Shire of Cocos (Keeling) Islands for the financial year ended 30 June 2020 is based on proper accounts and records to present fairly the financial position of the Shire of Cocos (Keeling) Islands at 30 June 2020 and the results of the operations for the financial year then ended in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Signed on the           twentieth           day of                   November                   2020

  
\_\_\_\_\_  
Andrea Selvey  
Chief Executive Officer

